



TEMPORARY/CATERER'S LIQUOR LICENSE APPLICATION

BUSINESS INFORMATION

Name of Business/Legal Entity () Indiv () Partnership () Corp () LLC D/B/A

Business Physical Address City County State Zip

Business Mailing Address City County State Zip

Owner/Managing Agent Phone Number Email Address

Contact Name/Position Phone Number Email Address

EVENT INFORMATION

Event Name Event Date Event Hours Starting Time | Ending Time

Location of Event (Street Address) Location of Liquor on Premises

Property Owner Phone Number Email Address

Event Contact Name/Position Phone Number Email Address

ADDITIONAL DOCUMENTS REQUIRED/PLEASE ATTACH

- Detailed diagram of area where alcohol will be sold/consumed. Include accurate dimensions, how the defined area will be enclosed roping/fencing is required, event parking and traffic circulation, if applicable
- Security plan at entrances/exits
- Copy of written authorization from the property owner allowing the sale and consumption of alcoholic beverages or a contract between the caterer and the event sponsor
- Premises are _____ feet from nearest school, church or other building used for religious worship
- Copy of current State and County liquor licenses
- Copy of applicant's driver's license
- A caterers permit from MO Division of Alcohol and Tobacco Control must also be obtained.

ACKNOWLEDGEMENT

By signing below, you certify that the information given in this application is true to the best of your knowledge and belief and that the license is non-transferable. All provisions of the liquor control laws, rules and regulations and city ordinances shall extend to such premises and shall be enforced.

Signature of Applicant Printed Name Title Date

Return this application and all required documents including payment to: City of Oak Grove City Clerk 2110 S Broadway PO Box 805 Oak Grove, MO 64075

FEES

Caterer's License per Section 600.160

- \$75 Annual Fee Type A (max. 50 days July 1st thru June 30th)
\$150 Annual Fee Type B (unlimited July 1st thru June 30th)

Temporary Permit per Section 600.170

- \$37.50 Certain Organizations not valid for more than 7 days

*Make checks payable to City of Oak Grove

FOR CITY USE ONLY

- Verified attachments
Area Diagram
Security plan
Property Owner Authorization
State Liquor License
County Liquor License
Drivers License
Caterer Temporary permit (ATC)

- Payment Received
Cash
Check #
Card Conf #
Approved Denied

Business License #
Caterer's License #
Temporary Permit #

City Clerk or Designee Date

For questions about this application, please contact the City Clerk at 816-690-3773 x 1004.