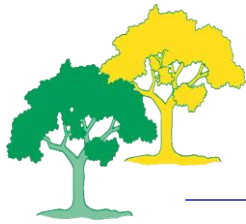




City of Oak Grove 2019 Budget





CITY OF
Oak Grove

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November 30, 2018

Mayor Martin and Members of the Board of Aldermen:

I am pleased to submit the recommended budget for calendar year 2019 for the City of Oak Grove. The goal of this budget is to balance the operating expenses with the revenues within each fund while maintaining the highest level of services. This budget transmittal letter will include a brief overview of the funds, projected revenues, and a summary of significant changes. A more detailed explanation of all funds is provided in the accompanying budget document.

GENERAL FUND

The General Fund accounts for the traditional operational activities of the City including administration, public safety, building and code enforcement, parks and recreation, municipal court, senior services, and emergency management. The primary sources of revenue come from sales taxes, property taxes, utility franchise taxes, and user fees. The General Fund also receives revenue from fines, forfeitures, investment income, and various fees and charges.

Overall, revenues for 2019 are projected to be \$4,405,607 while the expenses are budgeted at \$5,396,511. The expenses are higher as a result of the onetime capital costs associated with the continued implementation of the facilities master plan with the relocation of the Police Department and City Hall to the existing Civic Center building. Also, the Parks Department will finish the construction of a new Fieldhouse at the Bent Oak Park property that will replace the clubhouse that was damaged in the 2017 tornado.

TRANSPORTATION FUND

A ½-cent sales tax is imposed for transportation purposes and is the primary source of revenue for the Transportation Fund. The fund is utilized for street repair, personnel costs, signage, right-of-way maintenance, and equipment upkeep. The budgeted revenues are \$561,250 while the expenditures are \$558,027 leaving an estimated 2019 yearend fund balance of \$536,674. The major equipment purchases and estimated project construction costs are listed below. The Department is also examining the possibilities for a tractor and boom mower for right-of-way maintenance.

- Asphalt Overlay - \$50,000
- Snow Plow - \$7,500
- 2 Ton Dump Bed Replacement - (1/3 cost) - \$5,000
- Bobcat Track Loader (1/3 cost) - \$5,110 (lease payment)
- Mower (1/3 cost) - \$2,667 (lease payment)

WATER UTILITIES FUND

The Water Fund is one of the City's two enterprise funds in which services are provided to the general public on a continual basis and revenue is generated primarily through user fees based on water consumption. Currently, the Water Utilities Department serves approximately 3,000 active customers and purchases water from the City of Independence. The City's engineering consultant, Olsson Associates, developed the 5-year water rate plan (2016-2020) and recommended a small increase (4%) for 2019 which has been included in the budget. The projected revenues for 2019 are \$1,704,808 while the expenditures are expected to be \$2,018,672. There is a part-time customer service/utility clerk included in the budget and the major projects and equipment purchases are listed below.

- Water Department Furniture and Fixtures - \$25,000
- NW 1st Street Water Line - \$200,000
- ½ Ton Truck (1/2 cost) - \$15,000
- 2 Ton Dump Bed Replacement - (1/3 cost) - \$5,000
- Bobcat Track Loader (1/3 cost) - \$5,110 (lease payment)
- Mower (1/3 cost) - \$2,667 (lease payment)

WASTEWATER (SEWER) FUND

The Wastewater Fund is the City's second enterprise fund in which revenue is generated through user fees calculated from water consumption. Oak Grove currently treats all of its wastewater influent at the City's Wastewater Treatment Facility. For Fiscal Year 2019, budgeted revenues are \$1,800,362 while the expenditures are \$4,854,745. The City's engineering consultant, Olsson Associates, recommended a slight rate increase (6%) for 2019 which has been included in the budget. The expenditures are significantly higher as a result of necessary upgrades at the treatment plant and the sewer interceptor line project which are scheduled to begin construction in 2019. The following are the anticipated project and equipment costs:

- Inflow and Infiltration Reduction Program - \$100,000
- Sewer Interceptor Line and System Improvements - \$3,000,000
- Sewer Department Furniture and Fixtures - \$25,000
- ½ Ton Truck (1/2 cost) - \$15,000
- 2 Ton Dump Bed Replacement - (1/3 cost) - \$5,000
- Bobcat Track Loader (1/3 cost) - \$5,110 (lease payment)
- Mower (1/3 cost) - \$2,667 (lease payment)

STORMWATER FUND

It is projected that the 2019 beginning balance of the Stormwater Fund will be \$193,000. The fund balance is a result from the 1/8 cent sales tax that was imposed until it was changed in 2008. With the redirection of the sales tax, this fund no longer has a source of revenue beyond interest income and fees estimated at \$500. For Fiscal Year 2019, expenditures of \$193,000 for storm drainage work within the City are budgeted.

CAPITAL IMPROVEMENT FUND

The City of Oak Grove imposes a ¼ cent sales tax for the Capital Improvement Fund. Projected revenues for 2019 are \$280,500 while expenditures are budgeted at \$325,600. The following projects and equipment are budgeted:

- City Signage/Decorations - \$30,000
- Parks Department Mowers - \$22,600 (lease payment 3 of 3)
- Aquatic Center High Dive - \$80,000
- Police Department Vehicle and Equipment - \$38,000
- Police Department Records Management System - \$55,000
- Asphalt Overlay Program - \$50,000
- Civic Center Project - \$50,000

STREET IMPROVEMENT FUND

It is projected that the 2019 beginning balance of the Street Improvement Fund will be approximately \$271,530. It is anticipated that the remaining balance will be used for street improvements in the 2019 fiscal year.

SUMMARY

The proposed 2019 Budget represents a realistic document that has been developed with an emphasis on maintaining existing services and balancing the major operational funds where possible. There were increases in several areas that are outside the City's control including health insurance, retirement contributions, and utility costs. The budget includes a 2.5% cost of living increase. Also, there are several onetime capital expenditures such as the renovation of the Civic Center and the improvements in the sewer system. Overall, the projected revenues are \$9,357,927 while expenditures are estimated at \$14,263,869.

I would like to sincerely commend the entire staff for their work and professionalism during the budget process. A considerable amount of time, research, and analysis was put into the formation of the document. The budget represents the recommended guide for the operation of the City of Oak Grove for the upcoming year and is one of the most important legislative actions undertaken by the Board of Aldermen.

Sincerely,



Steven Craig
City Administrator

TOTAL BUDGET

ALL FUNDS

REVENUE AND EXPENDITURE SUMMARY

CITY OF OAK GROVE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
General Fund	6,159,802	7,238,973	6,678,104	6,451,380	4,405,607
Transportation Fund	544,469	607,676	664,344	660,250	561,250
Water Fund	1,529,504	1,571,648	1,675,015	1,657,810	1,704,808
Sewer Fund	1,426,382	6,583,996	1,692,152	1,644,236	1,800,362
General Obligation Debt	637,129	624,130	683,567	631,100	604,500
Capital Improvement Fund	272,552	293,489	278,774	281,000	280,500
Storm Water Fund	297	234	149	1,000	500
Street Improvement Fund	65,274	377	284	150	400
TOTAL REVENUES	10,635,409	16,920,523	11,672,389	11,326,926	9,357,927

EXPENDITURES

General Fund	3,762,363	4,763,175	7,718,236	8,909,881	5,396,511
Transportation Fund	464,128	594,262	627,561	656,109	558,027
Water Fund	1,812,669	1,621,122	1,761,605	1,810,286	2,018,672
Sewer Fund	1,249,640	1,611,938	2,435,293	5,678,737	4,854,745
General Obligation Debt	629,328	612,341	634,201	633,733	646,314
Capital Improvement Fund	163,108	169,866	305,000	347,600	325,600
Storm Water Fund	47,680	228,410	23,760	215,000	193,000
Street Improvement Fund	66	90	122,004	393,000	271,000
TOTAL EXPENDITURES	8,128,983	9,601,203	13,627,660	18,644,346	14,263,869

GENERAL

FUND

REVENUE AND EXPENDITURE SUMMARY

GENERAL FUND	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
Property tax	617,535	641,828	630,500	618,000	637,500
Sales tax	1,532,211	2,179,900	2,109,000	2,095,000	2,109,000
Gasoline Tax	207,587	210,390	205,000	205,000	210,000
Intergovernmental	2,661,103	2,606,106	2,027,537	2,023,444	109,507
Franchise tax	573,245	586,043	617,623	595,000	629,000
License, fees, and permits	104,655	127,682	144,000	120,000	138,000
Charges for services	158,209	114,891	195,756	181,051	205,000
Court costs and fines	153,647	131,966	186,056	155,600	177,100
Other	150,946	637,694	534,132	457,285	167,500
Investment income	664	2,473	28,500	1,000	23,000
TOTAL REVENUES	6,159,802	7,238,973	6,678,104	6,451,380	4,405,607
EXPENDITURES					
Mayor & Board of Aldermen	6,843	9,838	10,875	13,050	13,050
City Administration	453,566	364,774	319,678	351,060	328,310
Building & Zoning	56,674	71,764	78,254	77,350	81,950
Municipal Court	139,580	147,538	136,706	157,025	173,100
Public Safety	1,398,790	1,546,457	1,585,394	1,563,400	1,625,300
Emergency Management	42,550	39,186	38,846	44,221	46,771
Parks and Recreation	655,424	881,625	1,536,374	1,519,400	1,020,750
Pool	101,046	85,040	176,776	127,900	176,250
Civic Center	131,300	0	0	0	0
Senior Services	71,521	70,805	68,108	79,500	70,250
Interfund Transfer	400,000	427,000	439,000	439,000	400,000
2016 COP Fund	305,070	1,119,149	3,328,225	4,537,975	1,460,780
TOTAL EXPENDITURES	3,762,363	4,763,175	7,718,236	8,909,881	5,396,511
REVENUES over (under) Expenditures	2,397,439	2,475,798	-1,040,132	-2,458,501	-990,904
Fund Balance at beginning of year	634,332	1,984,135	4,459,762	4,459,762	3,419,630
FUND BALANCE - ENDING	4,467,433	4,459,933	3,419,630	2,001,261	2,428,726
RESTRICTED FUNDS	1,346,370	3,136,979	1,839,000	673,765	585,265
AVAILABLE FUND BALANCE	3,031,771	1,322,954	1,580,630	1,327,496	1,843,461

GENERAL FUND REVENUES

	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
PROPERTY TAXES					
Real Estate	460,656	464,623	470,000	450,000	470,000
Personal Property	83,223	107,600	75,000	95,000	90,000
M & M Replacement	20,439	21,584	23,000	22,500	22,000
Railroad Utility	22,230	22,699	22,500	22,000	23,000
Financial Institution	0	3,013	0	500	500
Delinquent Taxes and Penalties	30,988	22,309	40,000	28,000	32,000
TOTAL PROPERTY TAXES	617,535	641,828	630,500	618,000	637,500
SALES TAX					
1/2 Cent Sales Tax	573,584	617,067	600,000	590,000	600,000
1/2 Cent Sales Tax - Redirected	544,123	585,486	560,000	560,000	560,000
Vehicle Sales Tax & Fees	100,732	104,117	109,000	105,000	109,000
Park Sales Tax	272,192	292,743	280,000	280,000	280,000
2016 1/2 Cent Sales Tax	41,580	580,487	560,000	560,000	560,000
TOTAL SALES TAX	1,532,211	2,179,900	2,109,000	2,095,000	2,109,000
GASOLINE TAX	207,587	210,390	205,000	205,000	210,000
TOTAL GASOLINE TAX	207,587	210,390	205,000	205,000	210,000
INTERGOVERNMENTAL					
D.A.R.E. Grant	60,764	60,764	64,307	60,764	64,307
Miscellaneous Grants	0	7,116	17,030	5,000	5,000
Law Enforcement Grant	0	0	0	9,000	9,000
SEMA EMPG Grant	15,951	17,435	16,800	16,800	16,800
Sni-Valley EMO Reimbursement	14,388	10,791	14,400	14,400	14,400
Bond Proceeds - 2016 COP	2,570,000	2,510,000	1,915,000	1,917,480	0
Bond Premium	0	0	0	0	0
TOTAL INTERGOVERNMENTAL	2,661,103	2,606,106	2,027,537	2,023,444	109,507
FRANCHISE TAX					
Cable Franchise	32,215	47,024	48,000	40,000	49,000
Telephone Franchise	130,645	114,611	100,000	130,000	120,000
Electric Franchise	347,165	349,506	380,000	350,000	375,000
Natural Gas Franchise	63,220	74,902	89,623	75,000	85,000
TOTAL FRANCHISE TAX	573,245	586,043	617,623	595,000	629,000
LICENSES, FEES, & PERMITS					
Occupation License	16,063	19,052	18,000	18,000	19,000
Motor Vehicle License	23,226	22,888	25,000	25,000	25,000
Cigarette Taxes	43,490	38,312	38,000	45,000	40,000
Building Permits	18,076	43,029	65,000	25,000	50,000
Erosion Control Fee	3,800	2,400	-2,000	2,000	2,000
PW Engineering Fees	0	2,000	0	5,000	2,000
TOTAL LICENSE, FEES, & PERMITS	104,655	127,682	144,000	120,000	138,000
CHARGES FOR SERVICES					
Pool Admissions	29,203	25,876	71,779	50,000	70,000
Pool Concessions	6,376	4,990	18,949	10,000	20,000
Park Income	15,938	15,426	20,000	25,000	20,000
Park Concessions	54,902	42,459	55,000	60,000	55,000
Festivals	0	0	0	2,500	0
Tower Lease	32,051	12,178	18,500	12,051	23,000
Swim Team Income	2,038	0	3,435	2,000	3,000
Civic Center Deposits	2,100	-1,700	1,200	500	2,000
Civic Center Income	10,790	14,202	5,000	15,000	10,000
Civic Center Equipment	3,890	1,460	1,893	3,000	2,000
Theme Park Tickets	921	0	0	1,000	0
TOTAL CHARGES FOR SERVICES	158,209	114,891	195,756	181,051	205,000

GENERAL FUND REVENUES

	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
COURT COSTS & FINES					
Court Fines	129,052	109,709	155,000	130,000	150,000
Court Costs	9,322	8,243	12,000	9,500	10,000
Officer Training	2,316	1,996	1,983	3,100	2,100
Crime Victim Compensation	266	312	350	500	500
Police Reports	1,672	1,714	2,000	2,000	2,000
Dog Fines	2,842	3,754	5,000	3,000	4,000
Animal License & Permits	920	803	1,550	1,000	1,000
DWI/Drug Offense Reimbursement	5,709	4,048	6,200	4,000	5,000
Inmate Security Income	1,552	1,372	1,992	2,000	2,000
Domestic Violence	-4	16	-19	500	500
TOTAL COURT COSTS & FINES	153,647	131,966	186,056	155,600	177,100
OTHER REVENUE					
Miscellaneous Income	9,668	9,383	5,000	5,000	5,000
Insurance Proceeds	0	493,614	376,335	303,285	0
Vending Machine/Surplus Property Income	2,686	0	1,000	3,500	2,000
Workers Comp Refund	0	0	0	5,000	5,000
Mayor's Christmas Tree Fund	3,399	3,506	3,500	3,500	3,500
Donations	2,385	9,307	1,600	5,000	2,000
Safety Program Income	3,198	3,404	5,096	5,000	4,000
Drug Task Force Reimbursement	85,454	80,485	87,000	80,000	90,000
Public Safety Officer Reimbursement	10,653	10,164	10,553	12,000	12,000
Senior Services Grant	16,500	8,250	20,048	16,500	16,500
Senior Services Miscellaneous	2,400	2,400	0	2,500	2,500
Online/Credit Card Service Fees	14,603	17,180	24,000	16,000	25,000
TOTAL OTHER REVENUE	150,946	637,694	534,132	457,285	167,500
INVESTMENT INCOME	664	2,473	3,500	1,000	3,000
COP INVESTMENT INCOME	0	0	25,000	0	20,000
TOTAL INVESTMENT INCOME	664	2,473	28,500	1,000	23,000
INTERFUND REVENUE	0	0	0	0	0
TOTAL INTERFUND REVENUE	0	0	0	0	0
TOTAL GENERAL FUND REVENUE	6,159,802	7,238,973	6,678,104	6,451,380	4,405,607

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: BOARD OF ALDERMEN

ACCT CODE: 10101

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	4,604	5,358	6,278	5,650	5,650
Office Supplies	0	0	0	50	50
Operating Supplies	523	1,249	1,910	1,000	1,000
Communications & Postage	620	970	621	850	850
Printing & Duplicating	118	104	450	500	500
Publicity & Literature	363	636	116	1,600	1,600
Professional Services	0	0	0	200	200
Transportation & Training	615	1,521	1,500	3,200	3,200
TOTALS	6,843	9,838	10,875	13,050	13,050

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	4,131	4,787	5,500	5,000	5,000
51006	Lagers	157	204	283	250	250
51007	Social Security	316	366	495	400	400
	TOTAL PERSONNEL SERVICES	4,604	5,358	6,278	5,650	5,650
	OFFICE SUPPLIES					
52001	Office Supplies	0	0	0	50	50
	TOTAL OFFICE SUPPLIES	0	0	0	50	50
	OPERATING SUPPLIES					
56015	Miscellaneous	523	1,249	1,910	1,000	1,000
	TOTAL OPERATING SUPPLIES	523	1,249	1,910	1,000	1,000
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	620	970	621	850	850
	TOTAL COMM & POSTAGE	620	970	621	850	850
	PRINTING & DUPLICATING					
55011	Printing	118	104	450	500	500
	TOTAL PRINTING & DUPLICATING	118	104	450	500	500
	PUBLICITY & LITERATURE					
52008	Books & Subscriptions	0	0	0	1,000	1,000
55005	Advertising	0	112	116	100	100
55037	Public Relations	363	524	0	500	500
	TOTAL PUBLICITY & LITERATURE	363	636	116	1,600	1,600
	PROFESSIONAL SERVICES					
55009	Contract Services	0	0	0	200	200
	TOTAL PROFESSIONAL SERVICES	0	0	0	200	200
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	615	1,521	1,500	3,000	3,000
55006	Mileage Reimbursement	0	0	0	200	200
	TOTAL TRANSP & TRAINING	615	1,521	1,500	3,200	3,200
TOTAL BOARD OF ALDERMEN		6,843	9,838	10,875	13,050	13,050

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: CITY ADMINISTRATION

ACCT CODE: 10202

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	88,163	90,427	91,457	90,250	95,000
Office Supplies	2,213	2,111	2,550	2,500	2,500
Operating Supplies	11,230	19,572	18,011	12,600	17,600
Communications & Postage	6,079	5,710	5,581	6,500	6,500
Printing & Duplicating	195	470	493	500	500
Publicity & Literature	49,479	33,647	34,110	44,200	34,200
Utility Service	4,619	4,801	4,864	6,500	6,500
Professional Services	251,451	161,760	111,973	142,810	112,810
Repairs & Maintenance	1,850	1,027	844	3,200	3,200
Transportation & Training	5,309	5,116	6,947	5,000	5,000
Fixed Charges	32,978	40,132	42,848	36,000	43,500
Capital Outlay	0	0	0	1,000	1,000
TOTALS	453,566	364,774	319,678	351,060	328,310

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
PERSONNEL SERVICES						
51001	Salaries	63,591	64,004	63,866	63,500	65,000
51004	Overtime	0	145	435	250	500
51006	Lagers	4,324	4,619	4,823	4,700	5,500
51007	Social Security	4,788	4,826	4,833	4,800	5,500
51008	Health Insurance	15,461	16,214	17,500	17,000	18,500
51009	Tuition Reimbursement	0	619	0	0	0
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		88,163	90,427	91,457	90,250	95,000
OFFICE SUPPLIES						
52001	Office Supplies	2,181	1,664	1,800	2,000	2,000
52004	Minor Apparatus	33	447	750	500	500
TOTAL OFFICE SUPPLIES		2,213	2,111	2,550	2,500	2,500
OPERATING SUPPLIES						
52005	Janitorial Supplies	18	18	11	100	100
52022	Electronic Equipment	55	43	0	2,500	2,500
56015	Miscellaneous Expense	11,157	19,510	18,000	10,000	15,000
TOTAL OPERATING SUPPLIES		11,230	19,572	18,011	12,600	17,600
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	2,971	2,020	2,700	3,000	3,000
52015	Postage	2,581	2,773	2,398	3,000	3,000
55036	Internet Services	486	524	483	500	500
55040	IT Services/Equip	42	394	0	0	0
TOTAL COMM & POSTAGE		6,079	5,710	5,581	6,500	6,500
PRINTING & DUPLICATING						
55011	Printing	195	470	493	500	500
TOTAL PRINTING & DUPLICATING		195	470	493	500	500
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	80	0	107	200	200
55005	Advertising	3,667	4,425	3,003	3,000	3,000
55020	Economic Development	45,986	28,422	30,000	40,000	30,000
55070	Unemployment	0	0	0	0	0
56014	Safety Program Expense	-254	800	1,000	1,000	1,000
TOTAL PUBLICITY & LITERATURE		49,479	33,647	34,110	44,200	34,200
UTILITY SERVICES						
55001	Telephone	2,194	2,251	2,200	3,000	3,000
55012	Electric	1,412	1,380	1,240	2,000	2,000
55014	Gas	1,013	1,170	1,424	1,500	1,500
TOTAL UTILITY SERVICES		4,619	4,801	4,864	6,500	6,500
PROFESSIONAL SERVICES						
55004	Audit	2,810	2,810	2,810	2,810	2,810
55009	Contract Services	16,093	20,845	13,500	15,000	15,000
55015	Legal Services	190,695	100,637	65,000	80,000	60,000
55018	Elections	6,648	7,020	4,663	10,000	7,000
55017	Judicial Services	3,000	3,000	3,000	3,000	3,000
55021	Household Waste Program	0	0	0	0	0
55019	Animal Control Services	32,205	27,448	23,000	32,000	25,000
TOTAL PROFESSIONAL SERVICES		251,451	161,760	111,973	142,810	112,810
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	1115	360	294	1,500	1,500
54004	Electronic Equipment Maint	122	0	0	1,000	1,000
55002	Office Equipment Lease	613	668	550	700	700
TOTAL REPAIR & MAINT SERVICES		1,850	1,027	844	3,200	3,200

CODE 10 EXPENDITURE DETAIL		2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	5,309	4,775	6,700	4,000	4,000
55006	Mileage Reimbursement	0	341	247	500	500
52003	Fuel & Oil	0	0	0	500	500
TOTAL TRANSP & TRAINING		5,309	5,116	6,947	5,000	5,000
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	30,071	36,865	39,348	33,000	40,000
55023	Parking Lot Lease	0	0	0	0	0
56016	Damage/Claims	0	0	0	0	0
56020	Mayors Christmas Tree	2,907	3,267	3,500	3,000	3,500
TOTAL FIXED CHARGES		32,978	40,132	42,848	36,000	43,500
CAPITAL OUTLAY						
54002	Furniture/Fixtures	0	0	0	1,000	1,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	1,000	1,000
TOTAL CITY ADMINISTRATION		453,566	364,774	319,678	351,060	328,310

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: BUILDING & ZONING

ACCT CODE: 10606

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	41,572	56,865	60,652	58,000	62,000
Office Supplies	48	13	155	100	100
Operating Supplies	1,346	684	366	1,800	1,800
Communications & Postage	1,995	1,175	2,342	2,000	2,500
Printing & Duplicating	0	75	217	200	300
Publicity & Literature	709	1,024	571	1,250	1,250
Professional Services	8,250	8,600	11,074	10,000	10,000
Repairs & Maintenance	23	1,740	377	500	500
Transportation & Training	2,732	1,589	2,500	3,500	3,500
Capital Outlay	0	0	0	0	0
TOTALS	56,674	71,764	78,254	77,350	81,950

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
PERSONNEL SERVICES						
51001	Salaries	31,941	42,708	45,217	44,000	46,000
51004	Overtime	0	0	0	0	0
51006	Lagers	1,728	3,004	3,419	3,300	3,500
51007	Social Security	2,438	3,261	3,460	2,200	3,500
51008	Health Insurance	5,466	7,892	8,556	8,500	9,000
TOTAL PERSONNEL SERVICES		41,572	56,865	60,652	58,000	62,000
OFFICE SUPPLIES						
52001	Office Supplies	48	13	155	100	100
TOTAL OFFICE SUPPLIES		48	13	155	100	100
OPERATING SUPPLIES						
52006	Code Enforcement Supplies	247	65	0	1000	1,000
51005	Clothing Allowance	0	275	270	300	300
56015	Miscellaneous Expense	1,099	344	96	500	500
TOTAL OPERATING SUPPLIES		1,346	684	366	1,800	1,800
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	1,232	940	2,000	1,500	2,000
52015	Postage	762	216	342	500	500
55040	IT Services/Equip	0	19	0	0	0
TOTAL COMM & POSTAGE		1,995	1,175	2,342	2,000	2,500
PRINTING & DUPLICATING						
55011	Printing	0	75	217	200	300
TOTAL PRINTING & DUPLICATING		0	75	217	200	300
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	47	184	271	500	500
55005	Advertising	662	840	300	750	750
TOTAL PUBLICITY & LITERATURE		709	1,024	571	1,250	1,250
PROFESSIONAL SERVICES						
55009	Contract Services	8,250	4,500	4,500	5,000	5,000
55010	Engineering	0	4,100	6,574	5,000	5,000
TOTAL PROFESSIONAL SERVICES		8,250	8,600	11,074	10,000	10,000
REPAIR & MAINTENANCE SERVICES						
54005	Vehicle Maint	23	1,740	377	500	500
55002	Office Equipment Lease	0	0	0	0	0
TOTAL REPAIR & MAINT SERVICES		23	1,740	377	500	500
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	2,107	460	1,500	1,500	2,000
52003	Fuel & Oil	625	1,129	1,000	2,000	1,500
TOTAL TRANSP & TRAINING		2,732	1,589	2,500	3,500	3,500
CAPITAL OUTLAY						
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL BUILDING & ZONING		56,674	71,764	78,254	77,350	81,950

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: MUNICIPAL COURT

ACCT CODE: 10404

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	115,135	119,263	109,880	123,500	139,400
Office Supplies	1,642	600	618	1,550	1,550
Operating Supplies	304	179	340	600	600
Communications & Postage	1,298	1,267	1,203	1,800	1,750
Printing & Duplicating	395	356	0	500	500
Publicity & Literature	0	0	60	100	100
Utility Service	823	826	873	825	900
Professional Services	19,539	23,399	23,000	23,900	24,500
Repairs & Maintenance	24	374	105	500	500
Transportation & Training	226	1,044	227	2,800	2,300
Fixed Charges	194	230	400	450	500
Capital Outlay	0	0	0	500	500
TOTALS	139,580	147,538	136,706	157,025	173,100

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	87,314	89,966	81,018	92,000	94,000
51004	Overtime	0	0	0	500	500
51006	Lagers	5,937	6,478	5,788	7,000	7,200
51007	Social Security	6,514	6,711	6,074	7,000	7,200
51008	Health Insurance	15,370	16,109	17,000	17,000	30,500
51010	Insurance Refund	0	0	0	0	0
	TOTAL PERSONNEL SERVICES	115,135	119,263	109,880	123,500	139,400
	OFFICE SUPPLIES					
52001	Office Supplies	747	474	618	750	750
52004	Minor Apparatus	895	126	0	800	800
	TOTAL OFFICE SUPPLIES	1,642	600	618	1,550	1,550
	OPERATING SUPPLIES					
56015	Miscellaneous Expense	304	179	340	600	600
	TOTAL OPERATING SUPPLIES	304	179	340	600	600
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	620	650	621	650	650
52015	Postage	602	617	582	650	600
55040	IT Services/Equip	77	0	0	500	500
	TOTAL COMM & POSTAGE	1,298	1,267	1,203	1,800	1,750
	PRINTING & DUPLICATING					
55011	Printing	395	356	0	500	500
	TOTAL PRINTING & DUPLICATING	395	356	0	500	500
	PUBLICITY & LITERATURE					
55005	Advertising	0	0	60	100	100
	TOTAL PUBLICITY & LITERATURE	0	0	60	100	100
	UTILITY SERVICES					
55001	Telephone	823	826	873	825	900
	TOTAL UTILITY SERVICES	823	826	873	825	900
	PROFESSIONAL SERVICES					
55009	Contract Services	5,008	9,947	7,500	8,900	8,000
55017	Judicial Services	14,532	13,452	15,500	15,000	16,500
	TOTAL PROFESSIONAL SERVICES	19,539	23,399	23,000	23,900	24,500
	REPAIR & MAINTENANCE SERVICES					
54004	Electronic Equipment Maint	24	374	105	500	500
55002	Office Equipment Lease	0	0	0	0	0
	TOTAL REPAIR & MAINT SERVICES	24	374	105	500	500
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	200	1,009	227	2,500	2,000
55006	Mileage Reimbursement	26	35	0	300	300
	TOTAL TRANSP & TRAINING	226	1,044	227	2,800	2,300
	FIXED CHARGES					
55003	Workers Comp Ins	194	230	400	250	300
56003	Refunds	0	0	0	200	200
	TOTAL FIXED CHARGES	194	230	400	450	500
	CAPITAL OUTLAY					
54002	Furniture/Fixtures	0	0	0	500	500
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	500	500
TOTAL MUNICIPAL COURT		139,580	147,538	136,706	157,025	173,100

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: PUBLIC SAFETY

ACCT CODE: 10408

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	1,189,071	1,270,616	1,304,713	1,278,500	1,332,500
Office Supplies	2,689	3,176	2,502	4,000	4,000
Operating Supplies	12,774	18,583	12,411	23,500	23,500
Communications & Postage	7,714	11,584	12,013	11,400	12,400
Printing & Duplicating	1,007	296	171	1,000	1,000
Publicity & Literature	2,098	1,327	772	2,500	2,500
Utility Service	16,976	17,713	18,835	20,400	20,400
Professional Services	81,214	78,528	94,000	98,100	100,000
Repairs & Maintenance	10,461	15,872	15,132	20,500	20,500
Transportation & Training	23,107	27,147	32,556	35,000	35,000
Fixed Charges	27,978	46,633	56,289	45,000	50,000
Grants	23,702	54,901	36,000	23,000	23,000
Capital Outlay	0	80	0	500	500
TOTALS	1,398,790	1,546,457	1,585,394	1,563,400	1,625,300

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
PERSONNEL SERVICES						
51001	Salaries	745,995	792,150	790,775	795,000	812,000
51004	Overtime	65,577	66,567	83,885	60,000	65,000
51006	Lagers	68,753	79,788	88,574	81,000	85,000
51007	Social Security	60,829	64,258	65,606	61,000	63,000
51008	Health Insurance	246,418	267,853	275,206	280,000	306,000
51009	Tuition Reimbursement	1,500	0	667	1,500	1,500
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		1,189,071	1,270,616	1,304,713	1,278,500	1,332,500
OFFICE SUPPLIES						
52001	Office Supplies	2,689	3,176	2,502	4,000	4,000
TOTAL OFFICE SUPPLIES		2,689	3,176	2,502	4,000	4,000
OPERATING SUPPLIES						
52002	Uniforms	3,500	4,502	2,276	6,000	6,000
55026	Cleaning Allowance	2,107	1,643	1,200	4,000	4,000
52004	Minor Apparatus	978	4,849	693	4,500	4,500
52005	Janitorial Supplies	35	0	0	500	500
52011	Training Supplies	138	1,102	560	1,000	1,000
52012	Special Apparel	374	1,173	1,779	2,000	2,000
52027	Ammunition	2,002	1,998	2,161	2,000	2,000
56001	DWI/Drug Offense	0	0	0	1,000	1,000
56015	Miscellaneous Expense	3,639	3,316	3,742	2,500	2,500
TOTAL OPERATING SUPPLIES		12,774	18,583	12,411	23,500	23,500
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	5,498	7,170	8,636	7,000	8,000
52015	Postage	347	201	239	700	700
55036	Internet Service	1,545	1,932	2,060	1,700	1,700
55040	IT Services/Equip	324	2,280	1,078	2,000	2,000
TOTAL COMM & POSTAGE		7,714	11,584	12,013	11,400	12,400
PRINTING & DUPLICATING						
55011	Printing	1,007	296	171	1,000	1,000
TOTAL PRINTING & DUPLICATING		1,007	296	171	1,000	1,000
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	14	80	0	500	500
55005	Advertising	439	143	0	1,000	1,000
55037	Public Relations	1,645	1,104	772	1,000	1,000
TOTAL PUBLICITY & LITERATURE		2,098	1,327	772	2,500	2,500
UTILITY SERVICES						
55001	Telephone	7,812	7,715	7,756	7,200	7,200
55012	Electric	7,509	8,056	8,500	10,000	10,000
55014	Gas	1,655	1,943	2,579	3,200	3,200
TOTAL UTILITY SERVICES		16,976	17,713	18,835	20,400	20,400
PROFESSIONAL SERVICES						
55009	Contract Services	22,465	16,804	20,000	32,000	32,000
55008	Prisoner Housing	20,735	23,710	35,000	25,000	27,000
55010	Dispatching Service	38,014	38,014	39,000	41,100	41,000
TOTAL PROFESSIONAL SERVICES		81,214	78,528	94,000	98,100	100,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	1,615	839	311	4,000	4,000
54004	Electronic Equipment Maint	1,929	860	2,821	4,000	4,000
54005	Vehicle Maint	6,917	14,173	12,000	12,000	12,000
55002	Office Equipment Lease	0	0	0	500	500
TOTAL REPAIR & MAINT SERVICES		10,461	15,872	15,132	20,500	20,500

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	5,518	4,223	4,500	4,500	4,500
55006	Mileage Reimbursement	0	47	0	500	500
52003	Fuel & Oil	17,589	22,877	28,056	30,000	30,000
TOTAL TRANSP & TRAINING		23,107	27,147	32,556	35,000	35,000
FIXED CHARGES						
55003	Workers Comp Insurance	27,978	41,387	53,084	45,000	50,000
56016	Damage/Claims	0	5,246	3,205	0	0
TOTAL FIXED CHARGES		27,978	46,633	56,289	45,000	50,000
GRANTS						
56005	Grant Match	0	34,135	16,000	20,000	20,000
58001	D.A.R.E. Expenses	23,702	20,766	20,000	3,000	3,000
58005	Law Enforcement Block Equipment	0	0	0	0	0
TOTAL GRANT EXPENSE		23,702	54,901	36,000	23,000	23,000
CAPITAL OUTLAY						
54002	Furniture/Fixtures	0	80	0	500	500
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	80	0	500	500
TOTAL PUBLIC SAFETY		1,398,790	1,546,457	1,585,394	1,563,400	1,625,300

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: EMERGENCY MANAGEMENT

ACCT CODE: 10505

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	34,771	34,771	33,879	34,771	34,771
Office Supplies	293	305	0	300	300
Operating Supplies	1,637	1,035	161	1,500	3,000
Communications & Postage	779	779	781	1,900	1,900
Printing & Duplicating	256	250	0	250	250
Utility Service	441	591	539	600	650
Professional Services	716	0	486	500	500
Repairs & Maintenance	3,466	1,266	3,000	4,000	5,000
Transportation & Training	190	190	0	400	400
Capital Outlay	0	0	0	0	0
TOTALS	42,550	39,186	38,846	44,221	46,771

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	32,300	32,300	31,472	32,300	32,300
51007	Social Security	2,471	2,471	2,407	2,471	2,471
	TOTAL PERSONNEL SERVICES	34,771	34,771	33,879	34,771	34,771
	OFFICE SUPPLIES					
52001	Office Supplies	293	305	0	300	300
	TOTAL OFFICE SUPPLIES	293	305	0	300	300
	OPERATING SUPPLIES					
52010	Disaster Supplies	1,003	869	105	1,000	1,000
56015	Miscellaneous Expense	634	165	56	500	2,000
	TOTAL OPERATING SUPPLIES	1,637	1,035	161	1,500	3,000
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	779	779	781	900	900
55041	IT Services/Equip	0	0	0	1,000	1,000
	TOTAL COMM & POSTAGE	779	779	781	1,900	1,900
	PRINTING & DUPLICATING					
55011	Printing	256	250	0	250	250
	TOTAL PRINTING & DUPLICATING	256	250	0	250	250
	UTILITY SERVICES					
55012	Electric Service	441	591	539	600	650
	TOTAL UTILITY SERVICES	441	591	539	600	650
	PROFESSIONAL SERVICES					
55009	Contract Services	716	0	486	500	500
	TOTAL PROFESSIONAL SERVICES	716	0	486	500	500
	REPAIR & MAINTENANCE SERVICES					
54008	Emergency Equipment Maint	3,466	1,266	3,000	4,000	5,000
	TOTAL REPAIR & MAINT SERVICES	3,466	1,266	3,000	4,000	5,000
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	190	190	0	400	400
	TOTAL TRANSP & TRAINING	190	190	0	400	400
	CAPITAL OUTLAY					
57002	Capital Assets	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL EMERGENCY MANAGEMENT		42,550	39,186	38,846	44,221	46,771

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	355,401	503,317	538,671	513,500	559,000
Office Supplies	3,011	2,345	1,523	1,500	3,500
Operating Supplies	60,894	58,820	70,344	61,500	64,500
Communications & Postage	9,354	10,244	14,175	10,750	12,750
Printing & Duplicating	860	116	287	400	500
Publicity & Literature	16,545	21,730	24,694	23,250	26,250
Utility Service	41,108	63,664	89,539	79,750	100,750
Professional Services	35,600	33,743	31,616	39,000	40,500
Repairs & Maintenance	104,080	122,682	707,259	727,250	133,500
Transportation & Training	13,900	23,534	23,361	20,000	24,000
Materials	5,285	11,810	4,903	26,000	26,000
Fixed Charges	6,447	17,707	20,255	16,000	18,000
Capital Outlay	2,939	11,914	9,747	500	11,500
TOTALS	655,424	881,625	1,536,374	1,519,400	1,020,750

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
PERSONNEL SERVICES						
51001	Salaries	273,619	357,927	380,000	365,000	390,000
51004	Overtime	4,592	10,002	12,000	15,000	15,000
51006	Lagers	12,089	20,603	21,931	20,000	23,000
51007	Social Security	21,110	27,627	29,740	28,000	32,000
51008	Health Insurance	43,992	87,158	95,000	85,500	99,000
TOTAL PERSONNEL SERVICES		355,401	503,317	538,671	513,500	559,000
OFFICE SUPPLIES						
52001	Office Supplies	3,011	2,345	1,523	1,500	3,500
TOTAL OFFICE SUPPLIES		3,011	2,345	1,523	1,500	3,500
OPERATING SUPPLIES						
52002	Uniforms	861	1,816	879	1,500	1,500
52004	Minor Apparatus	6,879	10,155	10,000	3,000	6,000
52005	Janitorial Supplies	884	4,485	5,803	6,000	6,000
52009	Concession Supplies	50,056	39,814	53,000	50,000	50,000
52012	Special Apparel/Safety Equip	577	121	83	500	500
56015	Miscellaneous Expense	1,637	2,428	579	500	500
TOTAL OPERATING SUPPLIES		60,894	58,820	70,344	61,500	64,500
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	3,051	2,961	4,299	3,000	3,000
55036	Internet Service	5,485	6,166	9,842	6,500	9,000
52015	Postage	818	54	34	250	250
55040	IT Services/Equip	0	1,063	0	1,000	500
TOTAL COMM & POSTAGE		9,354	10,244	14,175	10,750	12,750
PRINTING & DUPLICATING						
55011	Printing	860	116	287	400	500
TOTAL PRINTING & DUPLICATING		860	116	287	400	500
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	4,605	0	0	5,000	5,000
55005	Advertising	2,352	1,135	500	1,000	1,000
55035	Festivals	8,000	20,482	24,000	17,000	20,000
55037	Public Relations	668	113	194	250	250
55038	Theme Tickets	921	0	0	0	0
TOTAL PUBLICITY & LITERATURE		16,545	21,730	24,694	23,250	26,250
UTILITY SERVICES						
55001	Telephone	3,160	3,999	6,439	4,750	5,750
55012	Electric	34,186	53,145	75,000	60,000	80,000
55031	Propane	3,762	6,520	8,100	15,000	15,000
TOTAL UTILITY SERVICES		41,108	63,664	89,539	79,750	100,750
PROFESSIONAL SERVICES						
55009	Contract Services	22,236	25,715	21,484	24,000	25,000
55010	Engineering Services	0	0	2,132	0	500
55024	Recreation Programs	13,364	8,028	8,000	15,000	15,000
TOTAL PROFESSIONAL SERVICES		35,600	33,743	31,616	39,000	40,500
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	56,574	63,593	670,000	677,000	75,000
53008	Sign Maint/Replacement	420	0	33	250	1,500
53013	City Lake Maint	0	0	0	2,500	500
53015	Ball Diamond Maint	11,406	7,902	5,043	10,000	10,000
53016	Athletic Field Maint	1,279	1,518	80	3,000	3,000
53017	Arena Maint	2,237	612	78	3,000	3,000
53018	Field Lighting Maint	0	3,066	0	2,000	1,000
54003	Equipment Maint	21,818	28,195	15,000	15,000	15,000
54004	Electronic Equipment Maint	77	630	638	500	500
54005	Vehicle Maint	9,665	10,774	11,747	8,000	10,000
55002	Office Equipment Lease	0	0	0	0	0
56017	Table/Chair Replacement	0	0	0	2,000	10,000
55025	Equipment Rental	605	6,391	4,640	4,000	4,000
TOTAL REPAIR & MAINT SERVICES		104,080	122,682	707,259	727,250	133,500

CODE 10 EXPENDITURE DETAIL		2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	4,109	5,487	5,556	6,000	6,000
55006	Mileage Reimbursement	0	0	0	0	0
52003	Fuel & Oil	9,791	18,047	17,805	14,000	18,000
TOTAL TRANSP & TRAINING		13,900	23,534	23,361	20,000	24,000
MATERIALS						
52007	Chemicals	2,244	5,132	0	6,000	6,000
52020	Rock/Gravel	3,041	6,677	4,903	20,000	20,000
TOTAL MATERIALS		5,285	11,810	4,903	26,000	26,000
FIXED CHARGES						
55003	Workers Comp Insurance	6,447	12,707	20,255	15,000	17,500
56018	Refunds	0	0	0	500	0
56016	Damage/Claims	0	5,000	0	500	500
TOTAL FIXED CHARGES		6,447	17,707	20,255	16,000	18,000
CAPITAL OUTLAY						
54002	Furniture/Fixtures	0	0	747	500	2,500
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	2,939	11,914	9,000	0	9,000
TOTAL CAPITAL OUTLAY		2,939	11,914	9,747	500	11,500
TOTAL PARKS & RECREATION		655,424	881,625	1,536,374	1,519,400	1,020,750

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: POOL

ACCT CODE: 10707

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	201 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	79,110	63,011	109,300	73,100	113,000
Office Supplies	76	0	3,668	5,000	5,000
Operating Supplies	2,508	936	11,340	4,750	7,500
Communications & Postage	0	0	0	0	0
Printing & Duplicating	0	296	104	500	250
Publicity & Literature	1,133	776	1,331	1,250	1,750
Professional Services	2,980	280	7,871	2,000	4,000
Repairs & Maintenance	2,230	4,434	12,154	9,500	9,500
Transportation & Training	0	0	2,222	3,550	1,500
Materials	11,124	12,542	18,977	20,000	20,000
Fixed Charges	1,885	2,764	3,198	3,250	3,750
Capital Outlay	0	0	6,611	5,000	10,000
TOTALS	101,046	85,040	176,776	127,900	176,250

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
PERSONNEL SERVICES						
51001	Salaries	73,488	58,533	101,500	67,750	105,000
51007	Social Security	5,622	4,478	7,800	5,350	8,000
TOTAL PERSONNEL SERVICES		79,110	63,011	109,300	73,100	113,000
OFFICE SUPPLIES						
52001	Office Supplies	76	0	3,668	5,000	5,000
TOTAL OFFICE SUPPLIES		76	0	3,668	5,000	5,000
OPERATING SUPPLIES						
52002	Uniforms	0	0	786	0	1,000
52004	Minor Apparatus	0	103	1,667	250	500
52005	Janitorial Supplies	177	0	1,411	1,500	1,500
52009	Concession Supplies	14	60	918	0	0
52012	Special Apparel/Safety Equip	2,306	773	4,258	2,500	3,000
52013	Operating Supplies	0	0	1,863	250	1,000
56015	Miscellaneous Expense	11	0	437	250	500
TOTAL OPERATING SUPPLIES		2,508	936	11,340	4,750	7,500
COMMUNICATIONS & POSTAGE						
52015	Postage	0	0	0	0	0
TOTAL COMM & POSTAGE		0	0	0	0	0
PRINTING & DUPLICATING						
55011	Printing	0	296	104	500	250
TOTAL PRINTING & DUPLICATING		0	296	104	500	250
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	513	428	605	500	500
55037	Public Relations	0	0	0	250	250
56010	Swim Team Expense	620	348	726	500	1,000
TOTAL PUBLICITY & LITERATURE		1,133	776	1,331	1,250	1,750
PROFESSIONAL SERVICES						
55009	Contract Services	2,980	280	5,371	1,000	1,500
55030	Training Services	0	0	2,500	1,000	2,500
TOTAL PROFESSIONAL SERVICES		2,980	280	7,871	2,000	4,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	849	3,062	8,245	2,500	5,000
53002	Pool Maintenance	1,381	1,372	2,371	3,000	2,500
53008	Sign Maintenance	0	0	1,538	3,500	1,500
54004	Electronic Equipment Maint	0	0	0	500	500
55002	Office Equipment Lease	0	0	0	0	0
TOTAL REPAIR & MAINT SERVICES		2,230	4,434	12,154	9,500	9,500
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	0	0	2,222	3,500	1,500
55006	Mileage Reimbursement	0	0	0	50	0
TOTAL TRANSP & TRAINING		0	0	2,222	3,550	1,500
MATERIALS						
52007	Chemicals	11,124	12,542	18,977	20,000	20,000
TOTAL MATERIALS		11,124	12,542	18,977	20,000	20,000
FIXED CHARGES						
55003	Workers Comp	1,885	2,764	3,198	3,000	3,500
56003	Refunds	0	0	0	250	250
TOTAL FIXED CHARGES		1,885	2,764	3,198	3,250	3,750

CODE 10 EXPENDITURE DETAIL		2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
CAPITAL OUTLAY						
54002	Furniture/Fixtures	0	0	6,611	5,000	10,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	6,611	5,000	10,000
TOTAL POOL		101,046	85,040	176,776	127,900	176,250

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	88,738	0	0	0	0
Office Supplies	2	0	0	0	0
Operating Supplies	4,543	0	0	0	0
Communications & Postage	0	0	0	0	0
Printing & Duplicating	129	0	0	0	0
Publicity & Literature	0	0	0	0	0
Utility Service	22,136	0	0	0	0
Professional Services	3,446	0	0	0	0
Repairs & Maintenance	8,170	0	0	0	0
Transportation & Training	1,967	0	0	0	0
Fixed Charges	2,170	0	0	0	0
Debt Service	0	0	0	0	0
Capital Outlay	0	0	0	0	0
TOTALS	131,300	0	0	0	0

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	56,672	0	0	0	0
51004	Overtime	1,007	0	0	0	0
51006	Lagers	3,922	0	0	0	0
51007	Social Security	4,216	0	0	0	0
51008	Health Insurance	22,921	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
	TOTAL PERSONNEL SERVICES	88,738	0	0	0	0
	OFFICE SUPPLIES					
52001	Office Supplies	2	0	0	0	0
	TOTAL OFFICE SUPPLIES	2	0	0	0	0
	OPERATING SUPPLIES					
52002	Uniforms	0	0	0	0	0
52004	Minor Apparatus	0	0	0	0	0
52005	Janitorial Supplies	4,241	0	0	0	0
52012	Special Apparel/Safety Equip	0	0	0	0	0
56015	Miscellaneous Expense	302	0	0	0	0
	TOTAL OPERATING SUPPLIES	4,543	0	0	0	0
	COMMUNICATIONS & POSTAGE					
55040	IT Services/Equip	0	0	0	0	0
	TOTAL COMM & POSTAGE	0	0	0	0	0
	PRINTING & DUPLICATING					
55011	Printing	129	0	0	0	0
	TOTAL PRINTING & DUPLICATING	129	0	0	0	0
	PUBLICITY & LITERATURE					
55005	Advertising	0	0	0	0	0
	TOTAL PUBLICITY & LITERATURE	0	0	0	0	0
	UTILITY SERVICES					
55001	Telephone	823	0	0	0	0
55012	Electric	21,314	0	0	0	0
	TOTAL UTILITY SERVICES	22,136	0	0	0	0
	PROFESSIONAL SERVICES					
55009	Contract Services	3,446	0	0	0	0
	TOTAL PROFESSIONAL SERVICES	3,446	0	0	0	0
	REPAIR & MAINTENANCE SERVICES					
53001	Bldg Maint/Repair	6,490	0	0	0	0
54003	Equipment Maint	1564.6	0	0	0	0
54004	Electronic Equipment Maint	0	0	0	0	0
54005	Vehicle Maint	115	0	0	0	0
54010	Tables & Chairs Replacement/Maint	0	0	0	0	0
55025	Equipment Rental	0	0	0	0	0
	TOTAL REPAIR & MAINT SERVICES	8,170	0	0	0	0
	TRANSPORTATION & TRAINING					
52003	Fuel & Oil	1967	0	0	0	0
	TOTAL TRANSP & TRAINING	1,967	0	0	0	0

CODE 10 EXPENDITURE DETAIL		2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
FIXED CHARGES						
55003	Workers Comp Insurance	2,170	0	0	0	0
56003	Refunds	0	0	0	0	0
TOTAL FIXED CHARGES		2,170	0	0	0	0
DEBT SERVICE						
59008	Civic Center C.O.P. Principal	0	0	0	0	0
59009	Civic Center C.O.P. Interest	0	0	0	0	0
59010	C.O.P. Admin Fees	0	0	0	0	0
59020	Bond Redemption-C.O.P.	0	0	0	0	0
59021	Bond Issuance Cost	0	0	0	0	0
TOTAL DEBT SERVICE		0	0	0	0	0
GRANTS		0		0	0	0
CAPITAL OUTLAY						
54002	Furniture/Fixtures	0	0	0	0	0
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL CIVIC CENTER		131,300	0	0	0	0

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	42,988	45,351	41,909	50,050	40,000
Office Supplies	250	75	15	500	500
Operating Supplies	4,903	3,463	2,682	3,000	3,000
Communications & Postage	90	6	1	2,600	2,600
Publicity & Literature	19	0	52	200	100
Utility Service	10,762	10,816	12,455	11,500	12,500
Professional Services	5,186	6,196	4,500	5,000	5,000
Repairs & Maintenance	6,406	3,822	4,500	4,500	4,500
Transportation & Training	298	209	422	650	550
Fixed Charges	618	866	1,572	1,500	1,500
TOTALS	71,521	70,805	68,108	79,500	70,250

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	36,449	29,079	34,360	28,000	36,000
51004	Overtime	69	318	0	250	250
51006	Lagers	1,851	695	623	2,100	1,000
51007	Social Security	2,658	2,135	2,558	2,200	2,750
51008	Health Insurance	1,960	13,125	4,368	17,500	0
	TOTAL PERSONNEL SERVICES	42,988	45,351	41,909	50,050	40,000
	OFFICE SUPPLIES					
52001	Office Supplies	250	75	15	500	500
	TOTAL OFFICE SUPPLIES	250	75	15	500	500
	OPERATING SUPPLIES					
52005	Janitorial Supplies	4,534	2,505	2,088	2,500	2,500
56015	Miscellaneous Expense	369	959	594	500	500
	TOTAL OPERATING SUPPLIES	4,903	3,463	2,682	3,000	3,000
	COMMUNICATIONS & POSTAGE					
52015	Postage	90	6	1	100	100
56017	Tables & Chairs	0	0	0	2,500	2,500
	TOTAL COMM & POSTAGE	90	6	1	2,600	2,600
	PUBLICITY & LITERATURE					
55005	Advertising	19	0	52	200	100
	TOTAL PUBLICITY & LITERATURE	19	0	52	200	100
	UTILITY SERVICES					
55001	Telephone	1199	2,235	1,800	2,500	2,000
55012	Electric	7,252	6,458	7,500	6,000	6,500
55036	Internet	520	0	0	0	0
55014	Gas	1,791	2,124	3,155	3,000	4,000
	TOTAL UTILITY SERVICES	10,762	10,816	12,455	11,500	12,500
	PROFESSIONAL SERVICES					
55009	Contract Services	5,186	6,196	4,500	5,000	5,000
	TOTAL PROFESSIONAL SERVICES	5,186	6,196	4,500	5,000	5,000
	REPAIR & MAINTENANCE SERVICES					
53001	Bldg Maint/Repair	5,461	3,822	4,500	4,000	4,000
54005	Vehicle Maint	945	0	0	500	500
	TOTAL REPAIR & MAINT SERVICES	6,406	3,822	4,500	4,500	4,500
	TRANSPORTATION & TRAINING					
52003	Fuel & Oil	265	209	422	600	500
55006	Mileage Reimbursement	32.4	0	0	50	50
	TOTAL TRANSP & TRAINING	298	209	422	650	550
	FIXED CHARGES					
55003	Workers Comp Ins	618	866	1,572	1500	1,500
	TOTAL FIXED CHARGES	618	866	1,572	1500	1500
	TOTAL SENIOR SERVICES	71,521	70,805	68,108	79,500	70,250

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Contract Services	0	6,096	20,000	10,000	25,000
Engineering Services	205,457	187,252	50,000	75,000	25,000
Miscellaneous Expenses	0	0	10,000	5,000	25,000
Capital Improvements	0	862,927	3,000,000	4,200,000	1,140,000
COP Principal	0	0	90,000	90,000	65,000
COP Interest	0	61,623	156,975	156,975	179,530
COP Admin Fees	2,250	1,250	1,250	1,000	1,250
Bond Issuance Cost	97,363	0	0	0	0
Debt Service	0	0	0	0	0
TOTALS	305,070	1,119,149	3,328,225	4,537,975	1,460,780

TRANSPORTATION

FUND

REVENUE AND EXPENDITURE SUMMARY

TRANSPORTATION FUND (Street Department)	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
Transportation Sales Tax	544,121	585,486	560,000	560,000	560,000
Investment Income	277	453	351	250	250
Public Works Fees	0	0	0	0	0
Miscellaneous Income	70	21,737	3,993	100,000	1,000
MODOT Street Improvement	0	0	100,000	0	0
TOTAL REVENUES	544,469	607,676	664,344	660,250	561,250
EXPENDITURES					
Personnel Services	232,345	254,641	214,843	216,200	223,200
Operations and Maintenance	228,033	279,808	273,718	262,050	264,550
Capital Outlay	3,750	59,813	139,000	177,859	70,277
TOTAL EXPENDITURES	464,128	594,262	627,561	656,109	558,027
REVENUES over (under) Expenditures	80,341	13,415	36,783	4,141	3,223
Fund Balance at beginning of year	402,912	483,253	496,668	496,668	533,451
FUND BALANCE - ENDING	483,253	496,668	533,451	500,809	536,674

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: STREET MAINTENANCE

ACCT CODE: 15303

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	232,345	254,641	214,843	216,200	223,200
Office Supplies	4	0	7	1,000	1,000
Operating Supplies	9,979	19,134	5,419	6,000	6,000
Communications & Postage	1,976	1,809	1,842	3,100	3,100
Printing & Duplicating	129	116	123	200	200
Publicity & Literature	0	342	148	250	250
Utility Service	104,512	105,567	104,007	104,500	104,500
Professional Services	6,685	33,374	23,662	25,500	15,500
Repairs & Maintenance	21,483	29,202	25,579	32,500	35,000
Transportation & Training	4,372	5,231	6,887	8,500	8,500
Materials	39,237	33,229	45,834	39,000	39,000
Fixed Charges	39,656	51,804	60,210	41,500	51,500
Grants	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Capital Outlay	3,750	59,813	139,000	177,859	70,277
TOTALS	464,128	594,262	627,561	656,109	558,027

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
PERSONNEL SERVICES						
51001	Salaries	151,975	165,108	133,594	136,000	140,000
51004	Overtime	6,645	7,035	7,500	7,500	7,500
51005	Clothing Allowance	1,018	1,155	935	1,200	1,200
51006	Lagers	10,048	12,132	10,620	10,000	10,500
51007	Social Security	11,611	12,573	10,170	10,500	10,500
51008	Health Insurance	51,048	56,637	52,024	51,000	53,500
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		232,345	254,641	214,843	216,200	223,200
OFFICE SUPPLIES						
52001	Office Supplies	4	0	7	1,000	1,000
TOTAL OFFICE SUPPLIES		4	0	7	1,000	1,000
OPERATING SUPPLIES						
52002	Uniforms	229	198	0	400	400
52004	Minor Apparatus - Tools	9,058	7,532	5,000	5,000	5,000
52005	Janitorial Supplies	0	0	0	0	0
52012	Special Apparel - Safety Equipment	272	15	359	500	500
56015	Miscellaneous Expense	420	11,389	60	100	100
TOTAL OPERATING SUPPLIES		9,979	19,134	5,419	6,000	6,000
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	1,678	1,809	1,841	2,500	2,500
52015	Postage	0	0	1	100	100
55040	IT Services/Equip	298	0	0	500	500
TOTAL COMM & POSTAGE		1,976	1,809	1,842	3,100	3,100
PRINTING & DUPLICATING						
55011	Printing	129	116	123	200	200
TOTAL PRINTING & DUPLICATING		129	116	123	200	200
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	0	342	148	250	250
55070	Unemployment	0	0	0	0	0
TOTAL PUBLICITY & LITERATURE		0	342	148	250	250
UTILITY SERVICES						
55001	Telephone	207	206	207	500	500
55012	Electric	103,019	104,361	102,000	104,000	104,000
55031	Propane	1,287	1,000	1,800	0	0
TOTAL UTILITY SERVICES		104,512	105,567	104,007	104,500	104,500
PROFESSIONAL SERVICES						
55004	Audit	2,810	2,810	3,747	3,000	3,000
55009	Contract Services	1,375	1,693	1,915	2,500	2,500
55010	Engineering Services	2,500	28,871	18,000	20,000	10,000
TOTAL PROFESSIONAL SERVICES		6,685	33,374	23,662	25,500	15,500
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	55	331	2,000	3,000	3,000
53009	Right of Way Maintenance	12,733	13,415	6,000	15,000	15,000
53010	Street Sign Maintenance	1,346	2,582	3,000	2,000	2,000
54003	Equipment Maintenance	2,403	4,947	6,000	5,000	5,000
54004	Electronic Equipment Maintenance	0	0	0	0	0
54005	Vehicle Maint	2,915	6,784	8,000	5,000	7,500
55002	Office Equipment Lease	0	0	0	0	0
55025	Equipment Rental	2,032	1,142	579	2,500	2,500
TOTAL REPAIR & MAINT SERVICES		21,483	29,202	25,579	32,500	35,000

CODE 10 EXPENDITURE DETAIL		2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	9	14	333	1,000	1,000
52003	Fuel & Oil	4,363	5,217	6,554	7,500	7,500
TOTAL TRANSP & TRAINING		4,372	5,231	6,887	8,500	8,500
MATERIALS						
52007	Chemicals	0	600	446	1,000	1,000
52014	Paint/Striping	2,400	0	400	3,000	3,000
52018	Other Construction Materials	0	0	0	0	0
52019	Salt/Sand	10,684	14,656	27,993	15,000	15,000
52020	Rock/Gravel	3,100	824	495	2,500	2,500
52026	Asphalt Products	23,053	17,149	16,500	17,500	17,500
TOTAL MATERIALS		39,237	33,229	45,834	39,000	39,000
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	39,656	51,662	57,900	40,000	50,000
56016	Damage/Claims	0	143	2,310	1,500	1,500
TOTAL FIXED CHARGES		39,656	51,804	60,210	41,500	51,500
GRANTS		0	0	0	0	0
INTERFUND TRANSFER		0	0	0	0	0
CAPITAL OUTLAY		0	0	0	0	0
57001	Capital Improvements	0	41,249	100,000	125,000	50,000
57002	Capital Assets	3,750	18,564	39,000	52,859	20,277
TOTAL CAPITAL OUTLAY		3,750	59,813	139,000	177,859	70,277
TOTAL STREET MAINTENANCE		464,128	594,262	627,561	656,109	558,027



City of Oak Grove

Fiscal Year 2019 Annual Budget

CAPITAL OUTLAY REQUEST - TRANSPORTATION			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Street Overlay	1	\$50,000	\$50,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Snow Plow	1	\$7,500	\$7,500
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
2 Ton Truck Bed Replacement (1/3 Cost)	1	\$5,000	\$5,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Loader (1/3 Cost) (Lease Payment)	1	\$5,110	\$5,110
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (1/3 Cost) (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$70,277

WATER

FUND

REVENUE AND EXPENDITURE SUMMARY

WATER FUND	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
Licenses & Permits	19,300	20,500	22,173	42,000	51,500
Charges of Services	1,507,778	1,548,649	1,648,960	1,610,810	1,651,108
Miscellaneous Income	974	142	40	3,000	200
Investment Income	1,452	2,356	3,842	2,000	2,000
Bond Proceeds	0	0	0	0	0
TOTAL REVENUES	1,529,504	1,571,648	1,675,015	1,657,810	1,704,808
EXPENDITURES					
Personnel Services	449,936	466,148	522,772	526,000	569,500
Operations and Maintenance	660,806	687,222	761,662	745,400	810,000
Capital Outlay	302,477	74,300	79,000	133,859	252,777
Debt Service	399,451	393,452	398,171	405,027	386,395
TOTAL EXPENDITURES	1,812,669	1,621,122	1,761,605	1,810,286	2,018,672
REVENUES over (under) Expenditures	-283,165	-49,475	-86,590	-152,476	-313,864
Fund Balance at beginning of year	1,580,380	1,297,215	1,247,740	1,247,740	1,161,150
FUND BALANCE - ENDING	1,297,215	1,247,740	1,161,150	1,095,264	847,286

WATER FUND REVENUES					
	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
LICENSES & PERMITS:					
Public Works Fees	0	400	1,173	1,000	500
Local Facility Fee	0	0	0	1,000	0
Water Taps	19,300	20,100	21,000	40,000	51,000
TOTAL LICENSES & PERMITS	19,300	20,500	22,173	42,000	51,500
CHARGES FOR SERVICES:					
Water Sales (Metered)	1,417,916	1,461,079	1,552,319	1,521,310	1,565,108
Water Sales (Bulk)	8,489	6,589	9,450	9,000	6,000
Penalties	47,190	44,473	50,000	45,000	45,000
Sales Tax	24,211	26,519	26,904	25,000	25,000
Water District Buy Out	0	0	0	500	0
Primacy Fee	9,971	9,989	10,287	10,000	10,000
TOTAL CHARGES FOR SERVICES	1,507,778	1,548,649	1,648,960	1,610,810	1,651,108
MISCELLANEOUS REVENUE:					
Misc Income	974	142	40	3,000	200
TOTAL MISCELLANEOUS REVENUE	974	142	40	3,000	200
INVESTMENT INCOME	1,452	2,356	3,842	2,000	2,000
TOTAL INVESTMENT INCOME	1,452	2,356	3,842	2,000	2,000
INTERGOVERNMENTAL REVENUE					
Bond Proceeds	0	0	0	0	0
TOTAL INTERGOVERNMENTAL REV	0	0	0	0	0
TOTAL WATER FUND REVENUE	1,529,504	1,571,648	1,675,015	1,657,810	1,704,808

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: WATER

ACCT CODE 20309

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	449,936	466,148	522,772	526,000	569,500
Office Supplies	2,042	1,664	1,722	2,000	2,000
Operating Supplies	11,833	12,300	11,351	11,500	17,500
Communications & Postage	9,456	9,664	9,149	12,000	12,000
Printing & Duplicating	1,261	306	1,253	2,000	2,000
Publicity & Literature	1,211	981	500	3,000	3,000
Utility Service	20,884	18,983	22,435	23,100	27,100
Wholesale Water	404,341	408,458	460,000	430,000	450,000
Professional Services	39,368	34,581	63,847	53,000	74,600
Repairs & Maintenance	25,664	29,735	24,352	47,300	47,300
Transportation & Training	9,160	9,257	12,228	15,000	15,000
Materials	58,472	86,192	71,946	67,500	77,500
Fixed Charges	77,112	75,102	82,879	79,000	82,000
Debt Service	399,451	393,452	398,171	405,027	386,395
Grants	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Capital Outlay	302,477	74,300	79,000	133,859	252,777
TOTALS	1,812,669	1,621,122	1,761,605	1,810,286	2,018,672

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	305,625	314,022	348,780	350,000	380,000
51004	Overtime	6,742	5,843	5,783	8,000	8,000
51005	Clothing Allowance	935	866	1,251	1,500	1,500
51006	Lagers	19,984	22,606	26,515	26,000	28,000
51007	Social Security	23,294	23,808	26,434	27,000	29,000
51008	Health Insurance	93,356	99,004	114,009	113,500	123,000
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
	TOTAL PERSONNEL SERVICES	449,936	466,148	522,772	526,000	569,500
	OFFICE SUPPLIES					
52001	Office Supplies	2,042	1,664	1,722	2,000	2,000
	TOTAL OFFICE SUPPLIES	2,042	1,664	1,722	2,000	2,000
	OPERATING SUPPLIES					
52002	Uniforms	682	460	279	1,000	1,000
52004	Minor Apparatus	7,609	8,399	6,604	7,500	13,500
52005	Janitorial Supplies	18	18	0	0	0
52012	Special Apparel - Safety Equipment	462	315	359	1,000	1,000
56015	Miscellaneous Expense	3,062	3,109	4,109	2,000	2,000
	TOTAL OPERATING SUPPLIES	11,833	12,300	11,351	11,500	17,500
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	2,209	2,343	2,377	3,500	3,500
52015	Postage	5,411	5,360	5,472	5,500	5,500
55036	Internet Service	1,496	1,566	1,300	2,000	2,000
55040	IT Services/Equip	340	394	0	1,000	1,000
	TOTAL COMM & POSTAGE	9,456	9,664	9,149	12,000	12,000
	PRINTING & DUPLICATING					
55011	Printing	1,261	306	1,253	2,000	2,000
	TOTAL PRINTING & DUPLICATING	1,261	306	1,253	2,000	2,000
	PUBLICITY & LITERATURE					
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	1,211	981	500	1,500	1,500
55070	Unemployment	0	0	0	1,500	1,500
	TOTAL PUBLICITY & LITERATURE	1,211	981	500	3,000	3,000
	UTILITY SERVICES					
55001	Telephone	2,400	2,456	2,419	4,100	4,100
55012	Electric	15,785	14,161	16,925	16,000	20,000
55014	Gas Service	1,412	1,366	1,741	3,000	3,000
55031	Propane	1,287	1,000	1,350	0	0
55032	Wholesale Water	404,341	408,458	460,000	430,000	450,000
	TOTAL UTILITY SERVICES	425,225	427,441	482,435	453,100	477,100
	PROFESSIONAL SERVICES					
55004	Audit	2,810	2,810	2,810	3,000	3,000
55009	Contract Services	26,115	24,612	24,437	30,000	30,000
55010	Engineering Services	10,412	6,733	15,000	10,000	20,000
55015	Legal Services	30	426	21,600	10,000	21,600
	TOTAL PROFESSIONAL SERVICES	39,368	34,581	63,847	53,000	74,600
	REPAIR & MAINTENANCE SERVICES					
53001	Bldg Maint/Repair	1,865	9,409	5,254	20,000	20,000
53006	Tower Maintenance	57	2,400	3,923	5,000	5,000
54003	Equipment Maintenance	7,032	5,149	3,964	4,000	4,000
54004	Electronic Equipment Maint	695.97	0	0	1,200	1,200
54005	Vehicle Maint	9,886	8,225	8,170	7,500	7,500
54015	Pump & Motor Maintenance	5,244	0	1,028	5,000	5,000
55002	Office Equipment Lease	613	668	550	600	600
55025	Equipment Rental	271	3,884	1,463	4,000	4,000
	TOTAL REPAIR & MAINT SERVICES	25,664	29,735	24,352	47,300	47,300

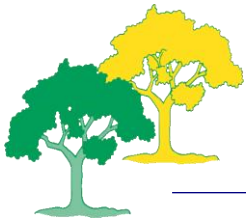
CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	3,438	2,105	3,553	5,000	5,000
55006	Mileage Reimbursement	0	0	78	0	0
52003	Fuel & Oil	5,722	7,152	8,597	10,000	10,000
TOTAL TRANSP & TRAINING		9,160	9,257	12,228	15,000	15,000
MATERIALS						
52007	Chemicals	0	427	446	1,000	1,000
52018	Other Construction Materials	3,780	7,303	5,000	5,000	5,000
52020	Rock/Gravel	3,554	2,934	2,500	5,000	5,000
52021	Meters & Fittings	34,518	48,262	34,000	40,000	50,000
52022	Electronic Equipment	211	1,641	0	1,500	1,500
52023	Water Mains & Fittings	16,409	25,626	30,000	15,000	15,000
TOTAL MATERIALS		58,472	86,192	71,946	67,500	77,500
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	31,455	37,583	40,033	38,000	40,000
56002	Sales Tax	26,719	27,778	27,000	26,000	27,000
56003	Refunds	0	0	0	500	500
56004	Primacy Fee	18,938	9,741	9,893	9,500	9,500
56016	Damage/Claims	0	0	5,953	5,000	5,000
TOTAL FIXED CHARGES		77,112	75,102	82,879	79,000	82,000
DEBT SERVICE						
58001	Lease Purchase Principal	10,455	10,935	13,209	13,209	13,804
58002	Lease Purchase Interest	1,762	1,282	1,216	1,216	621
59001	COP Principal	188,880	190,440	198,720	202,160	189,250
59003	COP Interest	196,398	188,970	184,006	187,142	181,520
59004	Administration Fees	1,955	1,824	1,020	1,300	1,200
59020	Bond Issuance Cost	0	0	0	0	0
59021	Bond Discount	0	0	0	0	0
TOTAL DEBT SERVICE		399,451	393,452	398,171	405,027	386,395
GRANTS		0	0	0	0	0
INTERFUND TRANSFER		0	0	0	0	0
CAPITAL OUTLAY		0	0	0	0	0
54002	Furniture/Fixtures	0	50	10,000	25,000	25,000
57001	Capital Improvements	298,727	58,686	30,000	70,000	200,000
57002	Capital Assets	3,750	15,564	39,000	38,859	27,777
TOTAL CAPITAL OUTLAY		302,477	74,300	79,000	133,859	252,777
TOTAL WATER EXPENSE		1,812,669	1,621,122	1,761,605	1,810,286	2,018,672



City of Oak Grove

Fiscal Year 2019 Annual Budget

CAPITAL OUTLAY REQUEST - WATER			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Furniture and Fixtures	1	\$25,000	\$25,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
NW 1st Street Water Line	1	\$200,000	\$200,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
1/2 Ton Truck (1/3 Cost)	1	\$15,000	\$15,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
2 Ton Truck Bed Replacement (1/3 Cost)	1	\$5,000	\$5,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Skid Steer (Lease Payment)	1	\$5,110	\$5,110
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (1/3 Cost) (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	\$0
			\$0
TOTAL OUTLAY REQUEST			\$252,777



CITY OF
Oak Grove

1300 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

MEMORANDUM

To: Mayor and Board of Aldermen

From: Cathy Smith, City Clerk

Subject: Part-time Customer Service/Utility Clerk Position

Date: 10/15/2018

The front office staff has seen an increase in demand for services particularly issues related to water and sewer. I am requesting that a part-time position be included in the 2019 budget for three days a week. This would be similar to the position that we had in the past and would allow for adequate staffing levels in times of employee emergencies and unexpected time off.

SEWER

FUND

REVENUE AND EXPENDITURE SUMMARY

SEWER FUND	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
Licenses & Permits	3,155	123,600	75,000	105,000	154,000
Charges for Services	1,285,724	1,335,498	1,447,152	1,425,436	1,501,362
Miscellaneous	32,195	37,871	30,000	30,000	30,000
Investment Income	105,309	97,234	140,000	83,800	115,000
Bond Proceeds	0	0	0	0	0
2017 COP Bond Proceeds	0	4,989,793	0	0	0
TOTAL REVENUES	1,426,382	6,583,996	1,692,152	1,644,236	1,800,362
EXPENDITURES					
Personnel Services	373,371	387,846	407,525	439,500	488,500
Operations and Maintenance	278,959	531,742	370,586	342,200	381,800
Capital Outlay	4,616	20,721	523,290	458,859	157,777
Debt Service	592,694	587,632	599,316	593,625	568,262
2017 COP	0	83,996	534,576	3,844,553	3,258,406
TOTAL EXPENDITURES	1,249,640	1,611,938	2,435,293	5,678,737	4,854,745
REVENUES over (under) Expenditures	176,742	4,972,058	-743,141	-4,034,501	-3,054,383
Fund Balance at beginning of year	597,340	774,082	5,746,140	5,746,140	5,002,999
FUND BALANCE - ENDING	774,082	5,746,140	5,002,999	1,711,639	1,948,616
RESTRICTED FUNDS (SRF BOND RESERVE)	593,006	5,358,544	4,900,000	1,788,474	1,825,000
AVAILABLE FUND BALANCE	181,076	387,596	102,999	-76,835	123,616

SEWER FUND REVENUES

	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
LICENSES & PERMITS:					
Public Works Fees	30	3,200	0	3,000	3,000
Sewer Taps	3,125	400	0	1,000	1,000
Sewer Availability Fee	0	120,000	75,000	100,000	150,000
Local Facility Fee	0	0	0	1,000	0
TOTAL LICENSES & PERMITS	3,155	123,600	75,000	105,000	154,000
CHARGES FOR SERVICES:					
Sewer Fees	1,124,408	1,176,993	1,280,000	1,265,436	1,341,362
I & I	134,939	135,153	139,316	135,000	135,000
Penalties	26,377	23,352	27,836	25,000	25,000
TOTAL CHARGES FOR SERVICES	1,285,724	1,335,498	1,447,152	1,425,436	1,501,362
MISCELLANEOUS REVENUE:					
Misc Income	32,195	37,871	30,000	30,000	30,000
TOTAL MISCELLANEOUS REVENUE	32,195	37,871	30,000	30,000	30,000
INVESTMENT INCOME	105,309	97,234	90,000	83,800	90,000
COP Investment Income	0	0	50,000	0	25,000
TOTAL INVESTMENT INCOME	105,309	97,234	140,000	83,800	115,000
INTERGOVERNMENTAL REVENUE					
Bond Proceeds	0	0	0	0	0
2017 COP Bond Proceeds	0	4,989,793	0	0	0
TOTAL INTERGOVERNMENTAL REV	0	4,989,793	0	0	0
TOTAL SEWER FUND REVENUE	1,426,382	6,583,996	1,692,152	1,644,236	1,800,362

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: SEWER

ACCT CODE: 25303

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Personnel Services	373,371	387,846	407,525	439,500	488,500
Office Supplies	2,037	1,664	1,721	2,000	2,000
Operating Supplies	16,189	20,341	12,303	21,600	23,600
Communications & Postage	8,784	9,142	7,059	9,000	9,500
Printing & Duplicating	1,229	276	1,213	1,500	1,500
Publicity & Literature	251	477	372	2,000	2,000
Utility Service	86,771	92,173	87,217	87,000	87,000
Professional Services	38,876	264,013	91,730	49,000	80,600
Repairs & Maintenance	56,173	67,972	92,012	75,000	82,500
Transportation & Training	9,822	12,905	13,298	13,600	13,600
Materials	3,625	5,081	4,379	10,000	10,000
Fixed Charges	55,203	57,697	59,282	71,500	69,500
Debt Service	592,694	587,632	599,316	593,625	568,262
Capital Outlay	4,616	20,721	523,290	458,859	157,777
2017 COP	0	83,996	534,576	3,844,553	3,258,406
TOTALS	1,249,640	1,611,938	2,435,293	5,678,737	4,854,745

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
PERSONNEL SERVICES						
51001	Salaries	273,302	277,071	287,000	301,000	335,000
51004	Overtime	312	968	1,012	10,000	10,000
51005	Clothing Allowance	798	729	839	1,500	1,500
51006	Lagers	17,864	19,907	21,094	22,500	25,000
51007	Social Security	20,621	20,909	21,286	23,000	25,000
51008	Health Insurance	60,476	68,262	76,294	81,500	92,000
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		373,371	387,846	407,525	439,500	488,500
OFFICE SUPPLIES						
52001	Office Supplies	2,037	1,664	1,721	2,000	2,000
TOTAL OFFICE SUPPLIES		2,037	1,664	1,721	2,000	2,000
OPERATING SUPPLIES						
52002	Uniforms	682	575	279	1,500	1,500
52004	Minor Apparatus	7,364	12,263	3,500	12,500	12,500
52005	Janitorial Supplies	18	18	11	100	100
52012	Special Apparel-Safety	462	289	644	500	500
52022	Electronic Equipment	390	2,027	0	2,500	2,500
52016	Lab Equipment & Supplies	4,101	2,078	4,000	3,000	4,000
56015	Miscellaneous Expense	3,172	3,090	3,869	1,500	2,500
TOTAL OPERATING SUPPLIES		16,189	20,341	12,303	21,600	23,600
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	1,678	1,809	1,632	3,000	3,000
52015	Postage	5,411	5,374	5,427	5,000	5,500
55036	Internet Service	1,355	1,566	0	0	0
55040	IT Services/Equip	340	394	0	1,000	1,000
TOTAL COMM & POSTAGE		8,784	9,142	7,059	9,000	9,500
PRINTING & DUPLICATING						
55011	Printing	1,229	276	1,213	1,500	1,500
TOTAL PRINTING & DUPLICATING		1,229	276	1,213	1,500	1,500
PUBLICITY & LITERATURE						
55005	Advertising	251	477	372	500	500
55070	Unemployment	0	0	0	1,500	1,500
TOTAL PUBLICITY & LITERATURE		251	477	372	2,000	2,000
UTILITY SERVICES						
55001	Telephone	3,307	3,555	3,423	4,000	4,000
55012	Electric	81,711	85,987	80,000	80,000	80,000
55014	Gas Service	1,412	1,366	1,741	2,500	2,500
55030	Water	242	266	253	500	500
55031	Propane	99	1,000	1,800	0	0
TOTAL UTILITY SERVICES		86,771	92,173	87,217	87,000	87,000
PROFESSIONAL SERVICES						
55004	Audit	2,810	2,810	2,810	3,000	3,000
55009	Contract Services	27,283	28,052	27,320	26,000	26,000
55010	Engineering Services	8,337	231,903	40,000	10,000	30,000
55015	Legal Services	446	1,249	21,600	10,000	21,600
TOTAL PROFESSIONAL SERVICES		38,876	264,013	91,730	49,000	80,600
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	5,957	4,941	7,000	15,000	15,000
54003	Equipment Maintenance	10,270	17,080	30,000	15,000	20,000
54004	Electronic Equipment Maint	0	1,530	79	1,000	1,000
54005	Vehicle Maint	10,565	6,625	10,052	7,500	10,000
54015	Pump & Motor Maintenance	28,768	36,827	43,817	30,000	30,000
54016	Sewer Main Maintenance	0	100	114	5,000	5,000
55002	Office Equipment Lease	613	668	550	1,000	1,000
55025	Equipment Rental	0	202	400	500	500
TOTAL REPAIR & MAINT SERVICES		56,173	67,972	92,012	75,000	82,500

CODE 10	EXPENDITURE DETAIL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	1,991	3,146	1,520	3,500	3,500
55006	Mileage Reimbursement	0	0	52	100	100
52003	Fuel & Oil	7,831	9,758	11,726	10,000	10,000
TOTAL TRANSP & TRAINING		9,822	12,905	13,298	13,600	13,600
MATERIALS						
52007	Chemicals	0	325	446	3,000	3,000
52020	Rock/Gravel	1,208	2,075	1,933	2,000	2,000
52024	Sewer Mains & Fittings	2,417	2,682	2,000	5,000	5,000
TOTAL MATERIALS		3,625	5,081	4,379	10,000	10,000
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	31,976	36,244	38,351	40,000	40,000
56006	DNR Service Fee	4,110	4,106	4,298	4,500	4,500
56016	Damage/Claims	0	68	1,183	5,000	5,000
59029	SRF Loan Processing Fee	19,117	17,279	15,450	22,000	20,000
TOTAL FIXED CHARGES		55,203	57,697	59,282	71,500	69,500
DEBT SERVICE						
58001	Lease Purchase Principal	10,455	10,935	13,209	13,209	13,804
58002	Lease Purchase Interest	1,762	1,282	1,216	1,216	621
59020	Bond Issuance Cost	0	0	0	0	0
59021	Bond Discount	0	0	0	0	0
59025	Principal - SRF	335,000	340,000	365,000	365,000	385,000
59026	Interest - SRF	170,085	154,910	138,757	138,757	119,538
59027	SRF Administration Fees	1,776	1,311	1,205	2,000	2,000
59035	Sewer COP Principal	36,120	39,560	41,280	37,840	12,750
59036	Sewer COP Interest	37,090	39,255	38,224	35,353	34,299
59037	Sewer COP Admin Fees	406	379	425	250	250
TOTAL DEBT SERVICE		592,694	587,632	599,316	593,625	568,262
CAPITAL OUTLAY						
54002	Furniture/Fixtures	0	50	10,000	25,000	25,000
57001	Capital Improvements	0	0	301,131	210,000	5,000
57002	Capital Assets	0	11,314	33,381	33,859	27,777
57003	I & I Improvements	4,616	9,357	178,778	190,000	100,000
TOTAL CAPITAL OUTLAY		4,616	20,721	523,290	458,859	157,777
TOTAL SEWER		1,249,640	1,527,941	1,900,717	1,834,184	1,596,339

OBJECT OF EXPENDITURE	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
Contract Services	0	0	0	0	0
Engineering Services	0	0	240,000	190,000	75,000
Miscellaneous Expenses	0	81,746	0	0	0
Capital Improvements	0	0	50,000	3,500,000	3,000,000
COP Principal	0	0	0	0	0
COP Interest	0	0	243,326	152,303	182,156
COP Admin Fees	0	2,250	1,250	2,250	1,250
Bond Issuance Cost	0	0	0	0	0
COP Debt Service	0	0	0	0	0
TOTALS	0	83,996	534,576	3,844,553	3,258,406



City of Oak Grove

Fiscal Year 2019 Annual Budget

CAPITAL OUTLAY REQUEST - SEWER			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Inflow and Infiltration Reduction Program	1	\$100,000	\$100,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Sewer Interceptor Line and System Improvements	1	\$3,000,000	\$3,000,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Furniture and Fixtures	1	\$25,000	\$25,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
1/2 Ton Truck (1/3 Cost)	1	\$15,000	\$15,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
2 Ton Truck Bed Replacement (1/3 Cost)	1	\$5,000	\$5,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Skid Steer (Lease Payment)	1	\$5,110	\$5,110
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (1/3 Cost) (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
*Cost for all listed projects equals 80% of the estimate from 2015 Wastewater Master Plan			
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	\$0
			\$0
TOTAL OUTLAY REQUEST			\$3,152,777

**GENERAL OBLIGATION
FUND**

REVENUE AND EXPENDITURE SUMMARY

GENERAL OBLIGATION DEBT	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
Investment Income	183	286	232	500	500
Real Estate	141,088	143,746	150,000	140,000	150,000
Personal Property	25,703	32,568	29,000	30,000	30,000
Merchant and Manufacturers	6,454	6,816	7,200	7,000	7,000
Railroad & Utilities	7,020	6,957	6,709	6,500	7,000
Financial Institution	0	0	0	100	0
Bond Proceeds	0	0	38,426	0	0
Prior & Penalties	9,682	6,758	13,000	8,000	10,000
Interfund Transfer	447,000	427,000	439,000	439,000	400,000
TOTAL REVENUES	637,129	624,130	683,567	631,100	604,500
EXPENDITURES					
G.O. Debt Principal	335,000	330,000	365,000	365,000	391,000
G.O. Debt Interest	291,626	279,183	231,479	266,033	252,314
G.O. Debt Administrative Fee	2,702	3,158	37,722	2,700	3,000
Bond Redemption	0	0	0	0	0
TOTAL EXPENDITURES	629,328	612,341	634,201	633,733	646,314
Excess (deficiency) over expenditures	7,801	11,789	49,366	-2,633	-41,814
Fund Balance at beginning of year	268,893	276,694	288,483	288,483	337,849
FUND BALANCE - ENDING	276,694	288,483	337,849	285,850	296,035

**CAPITAL IMPROVEMENT
FUND**

REVENUE AND EXPENDITURE SUMMARY

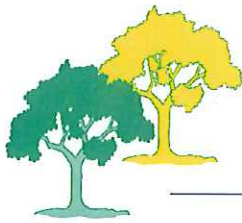
CAPITAL IMPROVEMENT	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
Capital Improvement Sales Tax	272,192	292,743	278,100	280,000	280,000
Investment Income	360	746	674	500	500
Miscellaneous Income	0	0	0	500	0
C.U.R.S.	0	0	0	0	0
TOTAL REVENUES	272,552	293,489	278,774	281,000	280,500
EXPENDITURES					
Professional Services	0	0	0	0	0
Capital Outlay	163,108	169,866	305,000	347,600	325,600
TOTAL EXPENDITURES	163,108	169,866	305,000	347,600	325,600
Excess (deficiency) over expenditures	109,444	123,623	-26,226	-66,600	-45,100
Fund Balance at beginning of year	647,944	757,388	881,011	881,011	854,785
FUND BALANCE - ENDING	757,388	881,011	854,785	814,411	809,685



City of Oak Grove

Fiscal Year 2019 Annual Budget

CAPITAL OUTLAY REQUEST - CAPITAL IMPROVEMENT			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
City Signage/Decorations	1	\$30,000	\$30,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Parks Mowers (Lease Payment)	1	\$22,600	\$22,600
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Department Vehicle and Equipment	1	\$38,000	\$38,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Department Records Management System	1	\$55,000	\$55,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Aquatic Center High Dive	1	\$80,000	\$80,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Asphalt Overlay Program	1	\$50,000	\$50,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Civic Center Project	1	\$50,000	\$50,000
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	\$0
			\$0
TOTAL OUTLAY REQUEST			\$325,600



CITY OF
Oak Grove

1300 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

MEMORANDUM

To: Steven Craig, City Administrator, Oak Grove, MO.

From: Bryon Price, Chief of Police, Oak Grove, MO.

Subject: 2019 Capital Improvement Fund Projections

Date: 11/27/2019

Mr. Craig,

Listed below are capital expenditure projections for the Fiscal Year of 2019.

1. In the endeavor to progressively update the aging cars in the Police Department's fleet, a new vehicle was approved and ordered in 2018 to meet Ford model manufacturing deadlines and enjoy a discount on the purchase price. I recommend the purchase of this new vehicle from the Capital Improvement Fund for Fiscal Year 2019. With the purchase of one new police vehicle it will be necessary to outfit it with the needed emergency equipment such as lights, sirens, and radios. As was done in the past, all re-usable equipment currently on the car being phased out will be used on the replacement vehicle if possible before purchasing the remaining pieces. The dollar amount is based on the cost of items ordered this year and projected price increases.
2. \$20,000 of funds were approved in the 2018 budget for updating the Police Department's Records Management System (RMS) but were unused based on the need for more vendor and pricing research. The budget estimate requested for 2019 is based on the vendor estimate of \$39,505.00 plus \$12,500.00 (this amount is still under negotiation and may decrease) for a total of \$52,005.00.

For over 11 years the Police Department has utilized a Record Management System (RMS) which is based in an Access Data Base, independent from any other information system we have. This system requires us to keep the MS Access program on our computers at an extra expense, even though it's just for writing reports. RMS providers no longer offer Access Data Base type systems and our current provider is reducing their support of it as well. Police Department personnel conducted a project for a new RMS and found vendors who offer products which would not only update what is used, but add the flexibility in ensuring NIBRS information required by the Federal Government, buildable forms used by OGPD (such as Activity Sheets, fleet tracking, or Booking), and a Property Management module capable of bar-code tracking.

Chief Bryon Price



City of Oak Grove

Fiscal Year 2019

CAPITAL OUTLAY REQUEST -POLICE DEPARTMENT

DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Vehicle & Equipment	1	\$38,000	\$38,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Records Management System	1	\$55,000	\$55,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST

PERSONNEL REQUEST

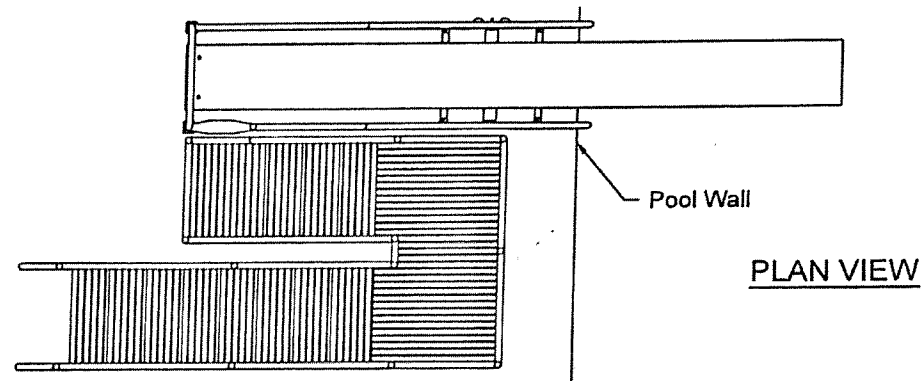
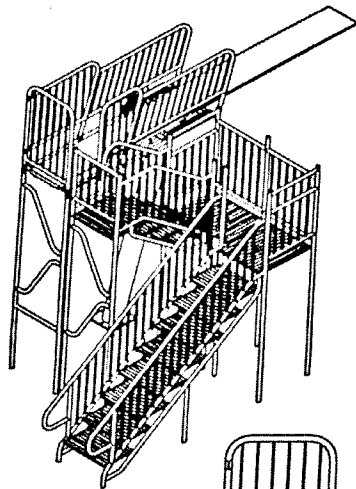
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
TOTAL OUTLAY REQUEST			\$93,000



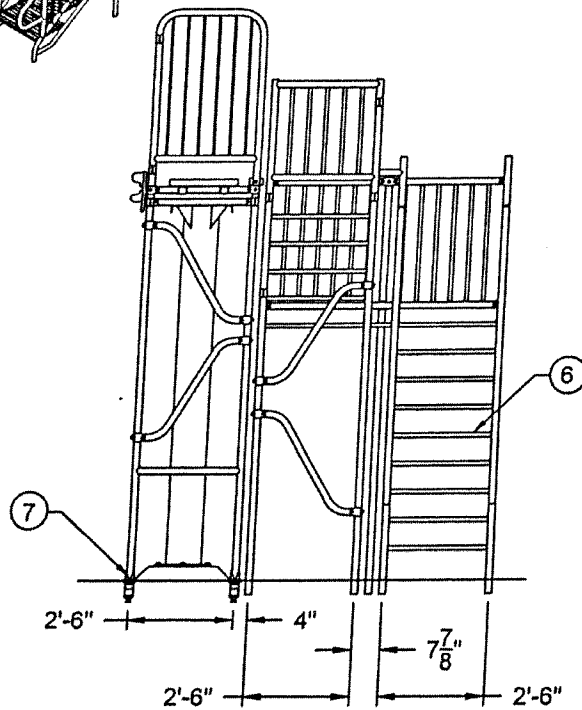
FUND CAPITAL IMPROVEMENTS	DEPARTMENT POOL	ACCOUNT NUMBER 50-002-57001											
CAPITAL OUTLAY REQUEST													
DESCRIPTION 3 Meter Platform Stand With Board	NUMBER REQUESTED 1	UNIT COST \$80,000	TOTAL COST \$80,000										
REASON FOR REQUEST Aquatic Center Addition		NUMBER OF SIMILAR UNITS ON HAND 0	ACQUISITION TYPE <input type="radio"/> REPLACEMENT <input checked="" type="radio"/> ADDITION										
SPECIFY ITEMS TO BE REPLACED													
<table><thead><tr><th>ITEM</th><th>MAKE</th><th>AGE</th><th>SALVAGE VALUE</th><th>RECOMMENDED DISPOSITION</th></tr></thead><tbody><tr><td colspan="5"></td></tr></tbody></table>				ITEM	MAKE	AGE	SALVAGE VALUE	RECOMMENDED DISPOSITION					
ITEM	MAKE	AGE	SALVAGE VALUE	RECOMMENDED DISPOSITION									
SOURCE USED FOR UNIT COST Capital Improvement Fund													
OTHER REMARKS Very popular item at the old facility prior to having to close it. This platfom provides the added safety features that our previous high dive lacked. Once the Aquatic Center opened, we continued to get several requests to bring back the high dive.													

3M Paraflyte Dive Tower with Integrated Stair Entry System, Flanged Pedestal

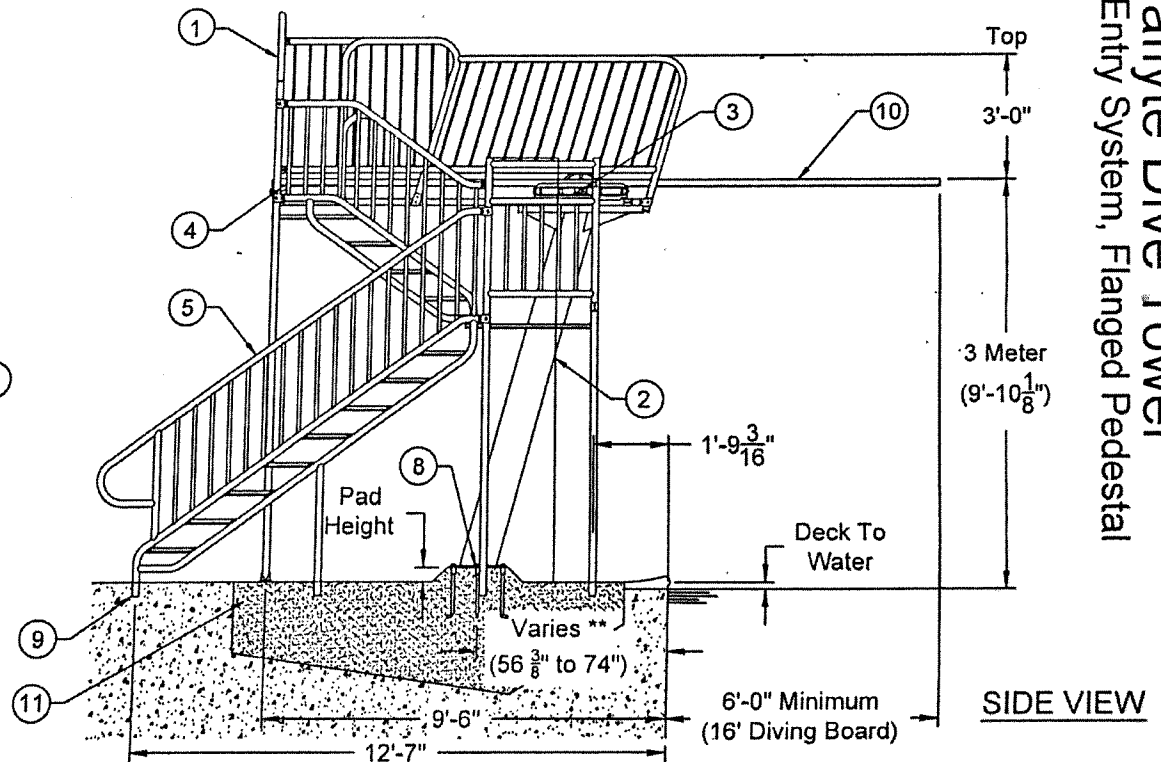
3M Paraflyte Dive Tower Integrated Stair Entry System, Flanged Pedestal



PLAN VIEW



REAR VIEW



SIDE VIEW

** - Dimension varies based upon model of diving board selected

The data represents the latest knowledge available to us at time of presentation. However, Paragon Aquatics and others involved in gathering and presenting this drawing assume no liability for its use.

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Drawn by: RV	Date: 8/7/15	Approved by: JMM	Date: 8/10/15
Sheet Title: 3M Paraflyte Dive Tower, Integrated Stair Entry System, Flanged Pedestal			
Drawing Number: SS-DT10.31	Revision Letter: -	Sheet: 1 of 2	

STORM WATER FUND

REVENUE AND EXPENDITURE SUMMARY

STORM WATER FUND	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
Public Works Fees	0	0	0	500	0
Investment Income	297	234	149	500	500
Miscellaneous Income	0	0	0	0	0
TOTAL REVENUES	297	234	149	1,000	500
EXPENDITURES					
Miscellaneous Expense	0	0	0	0	0
Capital Assets	0	0	0	0	0
Storm Drainage Construction	47,680	228,410	23,760	215,000	193,000
TOTAL EXPENDITURES	47,680	228,410	23,760	215,000	193,000
Excess (deficiency) over expenditures	-47,383	-228,176	-23,611	-214,000	-192,500
Fund Balance at beginning of year	492,170	444,787	216,611	216,611	193,000
FUND BALANCE - ENDING	444,787	216,611	193,000	2,611	500



City of Oak Grove

Fiscal Year 2019 Annual Budget

DRAINAGE CONSTRUCTION - STORM WATER FUND			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Storm Drainage Improvements	1	\$193,000	\$193,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
<i>PERSONNEL REQUEST</i>			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	\$0
			\$0
TOTAL OUTLAY REQUEST			\$193,000

**STREET IMPROVEMENT
FUND**

REVENUE AND EXPENDITURE SUMMARY

STREET IMPROVEMENT FUND	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2018 BUDGET	2019 BUDGET
REVENUES					
Investment Income	245	377	284	150	400
Miscellaneous Income	65,028	0	0	0	0
TOTAL REVENUES	65,274	377	284	150	400
EXPENDITURES					
Engineering Services	0	0	0	0	0
Easement Acquisitions	66	90	0	0	0
Miscellaneous Expense	0	0	0	0	0
Street Construction	0	0	122,004	393,000	271,000
Bond Issuance Costs	0	0	0	0	0
TOTAL EXPENDITURES	66	90	122,004	393,000	271,000
Excess (deficiency) over expenditures	65,208	287	-121,720	-392,850	-270,600
Fund Balance at beginning of year	327,756	392,963	393,250	393,250	271,530
FUND BALANCE - ENDING	392,963	393,250	271,530	400	930



City of Oak Grove

Fiscal Year 2019 Annual Budget

STREET CONSTRUCTION - STREET IMPROVEMENT FUND			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Street Improvements	1	\$271,000	\$271,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
<i>PERSONNEL REQUEST</i>			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	\$0
			\$0
TOTAL OUTLAY REQUEST			\$271,000