



## SINGLE FAMILY RESIDENTIAL SITE PLAN REQUIREMENTS

Inspections call (816) 690-3773 Ext. 1007

The City has adopted the  
2012 International Codes

Return application to:

[buildingofficial@cityfoakgrove.com](mailto:buildingofficial@cityfoakgrove.com)

A site plan is REQUIRED for New Construction, Additions or Accessory Structures which result in a significant change to a primary functional area.

**Parcel Number:** \_\_\_\_\_

**Address or Legal Description of Site:** \_\_\_\_\_

**Name of Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

One (1) hard copy and one (1) digital copy of the site plan, containing the following information, must be submitted. When a particular item is included, check where indicated.

1. Boundaries and dimensions of property, all property corners with elevations. (property corners shall be clearly marked on the ground).
2. Locations of existing and proposed structures (including decks & covered patios) with elevations at house and garage corners.
3. Show names of streets, locations of alleys, and dimensions of City Right of Way
4. Distances from all structure(s) to property line(s).
5. Show all build setback lines per Final Plat, and Hub lines for excavation contractor.
6. Show existing and proposed inlets, ADA ramps, sidewalks & distance from curb for sidewalk placement, manholes, water valves, meters, water lines, hydrant assemblies, street lights, and other pertinent items.
7. Show sewer stub location and sewer main line.
8. Show existing and proposed curb cuts, driveway locations, and dimensions of driveways.
9. Square footage of property and footprint of proposed structures with square footage of each.
10. Show dimensions and type of easements.
11. Show drainage direction.
12. Provide legal description, lot number, and address of property.
13. State of Missouri Professional Land Surveyor stamp.
14. Clearly indicate Site Plan scale and North arrow.
15. Show 100 year flood elevations as appropriate.
16. Provide key for selected definitions that are used.

I hereby confirm that this information submitted on this document and site is true and accurate.

I am:      Owner      Agent (Check One)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_