



CITY OF  
**OAK GROVE**  
MISSOURI

2110 S Broadway, PO Box 805  
Oak Grove, Missouri 64075  
816.690.3773 • 816.690.8478

### TEMPORARY SIGN PERMIT

The City has adopted the  
2012 International Codes

Inspections call  
(816) 690-3773 Ext. 1007  
return application to:

[buildingofficial@cityofoakgrove.com](mailto:buildingofficial@cityofoakgrove.com)

**FEE \$25**

Applied date \_\_\_\_\_

Posted Address: \_\_\_\_\_ Permission from property owner: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: (if different from posted address) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

What are the approximate dimensions of the sign? \_\_\_\_\_

What does the sign say? \_\_\_\_\_

Date you want to post sign: \_\_\_\_\_

\_\_\_ Construction (Valid 1 year)

\_\_\_ **Banner** The use of any banner, pennant, flag, streamers, propeller, bunting or similar articles for advertising of a product, service, show, property or carnival is prohibited except by a temporary sign permit for specific events not to exceed thirty (30) days per issuance. Under no circumstances shall such a permit be granted for any premises more than once per quarter of each calendar year.

\_\_\_ **Balloon** Balloons (hot air or cold air) and inflatable signs shall be limited to one (1) time per year for specific events not to exceed ten (10) days per issuance and require an area safety inspection before issuance of a temporary sign permit.

\_\_\_ **Portable** Size may not exceed twenty (20) square feet. Portable signs may not be illuminated. May be displayed by churches, not-for-profit institutions, quasi-public institutions or governmental agencies for special events for a period of up to thirty (30) days once per quarter of each calendar year with a temporary sign permit free of charge. May be displayed on the premises by users other than those described above for not more than thirty (30) days. Use is limited to once per quarter of each calendar year with a temporary sign permit.

Completed by City:

Issued by: \_\_\_\_\_

Issued Date: \_\_\_\_\_ End Date: \_\_\_\_\_