

**CITY OF OAK GROVE, MISSOURI**

**FINANCIAL STATEMENTS TOGETHER  
WITH INDEPENDENT AUDITORS' REPORT**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

**CITY OF OAK GROVE, MISSOURI  
TABLE OF CONTENTS**

<b>Independent Auditors' Report</b> .....	1
<b>Management's Discussion and Analysis</b> .....	3
<b>Basic Financial Statements:</b>	
Statement of Net Position - Modified Cash Basis.....	9
Statement of Activities - Modified Cash Basis .....	10
Balance Sheet - Modified Cash Basis - Governmental Funds .....	11
Statement of Revenues, Expenditures and Changes in Fund Balances - Modified Cash Basis - Governmental Funds .....	12
Statement of Net Position - Modified Cash Basis - Proprietary Funds.....	13
Statement of Revenues, Expenses and Changes in Fund Net Position - Modified Cash Basis - Proprietary Funds.....	14
Notes to the Basic Financial Statements .....	15
<b>Supplementary Information:</b>	
Budgetary Comparison Schedules:	
General Fund .....	26
Transportation Fund .....	27
Capital Improvement Fund .....	28
Storm Water Fund.....	29
Street Improvement Fund.....	30
Notes to the Budgetary Comparison Schedules.....	31
<b>Internal Control and Compliance:</b>	
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	33
Schedule of Findings and Responses .....	35



## INDEPENDENT AUDITORS' REPORT

To the Board of Aldermen  
City of Oak Grove, Missouri

### Report on the Financial Statements

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities and each major fund of the City of Oak Grove as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note A; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activities and each major fund of the City of Oak Grove as of December 31, 2015, and the respective changes in modified cash basis financial position thereof for the year then ended in accordance with the basis of accounting described in Note A

### *Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 16, 2016 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

### *Report on Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole that collectively comprise the City's basic financial statements. The budgetary comparison information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole, on the basis of accounting described in Note A.

The management's discussion and analysis, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

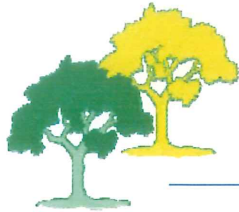
### *Basis of Accounting*

We draw attention to Note A of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

*Westbrook & Co., P.C.*

Richmond, Missouri  
April 16, 2016





## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

This section of the City of Oak Grove's annual financial report presents a review of the City's financial performance during the fiscal year that ended December 31, 2015. Please read this section in conjunction with the City's financial statements, which follow this section.

### **Financial Highlights**

- The assets of the City exceeded its liabilities at the end of the fiscal year by \$4,951,729. Net position is comprised of \$1,294,234 restricted for debt service; \$2,244,715 restricted for capital outlay; \$634,333 unrestricted and available for governmental purposes; and \$778,447 unrestricted and available for the City's business-type activities.
- The City's total net position decreased \$91,109. Of this change, \$282,988 was an increase from the City's governmental activities and \$374,097 was a decrease from business-type activities.
- The net position increase in the governmental activities of \$282,988 was mainly a result of an increase in sales and property taxes. There was a net decrease of \$316,273 in the Water Fund and a net decrease of \$57,824 in the Wastewater Fund.
- The City's long-term debt decreased by \$809,373 during the current fiscal year.

### **Overview of the Financial Statements**

The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are government-wide financial statements that provide information about the activities and present a longer-term view of the City's finances.
- The remaining statements are fund financial statements that focus on individual parts of the City government, reporting the City's operation in more detail than the government-wide statements
  - ❖ The governmental funds statements tell how general government services, like public safety, were financed in the short-term as well as what remains for future spending.
  - ❖ Proprietary fund statements offer short and long-term financial information about the activities the government operates like businesses, such as the water and wastewater systems.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

### **Government-Wide Financial Statements**

While these reports contain the funds used by the City to provide programs and activities, the view of the City as a whole looks at all financial transactions and asks the questions, “How did we do financially during 2015?”. The Statement of Net Position and the Statement of Activities answers this question. These statements include all assets and liabilities using the modified cash basis of accounting. The modified cash basis of accounting records revenues when collected and expenses when paid.

These two statements report the City’s net position and change in net position. This change in net position is important because it tells the reader that, for the City as a whole, the financial position of the City has improved or diminished. The cause of this change may be the result of many factors, some financial, and some not. Non-financial factors include the City’s property tax base, current property tax laws in Missouri, facility conditions and other factors.

The Statement of Net Position and the Statement of Activities of the City are divided into two categories:

- *Governmental activities* - Most of the City’s basic services are included here, such as public safety, public works, parks and recreation, and general administration. Sales taxes, property taxes, and fees and charges finance most of these activities.
- *Business-type activities* - The City charges fees to cover the costs of certain services it provides. The City’s water and wastewater systems are included here.

### **Fund Financial Statements**

The fund financial statements provide more detailed information about the City’s funds, focusing on its most significant or “major” funds - not the City as a whole. Funds are the accounting devices the City uses to keep track of specific sources of funding and spending on particular programs.

The City has two types of funds:

- *Governmental funds*: Governmental funds focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. The funds are reported using an accounting method called modified cash accounting. The modified cash basis of accounting records revenues when collected and expenses when paid. The governmental fund statements provide a detailed short-term view of the City’s general governmental operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City’s programs.
- *Proprietary funds*: The City has one type of proprietary fund, the enterprise funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements.



## Financial Analysis of the City as a Whole

### Net Position

The following table reflects the condensed statements of net position as of December 31, 2015 and 2014:

Table MDA - 1  
City of Oak Grove's Net Position

	Governmental Activities		Business-type Activities		Total	
	2015	2014	2015	2014	2015	2014
Assets:						
Current & other assets	\$ 2,774,008	\$ 2,489,320	\$ 995,322	\$ 792,595	\$ 3,769,330	\$ 3,281,915
Restricted cash	24,080	18,840	1,399,274	1,968,513	1,423,354	1,987,353
Total assets	2,798,088	2,508,160	2,394,596	2,761,108	5,192,684	5,269,268
Liabilities:						
Customer deposits payable	-	-	216,875	209,290	216,875	209,290
Court bonds payable	24,080	17,140	-	-	24,080	17,140
Total liabilities	24,080	17,140	216,875	209,290	240,955	226,430
Net position:						
Restricted	2,139,675	2,035,703	1,399,274	1,968,513	3,538,949	4,004,216
Unrestricted	634,333	455,317	778,447	583,305	1,412,780	1,038,622
Total net position	\$ 2,774,008	\$ 2,491,020	\$ 2,177,721	\$ 2,551,818	\$ 4,951,729	\$ 5,042,838

As seen in table MDA-1, the City's combined net position as of December 31, 2015 decreased to \$4,951,729 from \$5,042,838 as of December 31, 2014 as a result of the decrease in net position reflected in table MDA-2.

The largest portion of the City's net position, \$3,538,949, reflects its debt service and capital outlay restricted net position.

## Changes in Net Position

The following table reflects the revenues and expenses from the City's activities:

TABLE MDA -2  
City of Oak Grove's Change in Net Position

	Governmental Activities		Business-type Activities		Total	
	2015	2014	2015	2014	2015	2014
<b>Revenues</b>						
Program Revenues:						
Charges for services	\$ 426,654	\$ 445,556	\$ 2,650,632	\$ 2,711,777	\$ 3,077,286	\$ 3,157,333
Operating grants and contributions	175,316	111,849	45,000	-	220,316	111,849
Capital grants	-	-	-	-	-	-
General Revenues:						
Property taxes	940,418	804,551	-	-	940,418	804,551
Sales tax	2,174,352	2,060,199	-	-	2,174,352	2,060,199
Other taxes	932,942	941,162	-	-	932,942	941,162
Interest	1,568	1,168	117,089	127,054	118,657	128,222
Other revenue	39,262	59,794	-	-	39,262	59,794
Total Revenues and Special item	<u>4,690,512</u>	<u>4,424,279</u>	<u>2,812,721</u>	<u>2,838,831</u>	<u>7,503,233</u>	<u>7,263,110</u>
<b>Expenses</b>						
Administration	347,207	300,904	-	-	347,207	300,904
Parks	566,665	595,908	-	-	566,665	595,908
Municipal court	138,500	135,083	-	-	138,500	135,083
Public safety	1,450,367	1,322,370	-	-	1,450,367	1,322,370
Emergency management	40,928	42,374	-	-	40,928	42,374
Building and zoning	51,158	87,531	-	-	51,158	87,531
Streets	410,900	424,457	-	-	410,900	424,457
Pool	103,360	91,765	-	-	103,360	91,765
Civic center	125,631	136,717	-	-	125,631	136,717
Senior services	57,802	61,216	-	-	57,802	61,216
Capital outlay	348,930	219,716	-	-	348,930	219,716
Debt service:						
Principal	455,000	440,000	-	-	455,000	440,000
Interest	311,076	321,430	-	-	311,076	321,430
Water	-	-	1,747,312	2,919,458	1,747,312	2,919,458
Wastewater	-	-	1,439,506	1,630,118	1,439,506	1,630,118
Total Expenses	<u>4,407,524</u>	<u>4,179,471</u>	<u>3,186,818</u>	<u>4,549,576</u>	<u>7,594,342</u>	<u>8,729,047</u>
Change in net position	282,988	244,808	(374,097)	(1,710,745)	(91,109)	(1,465,937)
Beginning net position	<u>2,491,020</u>	<u>2,246,212</u>	<u>2,551,818</u>	<u>4,262,563</u>	<u>5,042,838</u>	<u>6,508,775</u>
Ending net position	<u>\$ 2,774,008</u>	<u>\$ 2,491,020</u>	<u>\$ 2,177,721</u>	<u>\$ 2,551,818</u>	<u>\$ 4,951,729</u>	<u>\$ 5,042,838</u>

For the fiscal year ended December 31, 2015, government-wide revenues totaled \$7,503,233. Approximately 41% of all revenues are from charges from services and 29% from sales tax.

Charges for services are derived from users of the City's programs such as governmental programs and fees for the users of the City's water and wastewater systems.

The second largest revenue source for the entire City is sales tax which during the 2015 fiscal year equaled \$2,174,352. The City of Oak Grove has a 1% sales tax to fund general governmental activities, a .5% sales tax for transportation, a .25% sales tax for capital improvements and a .25% sales tax for parks.

The City's expenses cover a range of services. Approximately 40% of all city expenses during the 2015 fiscal year are related to business-type activities.



### Governmental Activities

Governmental activities increased the City's net position by \$282,988. Sales taxes, the largest governmental category, were \$2,174,352. For the fiscal year ended December 31, 2015, revenues totaled \$7,503,233. Revenues from governmental activities were \$4,690,512, or 63%, of the total City revenue (an increase of \$266,233 from last fiscal year).

Certain revenues are generated that are specific to governmental program activity. These totaled \$601,970. Table MDA - 3 shows expenses and program revenues of the governmental activities for the years ended December 31, 2015 and 2014:

Table MDA - 3  
Net Cost of City of Oak Grove's Governmental Activities

	2015			2014		
	Cost of Services	Program Revenue	Net Cost of Service	Cost of Services	Program Revenue	Net Cost of Service
Administration	\$ 347,207	\$ 96,121	\$ 251,086	\$ 300,904	\$ 96,353	\$ 204,551
Parks	566,665	94,368	472,297	595,908	79,432	516,476
Municipal court	138,500	-	138,500	135,083	-	135,083
Public safety	1,450,367	327,749	1,122,618	1,322,370	293,813	1,028,557
Emergency management	40,928	-	40,928	42,374	-	42,374
Building and zoning	51,158	12,653	38,505	87,531	24,418	63,113
Streets	410,900	-	410,900	424,457	-	424,457
Pool	103,360	40,709	62,651	91,765	35,449	56,316
Civic center	125,631	13,870	111,761	136,717	11,440	125,277
Senior services	57,802	16,500	41,302	61,216	16,500	44,716
Capital outlay	348,930	-	348,930	219,716	-	219,716
Debt service:						
Principal	455,000	-	455,000	440,000	-	440,000
Interest and fees	311,076	-	311,076	321,430	-	321,430
Total	<u>\$ 4,407,524</u>	<u>\$ 601,970</u>	<u>\$ 3,805,554</u>	<u>\$ 4,179,471</u>	<u>\$ 557,405</u>	<u>\$ 3,622,066</u>

As noted in Table MDA - 3, expenses from governmental activities totaled \$4,407,524. However, the net costs of these services were \$3,805,554. The difference represents direct revenues from charges for services of \$426,654 and operating grants and contributions of \$175,316. Taxes and other revenues were collected to cover these net costs.

### Business-type Activities

Business-type activities decreased the City's net position by \$374,097. Key elements of the changes in net position are as follows:

- In the Water Fund, the City expended funds on several capital improvement projects with the largest being the final payments for the replacement of the existing water tower in Frick Park at a cost of approximately \$414,000. Overall, the City experienced a decrease in its fund net position by \$316,273.
- In the Wastewater Fund, revenue came in approximately \$85,000 less than budgeted. Overall, the City experienced a decrease in net fund position by \$57,824.

### **Financial Analysis of the City's Funds**

General Fund revenues exceeded expenditures. The fund balance of the General Fund increased \$177,316 to the amount of \$634,333. The Transportation Fund increased its balance by \$131,794 to \$402,912 and the Capital Improvement Fund increased its balance by \$19,853 to \$647,944. The increase in these funds is due mostly to an increase in sales tax revenue. The increase in net position for the Governmental Activities was \$282,988, which brings the Governmental Activities net position to \$2,774,008.

### **General Fund Budgetary Highlights**

Difference between the original and the final approved budget can be summarized as follows:

- There were two budget amendments with an overall net effect of an additional \$346,000 in additional expenses. The first budget amendment had a net effect of an additional \$64,000 while the second increased expenses by \$282,000.

### **Debt Administration**

Long-term debt outstanding decreased by \$809,373.

### **Factors expected to have Significant Future Effect on Financial Position and Results of Operation**

In 2015, a wastewater master plan was completed along with a rate analysis that was funded primarily through the Department of Natural Resources Small Community Engineering Assistance Program. The master plan identified approximately \$1,100,000 in necessary system improvements along with a multiyear schedule of minor rate adjustments.

### **Contacting the City's Financial Management**

This financial report is designed to provide our citizens, customers, investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability. If you have any questions about this report contact any of the following persons:

Steven Craig, City Administrator  
Cathy Smith, City Clerk  
Sherry Graham, Assistant City Clerk/Accounting Department

At 1300 S. Broadway Oak Grove, Missouri 64075 or (816) 690-3773.



**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF NET POSITION - MODIFIED CASH BASIS**  
**DECEMBER 31, 2015**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total Primary Government</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,774,008	\$ 995,322	\$ 3,769,330
Restricted cash and cash equivalents	<u>24,080</u>	<u>1,399,274</u>	<u>1,423,354</u>
Total Assets	<u>\$ 2,798,088</u>	<u>\$ 2,394,596</u>	<u>\$ 5,192,684</u>
<b>LIABILITIES AND NET POSITION</b>			
Liabilities:			
Customer deposits payable	\$ -	\$ 216,875	\$ 216,875
Court bonds payable	<u>24,080</u>	<u>-</u>	<u>24,080</u>
Total Liabilities	<u>24,080</u>	<u>216,875</u>	<u>240,955</u>
Net Position:			
Restricted for:			
Debt service	268,893	1,025,341	1,294,234
Capital outlay	1,870,782	373,933	2,244,715
Unrestricted	<u>634,333</u>	<u>778,447</u>	<u>1,412,780</u>
Total Net Position	<u>2,774,008</u>	<u>2,177,721</u>	<u>4,951,729</u>
Total Liabilities and Net Position	<u>\$ 2,798,088</u>	<u>\$ 2,394,596</u>	<u>\$ 5,192,684</u>

See accompanying notes to the basic financial statements.

**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION		
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	BUSINESS- TYPE ACTIVITIES
<b>Primary Government:</b>						
Governmental activities:						
Administration	\$ 347,207	\$ 96,121	\$ -	\$ -	\$ (251,086)	\$ -
Parks	566,665	94,368	-	-	(472,297)	-
Municipal court	138,500	-	-	-	(138,500)	-
Public safety	1,450,367	168,933	158,816	-	(1,122,618)	-
Emergency management	40,928	-	-	-	(40,928)	-
Building and zoning	51,158	12,653	-	-	(38,505)	-
Streets	410,900	-	-	-	(410,900)	-
Pool	103,360	40,709	-	-	(62,651)	-
Civic center	125,631	13,870	-	-	(111,761)	-
Senior services	57,802	-	16,500	-	(41,302)	-
Capital outlay	348,930	-	-	-	(348,930)	-
Debt service:						
Principal	455,000	-	-	-	(455,000)	-
Interest and fees	311,076	-	-	-	(311,076)	-
Total governmental activities	4,407,524	426,654	175,316	-	(3,805,554)	-
Business-type activities:						
Water	1,747,312	1,429,523	-	-	-	(317,789)
Wastewater	1,439,506	1,221,109	45,000	-	-	(173,397)
Total business-type activities	3,186,818	2,650,632	45,000	-	-	(491,186)
Total primary government	\$ 7,594,342	\$ 3,077,286	\$ 220,316	\$ -	\$ (3,805,554)	\$ (4,296,740)
General revenues:						
Sales tax					2,174,352	-
Franchise tax					627,172	-
Property tax					940,418	-
Other revenue					39,262	-
Gas and motor vehicle tax					305,770	-
Interest revenue					1,568	117,089
Total general revenues					4,088,542	117,089
Change in net position					282,988	(374,097)
Net position beginning of year					2,491,020	2,551,818
Net position end of year					\$ 2,774,008	\$ 2,177,721
					\$ 2,774,008	\$ 4,951,729

See accompanying notes to the basic financial statements.



CITY OF OAK GROVE, MISSOURI  
BALANCE SHEET - MODIFIED CASH BASIS  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2015

	GENERAL FUND	TRANSPORTATION FUND	DEBT SERVICE FUND	CAPITAL IMPROVEMENT FUND	STORM WATER FUND	STREET IMPROVEMENT FUND	TOTAL GOVERNMENTAL FUNDS
<b>ASSETS</b>							
Cash and cash equivalents	\$ 634,333	\$ 402,912	\$ 268,893	\$ 647,944	\$ 492,170	\$ 327,756	\$ 2,774,008
Restricted cash and cash equivalents	<u>24,080</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,080</u>
Total Assets	<u>\$ 658,413</u>	<u>\$ 402,912</u>	<u>\$ 268,893</u>	<u>\$ 647,944</u>	<u>\$ 492,170</u>	<u>\$ 327,756</u>	<u>\$ 2,798,088</u>
<b>LIABILITIES AND FUND BALANCES</b>							
Liabilities:							
Court bonds payable	<u>\$ 24,080</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 24,080</u>
Fund balances:							
Restricted	-	402,912	268,893	647,944	492,170	327,756	2,139,675
Unassigned	<u>634,333</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>634,333</u>
Total Fund Balances	<u>634,333</u>	<u>402,912</u>	<u>268,893</u>	<u>647,944</u>	<u>492,170</u>	<u>327,756</u>	<u>2,774,008</u>
Total Liabilities and Fund Balances:	<u>\$ 658,413</u>	<u>\$ 402,912</u>	<u>\$ 268,893</u>	<u>\$ 647,944</u>	<u>\$ 492,170</u>	<u>\$ 327,756</u>	<u>\$ 2,798,088</u>

See accompanying notes to the basic financial statements.

**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - MODIFIED CASH BASIS - GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	GENERAL FUND	TRANSPORTATION FUND	DEBT SERVICE FUND	CAPITAL IMPROVEMENT FUND	STORM WATER FUND	STREET IMPROVEMENT FUND	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES:</b>							
Sales tax	\$ 970,662	\$ 535,797	\$ 400,000	\$ 267,893	\$ -	\$ -	\$ 2,174,352
Franchise tax	627,172	-	-	-	-	-	627,172
Court cost and fines	168,933	-	-	-	-	-	168,933
Gas and motor vehicle tax	305,770	-	-	-	-	-	305,770
Property tax	720,370	-	220,048	-	-	-	940,418
Recreation programs	148,947	-	-	-	-	-	148,947
Other revenue	32,556	6,706	-	-	-	-	39,262
Licenses, permits and fees	108,774	-	-	-	-	-	108,774
Interest revenue	346	191	161	372	314	184	1,568
Grant revenue	175,316	-	-	-	-	-	175,316
Total Revenues	3,258,846	542,694	620,209	268,265	314	184	4,690,512
<b>EXPENDITURES:</b>							
Administration	347,207	-	-	-	-	-	347,207
Parks	566,665	-	-	-	-	-	566,665
Municipal court	138,500	-	-	-	-	-	138,500
Public safety	1,450,367	-	-	-	-	-	1,450,367
Emergency management	40,928	-	-	-	-	-	40,928
Building and zoning	51,158	-	-	-	-	-	51,158
Streets	-	410,900	-	-	-	-	410,900
Pool	103,360	-	-	-	-	-	103,360
Civic center	125,631	-	-	-	-	-	125,631
Senior services	57,802	-	-	-	-	-	57,802
Capital outlay	26,235	-	-	248,412	74,283	-	348,930
Debt service:							
Principal	170,000	-	285,000	-	-	-	455,000
Interest and fees	3,677	-	307,399	-	-	-	311,076
Total Expenditures	3,081,530	410,900	592,399	248,412	74,283	-	4,407,524
Net change in fund balances	177,316	131,794	27,810	19,853	(73,969)	184	282,988
Fund balance beginning	457,017	271,118	241,083	628,091	566,139	327,572	2,491,020
Fund balance ending	\$ 634,333	\$ 402,912	\$ 268,893	\$ 647,944	\$ 492,170	\$ 327,756	\$ 2,774,008

See accompanying notes to the basic financial statements.

**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF NET POSITION - MODIFIED CASH BASIS**  
**PROPRIETARY FUNDS**  
**DECEMBER 31, 2015**

	<u>WATER</u>	<u>WASTEWATER</u>	<u>TOTAL</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 991,298	\$ 4,024	\$ 995,322
Restricted cash and cash equivalents	<u>805,958</u>	<u>593,316</u>	<u>1,399,274</u>
Total Assets	<u>\$ 1,797,256</u>	<u>\$ 597,340</u>	<u>\$ 2,394,596</u>
<b>LIABILITIES AND NET POSITION</b>			
Liabilities:			
Customer deposits payable	<u>\$ 216,875</u>	<u>\$ -</u>	<u>\$ 216,875</u>
Net Position:			
Restricted for:			
Debt service	464,613	560,728	1,025,341
Capital outlay	341,345	32,588	373,933
Unrestricted	<u>774,423</u>	<u>4,024</u>	<u>778,447</u>
Total Net Position	<u>1,580,381</u>	<u>597,340</u>	<u>2,177,721</u>
Total Liabilities and Net Position	<u>\$ 1,797,256</u>	<u>\$ 597,340</u>	<u>\$ 2,394,596</u>

See accompanying notes to the basic financial statements.



**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN**  
**FUND NET POSITION - MODIFIED CASH BASIS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	<u>WATER</u>	<u>WASTEWATER</u>	<u>TOTAL</u>
OPERATING REVENUES:			
Charges for services	\$ 1,429,523	\$ 1,221,109	\$ 2,650,632
OPERATING EXPENSES:			
Purchase of water	351,292	-	351,292
Salaries and benefits	452,459	454,389	906,848
Repairs and maintenance	153,315	185,507	338,822
General administration	<u>78,054</u>	<u>53,434</u>	<u>131,488</u>
Total Operating Expenses	<u>1,035,120</u>	<u>693,330</u>	<u>1,728,450</u>
Operating Income	<u>394,403</u>	<u>527,779</u>	<u>922,182</u>
Nonoperating Revenues (Expenses):			
Interest revenue	1,516	115,573	117,089
Grant revenue	-	45,000	45,000
Capital outlay	(498,910)	(168,242)	(667,152)
Debt service:			
Principal	(10,170)	(324,996)	(335,166)
Interest and fees	<u>(203,112)</u>	<u>(252,938)</u>	<u>(456,050)</u>
Total Nonoperating Revenues (Expenses)	<u>(710,676)</u>	<u>(585,603)</u>	<u>(1,296,279)</u>
Change in fund net position	(316,273)	(57,824)	(374,097)
Net Position, beginning of year	<u>1,896,654</u>	<u>655,164</u>	<u>2,551,818</u>
Net Position, end of year	<u>\$ 1,580,381</u>	<u>\$ 597,340</u>	<u>\$ 2,177,721</u>

See accompanying notes to the basic financial statements.

**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City is organized as a fourth class city under the Revised Statutes of Missouri and operates under a Board of Aldermen-Mayor form of government and provides such services as are authorized by its charter to advance the health, welfare, comfort, safety and convenience of its inhabitants.

Financial Reporting Entity: The financial statements of the City include all organizations that raise and hold economic resources for the direct benefit of the City. The City has implemented GASB Statement No. 61, *The Financial Reporting Entity: Omnibus an Amendment of GASB Statements No. 14 and No. 34*. GASB 61 amended GASB Statement No. 14. GASB Statement No 61 modifies certain requirements for inclusion of component units in the financial reporting entity.

The City has determined that no other outside agency meets the criteria set forth in GASB Statement No. 61 and, therefore, no other agency has been included as a component unit in the City's financial statements.

Basis of Presentation: The City's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-wide Financial Statements - The Statement of Net Position and the Statement of Activities display information about the City as a whole. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenue, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

Fund Financial Statements - Fund financial statements of the City are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. An emphasis is placed on major funds within the governmental and proprietary categories.

The City has implemented the provisions of GASB Statement No. 54, *Fund Balance Reporting and Government Fund Type Definitions*.

In the Fund financial statements, fund balance may consist of five different classifications: 1) Nonspendable fund balance includes amounts that cannot be spent because they are not in spendable form, or they are legally or contractually required to be maintained intact. 2) Restricted fund balance are amounts restricted to specific purposes. 3) Committed fund balance are amounts that can only be used for specific purposes as pursuant to official action by the Board prior to the end of the reporting period. 4) Assigned fund balance are amounts the City intends to use for a specific purpose but is neither restricted nor committed. The Board has the authority to assign fund balances. 5) Unassigned fund balance represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general ledger.

**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The order of spending, regarding the restricted and unrestricted fund balance, when an expenditure is incurred for which both restricted and unrestricted fund balance is available should first reduce restricted fund balance and then unrestricted fund balance. The order of spending regarding unrestricted fund balance is that committed amounts should be reduced first, followed by the assigned amounts, and then the unassigned amounts when expenditures are incurred for purposes for which amounts in any of those restricted fund balance classification could be used.

**Governmental Funds** - The following are the City's major governmental funds:

**General Fund:** The General Fund is the primary operating fund of the City and accounts for all financial transactions not accounted for in other funds.

**Transportation Fund:** The Transportation Fund is a special revenue fund that is used to account for the proceeds of the transportation sales tax that are legally restricted to expenditures for transportation purposes of the City.

**Debt Service Fund:** This fund is used to account for the repayment of the City's general obligation bonds.

**Capital Improvement Fund:** This is a special revenue fund that is used to account for the proceeds of the capital improvement sales tax that are legally restricted to expenditures for capital improvements.

**Storm Water Fund:** This fund is a special revenue fund that is used to account for the proceeds of the storm water sales tax and other revenue that are legally restricted to expenditures for storm water drainage.

**Street Improvement Fund:** This fund is used to account for the issuance of bonds to acquire rights of way and design, construct, extend and improve the street and roads of the City.

**Proprietary Funds** - The following are the City's major proprietary funds:

**Water Fund:** Accounts for the provision of water services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt services, and billing and collection.

**Wastewater Fund:** Accounts for the provision of wastewater services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

**Measurement Focus**

**Government-wide Financial Statements:** In the government-wide financial statements, both governmental and business-like activities are presented using the current resources measurement focus, within the limitations of the modified cash basis of accounting.



**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Fund Financial Statements: All governmental and proprietary funds are accounted for using the current financial resources measurement focus as applied to the modified cash basis of accounting. This approach does not differ from the manner in which the governmental and business-type activities of the government-wide financial statements are prepared.

Basis of Accounting: In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-type activities are presented using the modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund equity, revenues and expenditures when they result from cash transactions. Liabilities are recorded for customer water deposits payable and court bonds payable. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Restricted Net Position: By enabling legislation the City has \$1,294,234 restricted for debt service and \$2,244,715 restricted for capital improvements.

Operating Revenue and Expenses: Operating revenues and expenses for proprietary funds result from providing services and delivering goods in connection with the City's water and wastewater operations. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

Pooled Cash and Temporary Investments: Cash resources of the individual funds are combined to form a pool of cash and temporary investments which is managed by the City Clerk. Investments of the pooled accounts may consist primarily of certificates of deposit and U.S. government securities, carried at cost. Interest income received is allocated to contributing funds based on cash and temporary investment balances.

Sick and Personal Leave: All full-time employees are awarded leave based on their length of employment. Employees with service of one to five years are entitled to three weeks of leave; employees with service of five to ten years are entitled to four weeks of leave; employees with ten to fifteen years of service are entitled to five weeks of leave and employees with over fifteen years of service are entitled to six weeks of leave. Employees may accumulate up to four hundred hours of leave. Upon written request, employees may receive a cash payment in lieu of time off. Upon termination or resignation, employees are compensated for all accrued, unused leave.

**NOTE B - CASH AND CASH EQUIVALENTS**

State statutes permit the City to invest its monies as follows: 1) obligations of the United States Government or any agency or instrumentality, including repurchase agreements; 2) bonds of the State of Missouri, of the United States, or of any wholly owned corporation of the United States, and other short-term obligations of the United States; 3) under limited circumstances, commercial paper and banker's acceptances; and 4) deposit accounts with insured financial institutions provided those accounts are entirely insured by the FDIC or collateralized with government securities that have a fair value exceeding the deposit amount.

**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE B - CASH AND CASH EQUIVALENTS (continued)**

Custodial credit risk: For deposits, custodial credit risk is the risk that in the event of bank failure, the City's deposits may not be returned to it. At December 31, 2015, the bank balances of the City's deposits totaled \$3,841,515. Of this amount \$595,421 was covered by FDIC insurance and \$3,246,094 was supported by collateral, held by banks in the City's name that do not hold the collateralized deposits.

Certificates of deposit with maturities in excess of three months are considered deposits for custodial risk determination. As of December 31, 2015, certificate of deposit balances were supported by collateral, held by banks in the City's name that do not hold the collateralized deposits.

Interest rate risk: Interest rate risk is defined as the risk that the fair value of the City's investments will decrease as a result of increases in interest rates. Generally, the longer the maturity of an investment means the greater the sensitivity of its fair value to changes in market interest rates. The City will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates by structuring its investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. Also risk will be minimized by investing funds primarily in short-term securities.

Investment Policy: The City's investment policy limits investment of excess funds in local banks in the form of time deposits. All accounts under the control of the City adhere to this policy. Accounts under the control of a trustee follow the investment requirements of the applicable trust agreements.

Credit risk: Credit risk is defined as the risk that an issuer or other counterparts to an investment in debt securities will not fulfill its obligation. The City's formal policy limits its investment choices by selecting pre-qualified institutions to do business with and diversifying their portfolio so that potential losses in individual securities will be minimized.

Concentration of credit risk: Concentration of credit risk is the risk loss attributed to the magnitude of a government's investment in a single user. The City's investment policy places no limit on the amount the City may invest in any one issuer.

**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE C - RESTRICTED CASH AND CASH EQUIVALENTS**

General Fund:	
Court bonds	\$ <u>24,080</u>
Proprietary Funds	
Water Fund:	
Series 2012 Certificates of Participation	
Project account	\$ 341,345
Payment account	288,408
Reserve account	<u>176,205</u>
Total Water Fund	<u>805,958</u>
Wastewater Fund:	
Series 2003 Sewer Bonds	
Interest account	34,159
Debt service account	100,002
Principal account	<u>335,032</u>
	<u>469,193</u>
Series 2012 Certificates of Participation	
Project account	32,588
Payment account	54,921
Reserve account	<u>36,614</u>
	<u>124,123</u>
Total Wastewater Fund	<u>593,316</u>
Total Proprietary Funds	\$ <u>1,399,274</u>

**NOTE D - TAXES**

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on November 1 and payable by December 31. The tax levy per \$100 of the assessed valuation of tangible taxable property for the calendar year 2015 for purposes of local taxation was \$.6778 for General Revenue and \$.1985 for Debt Service.

**NOTE E - ECONOMIC DEPENDENCE**

The City is dependent on the City of Independence to provide sufficient water for operations. On February 19, 2013, the City entered into a 20-year agreement with the City of Independence to provide water to the City.



**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE F - INSURANCE**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The City is a member of Midwest Public Risk of Missouri (MPR), a not-for-profit corporation consisting of local governments and political subdivisions. MPR was formed as a public entity risk retention pool to cover health and dental, workers' compensation, and property and casualty claims for its members. MPR has been established as assessable pools and accounting records are maintained for each line of coverage on a policy-year basis. The City pays annual premiums to MPR for all coverages. The agreement with MPR provides that MPR will be self-sustaining through member premiums. MPR has the authority to assess members for any deficiencies of revenues under expenses for any single plan year. Likewise, MPR has the authority to declare refunds to members for the excess of revenues over expenses relating to any single plan year. The amount of settlements has not exceeded the City's insurance coverage for each of the past three fiscal years.

**NOTE G - LONG-TERM DEBT**

The City's long-term debt arising from modified cash transactions is segregated between the amounts to be repaid from governmental activities and amounts to be repaid from business-type activities.

Governmental Activities

As of December 31, 2015, the long-term debt, arising from modified cash transactions, payable from governmental fund resources consisted of the following:

Series 2011 General Obligation Improvement Bonds due in varying annual installments through March 1, 2029, interest of 4.00% to 5.00%	\$ 5,065,000
Series 2009 General Obligation Refunding and Improvement Bonds due in varying annual installments through March 1, 2029, interest of 2.50% to 4.375%	2,020,000
Equipment lease dated April 4, 2014 due in annual installments of \$20,441 through April 4, 2016, interest of 4.00%	<u>20,172</u>
Total Governmental Activities	<u>\$ 7,105,172</u>

**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE G - LONG-TERM DEBT (continued)**

Business-Type Activities

As of December 31, 2015, the long-term debt, arising from modified cash transactions, payable from proprietary fund resources consisted of the following:

Series 2003 Water Pollution Control Revenue Bonds due in varying annual installments through January 2024; interest of 3.70% to 5.25%.	\$ 3,655,000
Series 2012 Certificates of Participation due in varying annual installments through January 1, 2033; interest of 2.25% to 5.00%	5,610,000
Lease purchase agreement due in annual installments of \$2,036 through December 2019; interest at 4.50%	<u>87,819</u>
Total Business-Type Activities	<u>\$ 9,352,819</u>
Debt service requirements to maturity are:	

Year Ending December 31,	Governmental Activities		Business-Type Activities	
	Principal	Interest	Principal	Interest
2016	\$ 355,172	\$ 291,897	\$ 579,113	\$ 407,176
2017	330,000	279,183	591,788	385,781
2018	365,000	266,033	627,789	362,896
2019	385,000	250,464	654,129	335,955
2020	415,000	232,174	655,000	307,688
2021	450,000	212,109	685,000	278,769
2022	480,000	191,627	710,000	247,057
2023	510,000	170,698	740,000	213,192
2024	545,000	148,914	780,000	178,390
2025	575,000	126,514	305,000	153,859
2026	615,000	102,264	320,000	140,188
2027	650,000	76,038	330,000	125,969
2028	695,000	47,359	345,000	110,125
2029	735,000	16,078	370,000	92,250
2030	-	-	385,000	73,375
2031	-	-	405,000	53,625
2032	-	-	420,000	33,000
2033	-	-	450,000	11,250
Total	<u>\$ 7,105,172</u>	<u>\$ 2,411,352</u>	<u>\$ 9,352,819</u>	<u>\$ 3,510,545</u>

**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE G - LONG-TERM DEBT (continued)**

On April 10, 2012, the City issued Series 2012 Refunding and Improvement Certificates of Participation in the amount of \$6,265,000. The certificates refunded the Series 1998 Combined Waterworks and Sewerage System Refunding Revenue Bonds and the Series 2001 Certificates of Participation as well as provided new funds for the demolition of an existing standpipe and the construction of a new elevated storage tank at Frick Park, upgrades to the City's high service pump station, replacement and relocation of water mains, relocation of the City's booster pump station and the installation of an ultraviolet disinfection system.

Net revenues are pledged over the terms of the Bonds and Certificates of Participation in an amount equal to the total principal and interest payments.

**NOTE H - CHANGES IN LONG-TERM DEBT**

Changes in long-term debt during the year were as follows:

	Balance January 1, 2015	Additions	Retirements	Balance December 31, 2015	Amount due within one year
<b>Governmental Activities:</b>					
2009 G.O. Refunding and Improvement					
Bonds	\$ 2,095,000	\$ -	\$ 75,000	\$ 2,020,000	\$ 100,000
2011 G.O. Improvement Bonds	5,275,000	-	210,000	5,065,000	235,000
2012 Certificates of Participation	170,000	-	170,000	-	-
Equipment lease purchase agreement	<u>39,553</u>	<u>-</u>	<u>19,381</u>	<u>20,172</u>	<u>20,172</u>
Total Governmental Activities	<u>\$ 7,579,553</u>	<u>\$ -</u>	<u>\$ 474,381</u>	<u>\$ 7,105,172</u>	<u>\$ 355,172</u>
<b>Business-Type Activities:</b>					
2003 Water Pollution Control Bonds	\$ 3,970,000	\$ -	\$ 315,000	\$ 3,655,000	\$ 335,000
2012 Certificates of Participation	5,610,000	-	-	5,610,000	225,000
Lease purchase agreement	<u>107,811</u>	<u>-</u>	<u>19,992</u>	<u>87,819</u>	<u>19,113</u>
Total Business-Type Activities	<u>\$ 9,687,811</u>	<u>\$ -</u>	<u>\$ 334,992</u>	<u>\$ 9,352,819</u>	<u>\$ 579,113</u>



**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE I - RETIREMENT PLAN**

The City of Oak Grove participates in the Missouri Local Government Employees Retirement System (LAGERS). LAGERS is a defined benefit pension plan which provides retirement, disability, and death benefits to plan members and beneficiaries.

Plan Description and Funding Policy

LAGERS was established in 1967 and is administered in accordance with RSMo. 70.600 - 70.755. LAGERS is an agent multi-employer, statewide public employee retirement plan for units of local government which is legally separate and fiscally independent of the state of Missouri.

Responsibility for the operation and administration of the plan is vested in the LAGERS Board of Trustees consisting of seven persons. Three trustees are elected by the employees who participate in the system, three trustees are elected by the members of the governing bodies of those political subdivisions which participate in the system and one trustee is appointed by the governor. The regular term of the office for members of the LAGERS Board of Trustees is four years. Members of the LAGERS Board of Trustees serve without compensation with respect to their duties, but are reimbursed by LAGERS for the actual and necessary expenses incurred in the performance of their duties.

LAGERS serves approximately 668 local participating employers. These participating employers include 296 cities, 60 counties, and 312 other public entities. LAGERS membership includes approximately 59,645 participants.

LAGERS provides retirement, death and disability benefits to employees of participating political subdivisions. All benefits vests after 5 years of credited service. Employees who retire on or after age 60 (55 for police and fire) with 5 or more years of service are entitled to an allowance for life based upon the benefit program then in effect for the political subdivision. Employees may retire with an early retirement benefit with a minimum of 5 years of credited service and after attaining age 55 (50 for police and fire) and receive a reduced allowance. The LAGERS Board of Trustees establishes the benefit plans and provision that are available for adoption. The political subdivision's governing body adopts all benefits of the plan. Benefit terms provide for annual post retirement adjustments to each member's retirement allowance subsequent to the member's retirement date. The annual adjustment is based on the increase in the Consumer Price Index and is limited to 4% per year.

If the political subdivision participates under the contributory plan, each member contributes 4% of gross salary. If an employee leaves covered employment or dies before attaining 5 years of credited service, accumulated employee contributions are refunded to the employee or designated beneficiary. Each participating employer is required by statute to contribute the remaining amounts necessary to finance the coverage of its own employees. Benefits and contribution provisions are fixed by state statute and may be amended only by action of the state legislature.

Each participating unit of government is obligated by state law to make all required contributions to the plan. The required contributions are actuarially determined using the individual entry-age actuarial cost method. There are no long-term contracts for contributions to the plan. All actuarial liabilities are amortized over a period of 30 years or less. Administrative costs of LAGERS are financed through investment earnings of the system. Employee contributions are determined at the election of the governing body of the local government. Should the governing body elect to participate in the contributory plan, all employees must contribute four percent of gross salary. The governing body may elect to participate in the non-contributory plan which would result in no employee contributions.

**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

**NOTE I - RETIREMENT PLAN (continued)**

The City's contributions to the plan for the year ended December 31, 2015 were \$151,367.

**NOTE J - FEDERAL AND STATE GRANTS**

The City has received financial assistance from various federal, state and local agencies in the form of grants and entitlements. These programs are subject to audit by agents of the granting authority. Management does not believe that liabilities for reimbursements, if any, will have a materially adverse effect upon the financial condition of the City.

**NOTE K - FUND BALANCES**

The following is a summary of the Governmental Fund balances of the City as of December 31, 2015:

<u>Classification/Fund</u>	<u>Purpose</u>	
Restricted:		
Transportation	Capital improvements	\$ 402,912
Debt service	Debt payments	268,893
Capital Improvement	Capital improvements	647,944
Storm Water	Capital improvements	492,170
Street Improvement	Capital improvements	<u>327,756</u>
Total Restricted		<u>2,139,675</u>
Unassigned:		
General Fund		<u>634,333</u>
Total Fund Balances		<u>\$ 2,774,008</u>

## **SUPPLEMENTARY INFORMATION**



**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - MODIFIED CASH BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	BUDGET			
	ORIGINAL	FINAL	ACTUAL	VARIANCE
REVENUES:				
Sales tax	\$ 830,000	\$ 830,000	\$ 970,662	\$ 140,662
Franchise tax	642,500	642,500	627,172	(15,328)
Court cost and fines	199,100	199,100	168,933	(30,167)
Gas and motor vehicle tax	287,500	287,500	305,770	18,270
Property tax	605,100	605,100	720,370	115,270
Recreation programs	149,500	137,500	148,947	11,447
Other revenue	35,000	35,000	32,556	(2,444)
Licenses, permits and fees	106,500	118,500	108,774	(9,726)
Interest revenue	500	500	346	(154)
Grant revenue	186,700	186,700	175,316	(11,384)
Total Revenues	<u>3,042,400</u>	<u>3,042,400</u>	<u>3,258,846</u>	<u>216,446</u>
EXPENDITURES:				
Administration	287,000	331,000	347,207	(16,207)
Parks	610,000	610,000	566,665	43,335
Municipal court	142,900	142,900	138,500	4,400
Public safety	1,398,700	1,398,700	1,450,367	(51,667)
Emergency management	45,250	45,250	40,928	4,322
Building and zoning	52,350	52,350	51,158	1,192
Pool	112,600	112,600	103,360	9,240
Civic center	147,650	147,650	125,631	22,019
Senior services	60,050	60,050	57,802	2,248
Capital outlay	8,000	8,000	26,235	(18,235)
Debt service:				
Principal	170,000	170,000	170,000	-
Interest and fees	<u>3,500</u>	<u>3,500</u>	<u>3,677</u>	<u>(177)</u>
Total Expenditures	<u>3,038,000</u>	<u>3,082,000</u>	<u>3,081,530</u>	<u>470</u>
Net change in fund balance	4,400	(39,600)	177,316	216,916
Fund balance beginning	<u>457,017</u>	<u>457,017</u>	<u>457,017</u>	<u>-</u>
Fund balance ending	<u>\$ 461,417</u>	<u>\$ 417,417</u>	<u>\$ 634,333</u>	<u>\$ 216,916</u>

**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - MODIFIED CASH BASIS - TRANSPORTATION FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	<u>BUDGET</u>		<u>ACTUAL</u>	<u>VARIANCE</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES:				
Sales tax	\$ 480,000	\$ 480,000	\$ 535,797	\$ 55,797
Other revenue	5,000	5,000	6,706	1,706
Licenses, permits and fees	1,000	1,000	-	(1,000)
Interest revenue	100	100	191	91
Total Revenues	<u>486,100</u>	<u>486,100</u>	<u>542,694</u>	<u>56,594</u>
EXPENDITURES:				
Capital outlay	<u>477,050</u>	<u>477,050</u>	<u>410,900</u>	<u>66,150</u>
Net change in fund balance	9,050	9,050	131,794	122,744
Fund balance beginning	<u>271,118</u>	<u>271,118</u>	<u>271,118</u>	<u>-</u>
Fund balance ending	<u>\$ 280,168</u>	<u>\$ 280,168</u>	<u>\$ 402,912</u>	<u>\$ 122,744</u>

**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - MODIFIED CASH BASIS - CAPITAL IMPROVEMENT FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	<u>BUDGET</u>		<u>ACTUAL</u>	<u>VARIANCE</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES:				
Sales tax	\$ 240,000	\$ 240,000	\$ 267,893	\$ 27,893
Other revenue	500	500	-	(500)
Interest revenue	500	500	372	(128)
Total Revenues	<u>241,000</u>	<u>241,000</u>	<u>268,265</u>	<u>27,265</u>
EXPENDITURES:				
Capital outlay	<u>229,500</u>	<u>264,500</u>	<u>248,412</u>	<u>16,088</u>
Net change in fund balance	11,500	(23,500)	19,853	43,353
Fund balance beginning	<u>628,091</u>	<u>628,091</u>	<u>628,091</u>	<u>-</u>
Fund balance ending	<u>\$ 639,591</u>	<u>\$ 604,591</u>	<u>\$ 647,944</u>	<u>\$ 43,353</u>

**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - MODIFIED CASH BASIS - STORM WATER FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	<u>BUDGET</u>		<u>ACTUAL</u>	<u>VARIANCE</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES:				
Other revenue	\$ 500	\$ 500	\$ -	\$ (500)
Licenses, permits and fees	500	500	-	(500)
Interest revenue	<u>1,000</u>	<u>1,000</u>	<u>314</u>	<u>(686)</u>
Total Revenues	<u>2,000</u>	<u>2,000</u>	<u>314</u>	<u>(1,686)</u>
EXPENDITURES:				
Capital outlay	<u>126,000</u>	<u>126,000</u>	<u>74,283</u>	<u>51,717</u>
Net change in fund balance	(124,000)	(124,000)	(73,969)	50,031
Fund balance beginning	<u>566,139</u>	<u>566,139</u>	<u>566,139</u>	<u>-</u>
Fund balance ending	<u>\$ 442,139</u>	<u>\$ 442,139</u>	<u>\$ 492,170</u>	<u>\$ 50,031</u>



**CITY OF OAK GROVE, MISSOURI**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - MODIFIED CASH BASIS - STREET IMPROVEMENT FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	<u>BUDGET</u>		<u>ACTUAL</u>	<u>VARIANCE</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES:				
Interest revenue	\$ 150	\$ 150	\$ 184	\$ 34
EXPENDITURES:				
Capital outlay	<u>327,800</u>	<u>327,800</u>	<u>-</u>	<u>327,800</u>
Net change in fund balance	(327,650)	(327,650)	184	327,834
Fund balance beginning	<u>327,650</u>	<u>327,650</u>	<u>327,572</u>	<u>-</u>
Fund balance ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 327,756</u>	<u>\$ 327,756</u>

**CITY OF OAK GROVE, MISSOURI**  
**NOTES TO BUDGETARY COMPARISON SCHEDULES**  
**DECEMBER 31, 2015**

Budgets and Budgetary Accounting: The City is responsible for the preparation and approval of budgets for the various governmental and business-type funds in accordance with Section 67.010 through 67.020, RSMo.

The City follows the following procedures in establishing the budgetary data reflected in the basic financial statements:

1. As declared by ordinance, the City Administrator is the budget officer and prepared the proposed operating budget for the year commencing January 1.
2. Public hearings are conducted to obtain taxpayer comments.
3. Prior to January 1<sup>st</sup>, the budget is legally enacted through the passage of an ordinance.
4. The legal level of control for the budget is at the fund level, and City management cannot amend the budget without approval of the Board of Aldermen. However, the City Administrator has the authority to transfer budgeted amounts between departments within any fund. The Board of Aldermen must approve any revisions that alter the total budgeted expenditures of any fund. Unexpended appropriations lapse at year end.

Budgets are prepared on the modified cash basis of accounting (budgetary basis), in which revenues are recognized when collected and expenditures are recognized when paid. The reported budgetary data represent both the original and final approved budgets as adopted by the Board of Aldermen.

## **INTERNAL CONTROL AND COMPLIANCE**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Aldermen  
City of Oak Grove, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, the business-type activities, and each major fund of City of Oak Grove as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 16, 2016.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control described in the accompanying schedule of findings and responses as item 2015-001 that we consider to be a significant deficiency.



## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests did not disclose any instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **City's Response to Finding**

The City's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Westbrook & Co., P.C.*

Richmond, Missouri  
April 16, 2016

**CITY OF OAK GROVE, MISSOURI  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**SIGNIFICANT DEFICIENCY**

**2015-001 - FINANCIAL ACCOUNTING AND REPORTING**

*Condition:* The City engages the auditor to assist in the preparation of the draft financial statements and the City Administrator is designated to oversee the non-audit services performed. We noted during our audit that City personnel do not have sufficient experience in the applicable accounting principles and disclosure requirements used to prepare the draft financial statements. Further, the City does not have procedures to use disclosure checklists when reviewing the draft financial statements.

*Criteria:* The design and operation of internal control procedures should permit management to prevent, or detect and correct, misstatements in the draft financial statements prepared by the auditor.

*Cause:* The City has not adopted policies and procedures designed to enhance the approval of the drafted financial statements.

*Effect:* Lack of controls could allow misstatements in the draft financial statements to occur and go undetected.

*Recommendation:* The City should adopt policies and procedures designed to enhance the approval of the drafted financial statements. Disclosure checklists should be used when reviewing the drafted financial statements.

*Auditee's Response:* The City will adopt policies and disclosure checklists for use when reviewing the drafted financial statements.

