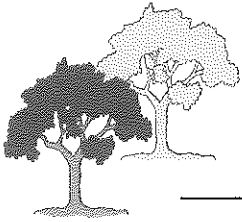


CITY OF OAK GROVE

ANNUAL BUDGET JAN – DEC 2018



CITY OF
Oak Grove

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November 30, 2017

Mayor Martin and Members of the Board of Alderman:

I am pleased to submit the recommended budget for calendar year 2018 for the City of Oak Grove. The goal of this budget is to balance the operating expenses with the revenues within each fund while maintaining the highest level of services. This budget transmittal letter will include a brief overview of the funds, projected revenues, and a summary of significant changes. A more detailed explanation of all funds is provided in the accompanying budget document.

GENERAL FUND

The General Fund accounts for the traditional operational activities of the City including administration, public safety, building and code enforcement, parks and recreation, municipal court, senior services, and emergency management. The primary sources of revenue come from sales taxes, property taxes, utility franchise taxes, and user fees. The General Fund also receives revenue from fines, forfeitures, investment income, and various fees and charges.

Last year, the City began the implementation of the facilities master plan which includes the construction of a new aquatics center and the relocation of the Police Department and City Hall to the existing Civic Center. These projects along with the reconstruction of the clubhouse at the Bent Oak Park property will significantly increase the 2018 revenue and expenditures. Overall, revenues for 2018 are projected to be \$6,451,380 while the expenses are budgeted at \$8,909,881.

TRANSPORTATION FUND

A ½-cent sales tax is imposed for transportation purposes and is the primary source of revenue for the Transportation Fund. The fund is utilized for street repair, personnel costs, signage, right-of-way maintenance, and equipment upkeep. The 4th and Salem Street project will carry over to 2018 and will utilize the remaining fund balance of the Missouri Department of Transportation Surface Transportation Program which increases the 2018 Transportation Fund budget. The budgeted revenues are \$660,250 while the expenditures are \$656,109 leaving an estimated 2018 yearend fund balance of \$497,654. The major equipment purchases and estimated project construction costs are listed below.

- 4th and Salem Street Improvements - \$125,000
- Bobcat Track Loader (1/2 cost) - \$5,000 (lease payment)
- Two Trucks (1/3 cost) - \$20,000
- Ford Explorer (1/3 cost) - \$11,192
- Snow Plow - \$7,000

- Mower (1/3 cost) - \$2,667 (lease payment)
- Bobcat Broom/Sweeper Attachment - \$7,000

WATER UTILITIES FUND

The Water Fund is one of the City's two enterprise funds in which services are provided to the general public on a continual basis and revenue is generated primarily through user fees based on water consumption. Currently, the Water Utilities Department serves approximately 3,000 active customers and purchases water from the City of Independence. The City's engineering consultant, Olsson Associates, reviewed the 5-year water rate plan (2016-2020) and recommended a small increase (3%) for 2018 which has been included in the budget. The projected revenue for 2018 is \$1,657,810 while the expenditures are expected to be \$1,810,286. The major equipment purchases are listed below.

- South Water Tower Chlorine Mixer - \$40,000
- Two Trucks (1/3 cost) - \$20,000
- Ford Explorer (1/3 cost) - \$11,192
- Bobcat Track Loader (1/2 cost) - \$5,000 (lease payment)
- Water Department Furniture and Fixtures - \$25,000
- Mower (1/3 cost) - \$2,667 (lease payment)
- 10th Street Water Line - \$30,000

WASTEWATER (SEWER) FUND

The Wastewater Fund is the City's second enterprise fund in which revenue is generated through user fees calculated from water consumption. Oak Grove currently treats all of its wastewater influent at the City's Wastewater Treatment Facility. For Fiscal Year 2018, budgeted revenues are \$1,644,236 while the expenditures are \$5,468,737. The City's engineering consultant, Olsson Associates, recommended a slight rate increase (7%) for 2018 which has been included in the budget.

Over the last two years, a wastewater master plan update and 5th Street sewer capacity analysis were completed that identified several necessary system improvements including an additional sewer interceptor line under Interstate 70 and several upgrades to the sewer system. The expenditures are significantly higher as a result of the essential system improvements that are scheduled to begin construction in 2018. A sewer foreman position is also included in the budget which restores staffing to the department. The following are the anticipated project and equipment costs:

- Inflow and Infiltration Reduction Program - \$190,000
- Sewer Interceptor Line and System Improvements - \$3,500,000
- Two Trucks (1/3 cost) - \$20,000
- Ford Explorer (1/3 cost) - \$11,192
- Sewer Department Furniture and Fixtures - \$25,000
- Mower (1/3 cost) - \$2,667 (lease payment)

STORMWATER FUND

It is projected that the 2018 beginning balance of the Stormwater Fund will be \$216,704. The fund balance is a result from the 1/8 cent sales tax that was imposed until it was changed in 2008. With the redirection of the sales tax, this fund no longer has a source of revenue beyond interest income and fees estimated at \$1,000. For Fiscal Year 2018, expenditures of \$215,000 for storm drainage work within the City are budgeted.

CAPITAL IMPROVEMENT FUND

The City of Oak Grove imposes a ¼ cent sales tax for the Capital Improvement Fund. Projected revenues for 2018 are \$281,000 while expenditures are budgeted at \$347,600. The following projects and equipment are budgeted:

- City Signage - \$50,000
- Parks Department Mowers - \$22,600 (lease payment 2 of 3)
- Police Department Vehicle and Equipment - \$45,000
- Police Department Records Management System - \$20,000
- Asphalt Overlay Program - \$100,000
- Facilities Project - \$110,000

STREET IMPROVEMENT FUND

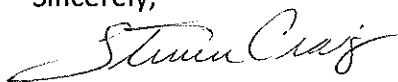
It is projected that the 2018 beginning balance of the Stormwater Fund will be approximately \$393,000. It is anticipated that the remaining balance will be used for street improvements in the 2018 fiscal year.

SUMMARY

The proposed 2018 Budget represents a realistic document that has been developed with an emphasis on maintaining existing services and balancing the major operational funds where possible. There were increases in several areas that are outside the City's control including health insurance, retirement contributions, and utility costs. The budget includes a 1.5% cost of living increase. Also, there are several onetime capital improvement expenditures such as the new aquatics facility. Overall, the projected revenues are \$11,326,926 while expenditures are estimated at \$18,434,346.

I would like to sincerely commend the entire staff for their work and professionalism during the budget process. A considerable amount of time, research, and analysis was put into the formation of the document. The budget represents the recommended guide for the operation of the City of Oak Grove for the upcoming year and is one of the most important legislative actions undertaken by the Board of Aldermen.

Sincerely,



Steven Craig
City Administrator

TOTAL BUDGET

ALL FUNDS

REVENUE AND EXPENDITURE SUMMARY

CITY OF OAK GROVE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
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REVENUES

General Fund	3,658,845	6,159,802	7,211,785	6,693,637	6,451,380
Transportation Fund	542,694	544,469	592,611	681,697	660,250
Water Fund	1,431,039	1,529,504	1,581,933	1,631,460	1,657,810
Sewer Fund	1,381,682	1,426,382	6,558,246	6,546,305	1,644,236
General Obligation Debt	620,209	637,129	623,075	612,100	631,100
Capital Improvement Fund	268,265	272,552	286,000	276,000	281,000
Storm Water Fund	314	297	327	1,000	1,000
Street Improvement Fund	184	65,274	511	150	150

TOTAL REVENUES	7,903,231	10,635,409	16,854,488	16,442,349	11,326,926
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EXPENDITURES

General Fund	3,481,529	4,809,999	4,601,965	7,133,043	8,909,881
Transportation Fund	410,899	464,128	582,351	676,317	656,109
Water Fund	1,747,312	1,812,669	1,569,846	1,690,542	1,810,286
Sewer Fund	1,439,506	1,249,640	1,641,838	1,840,812	5,468,737
General Obligation Debt	592,399	629,328	611,534	611,883	633,733
Capital Improvement Fund	248,411	163,108	150,000	275,000	347,600
Storm Water Fund	74,283	47,680	228,410	230,538	215,000
Street Improvement Fund	0	66	51	393,000	393,000

TOTAL EXPENDITURES	7,994,338	9,176,619	9,385,995	12,851,135	18,434,346
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GENERAL

FUND

REVENUE AND EXPENDITURE SUMMARY

GENERAL FUND	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
REVENUES					
Property tax	720,370	617,535	626,932	615,100	618,000
Sales tax	1,468,861	1,532,211	2,130,000	2,056,000	2,095,000
Gasoline Tax	207,570	207,587	205,000	200,000	205,000
Intergovernmental	91,449	2,661,103	2,601,444	2,615,444	2,023,444
Franchise tax	627,172	573,245	598,926	605,000	595,000
License, fees, and permits	96,108	104,655	122,569	108,300	120,000
Charges for services	160,998	158,209	132,017	155,051	181,051
Court costs and fines	169,548	153,647	135,007	178,600	155,600
Other	116,423	150,946	657,290	159,642	457,285
Investment income	346	664	2,600	500	1,000
TOTAL REVENUES	3,658,845	6,159,802	7,211,785	6,693,637	6,451,380
EXPENDITURES					
Mayor & Board of Aldermen	8,294	6,843	7,357	13,050	13,050
City Administration	338,911	453,566	340,353	320,950	351,060
Building & Zoning	51,158	56,674	62,475	73,550	77,350
Municipal Court	138,500	139,580	141,075	151,350	157,025
Public Safety	1,450,367	1,398,790	1,437,100	1,518,350	1,563,400
Emergency Management	40,928	42,550	36,704	43,150	44,221
Parks and Recreation	589,711	655,424	860,225	890,400	1,519,400
Pool	106,549	101,046	84,979	108,170	127,900
Civic Center	299,308	131,300	0	0	0
Senior Services	57,802	71,521	67,418	71,450	79,500
Interfund Transfer	400,000	1,447,636	427,000	427,000	439,000
2016 COP Fund	0	305,070	1,137,279	3,515,623	4,537,975
TOTAL EXPENDITURES	3,481,529	4,809,999	4,601,965	7,133,043	8,909,881
REVENUES over (under) Expenditures	177,316	1,349,803	2,609,820	-439,406	-2,458,501
Fund Balance at beginning of year	457,016	634,332	1,984,135	1,984,135	4,593,955
FUND BALANCE - ENDING	3,881,529	1,984,135	4,593,955	1,544,729	2,135,454
RESTRICTED FUNDS	0	1,346,370	2,888,158	649,286	673,765
AVAILABLE FUND BALANCE	634,332	637,765	1,705,797	895,443	1,461,689

GENERAL FUND REVENUES

	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PROPERTY TAXES					
Real Estate	563,002	460,656	450,000	450,000	450,000
Personal Property	92,295	83,223	105,000	90,000	95,000
M & M Replacement	20,998	20,439	21,220	25,000	22,500
Railroad Utility	21,607	22,230	22,699	20,000	22,000
Financial Institution	80	0	3,013	100	500
Delinquent Taxes and Penalties	22,388	30,988	25,000	30,000	28,000
TOTAL PROPERTY TAXES	720,370	617,535	626,932	615,100	618,000
SALES TAX					
1/2 Cent Sales Tax	566,971	573,584	600,000	580,000	590,000
1/2 Cent Sales Tax - Redirected	535,797	544,123	570,000	550,000	560,000
Vehicle Sales Tax & Fees	98,200	100,732	105,000	101,000	105,000
Park Sales Tax	267,893	272,192	285,000	275,000	280,000
2016 1/2 Cent Sales Tax	0	41,580	570,000	550,000	560,000
TOTAL SALES TAX	1,468,861	1,532,211	2,130,000	2,056,000	2,095,000
GASOLINE TAX	207,570	207,587	205,000	200,000	205,000
TOTAL GASOLINE TAX	207,570	207,587	205,000	200,000	205,000
INTERGOVERNMENTAL					
D.A.R.E. Grant	47,000	60,764	60,764	60,764	60,764
Miscellaneous Grants	0	0	0	5,000	5,000
Law Enforcement Grant	9,954	0	0	9,000	9,000
SEMA EMPG Grant	16,510	15,951	16,800	16,800	16,800
Sni-Valley EMO Reimbursement	17,985	14,388	14,400	14,400	14,400
Bond Proceeds - 2016 COP	0	2,570,000	2,509,480	2,509,480	1,917,480
Bond Premium	0	0	0	0	0
TOTAL INTERGOVERNMENTAL	91,449	2,661,103	2,601,444	2,615,444	2,023,444
FRANCHISE TAX					
Cable Franchise	39,624	32,215	47,024	40,000	40,000
Telephone Franchise	132,405	130,645	127,000	140,000	130,000
Electric Franchise	358,068	347,165	350,000	350,000	350,000
Natural Gas Franchise	97,075	63,220	74,902	75,000	75,000
TOTAL FRANCHISE TAX	627,172	573,245	598,926	605,000	595,000
LICENSES, FEES, & PERMITS					
Occupation License	16,037	16,063	20,000	16,000	18,000
Motor Vehicle License	25,078	23,226	25,000	25,000	25,000
Cigarette Taxes	42,339	43,490	35,469	45,000	45,000
Building Permits	10,165	18,076	40,000	15,000	25,000
Erosion Control Fee	1,900	3,800	100	2,300	2,000
PW Engineering Fees	588	0	2,000	5,000	5,000
TOTAL LICENSE, FEES, & PERMITS	96,108	104,655	122,569	108,300	120,000
CHARGES FOR SERVICES					
Pool Admissions	31,357	29,203	25,876	30,000	50,000
Pool Concessions	7,562	6,376	4,990	8,000	10,000
Park Income	28,604	15,938	20,000	25,000	25,000
Park Concessions	65,104	54,902	50,000	60,000	60,000
Festivals	0	0	0	2,500	2,500
Tower Lease	12,051	32,051	12,051	12,051	12,051
Swim Team Income	1,790	2,038	0	2,000	2,000
Civic Center Deposits	-500	2,100	2,000	500	500
Civic Center Income	11,660	10,790	15,000	11,000	15,000
Civic Center Equipment	2,710	3,890	2,100	3,000	3,000
Theme Park Tickets	660	921	0	1,000	1,000
TOTAL CHARGES FOR SERVICES	160,998	158,209	132,017	155,051	181,051

GENERAL FUND REVENUES

	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
COURT COSTS & FINES					
Court Fines	146,346	129,052	115,000	150,000	130,000
Court Costs	10,998	9,322	8,000	12,000	9,500
Officer Training	2,846	2,316	1,509	4,100	3,100
Crime Victim Compensation	47	266	306	500	500
Police Reports	1,450	1,672	1,700	2,000	2,000
Dog Fines	3,075	2,842	3,200	2,000	3,000
Animal License & Permits	615	920	705	1,000	1,000
DWI/Drug Offense Reimbursement	2,242	5,709	3,250	4,000	4,000
Inmate Security Income	1,834	1,552	1,320	2,500	2,000
Domestic Violence	96	-4	17	500	500
TOTAL COURT COSTS & FINES	169,548	153,647	135,007	178,600	155,600
OTHER REVENUE					
Miscellaneous Income	8,603	9,668	5,675	5,000	5,000
Insurance Proceeds	0	0	493,615	0	303,285
Vending Machine/Surplus Property Income	120	2,686	3,500	5,000	3,500
Workers Comp Refund	4,117	0	0	10,000	5,000
Mayor's Christmas Tree Fund	4,242	3,399	3,500	3,642	3,500
Donations	1,379	2,385	28,000	2,000	5,000
Safety Program Income	3,423	3,198	2,000	5,000	5,000
Drug Task Force Reimbursement	53,361	85,454	76,500	80,000	80,000
Public Safety Officer Reimbursement	14,006	10,653	11,000	14,000	12,000
Senior Services Grant	16,500	16,500	16,500	16,500	16,500
Senior Services Miscellaneous	0	2,400	0	2,500	2,500
Online/Credit Card Service Fees	10,672	14,603	17,000	16,000	16,000
TOTAL OTHER REVENUE	116,423	150,946	657,290	159,642	457,285
INVESTMENT INCOME	346	664	2,600	500	1,000
TOTAL INVESTMENT INCOME	346	664	2,600	500	1,000
INTERFUND REVENUE	0	0	0	0	0
TOTAL INTERFUND REVENUE	0	0	0	0	0
TOTAL GENERAL FUND REVENUE	3,658,845	6,159,802	7,211,785	6,693,637	6,451,380

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: BOARD OF ALDERMEN

ACCT CODE: 10101

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	5,105	4,604	4,670	5,650	5,650
Office Supplies	25	0	0	50	50
Operating Supplies	1,087	523	750	1,000	1,000
Communications & Postage	902	620	620	850	850
Printing & Duplicating	43	118	129	500	500
Publicity & Literature	268	363	600	1,600	1,600
Professional Services	0	0	0	200	200
Transportation & Training	865	615	588	3,200	3,200
TOTALS	8,294	6,843	7,357	13,050	13,050

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	4,587	4,131	4,189	5,000	5,000
51006	Lagers	167	157	161	250	250
51007	Social Security	351	316	320	400	400
TOTAL PERSONNEL SERVICES		5,105	4,604	4,670	5,650	5,650
OFFICE SUPPLIES						
52001	Office Supplies	25	0	0	50	50
TOTAL OFFICE SUPPLIES		25	0	0	50	50
OPERATING SUPPLIES						
56015	Miscellaneous	1087	523	750	1,000	1,000
TOTAL OPERATING SUPPLIES		1,087	523	750	1,000	1,000
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	902	620	620	850	850
TOTAL COMM & POSTAGE		902	620	620	850	850
PRINTING & DUPLICATING						
55011	Printing	43	118	129	500	500
TOTAL PRINTING & DUPLICATING		43	118	129	500	500
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	0	0	0	1,000	1,000
55005	Advertising	0	0	0	100	100
55037	Public Relations	268	363	600	500	500
TOTAL PUBLICITY & LITERATURE		268	363	600	1,600	1,600
PROFESSIONAL SERVICES						
55009	Contract Services	0	0	0	200	200
TOTAL PROFESSIONAL SERVICES		0	0	0	200	200
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	865	615	588	3,000	3,000
55006	Mileage Reimbursement	0	0	0	200	200
TOTAL TRANSP & TRAINING		865	615	588	3,200	3,200
TOTAL BOARD OF ALDERMEN		8,294	6,843	7,357	13,050	13,050

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: CITY ADMINISTRATION

ACCT CODE: 10202

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	84,427	88,163	89,096	87,450	90,250
Office Supplies	2,632	2,213	1,913	2,500	2,500
Operating Supplies	9,876	11,230	12,031	7,600	12,600
Communications & Postage	4,100	6,079	6,147	7,000	6,500
Printing & Duplicating	481	195	470	500	500
Publicity & Literature	4,825	49,479	33,500	29,700	44,200
Utility Service	4,888	4,619	5,000	6,500	6,500
Professional Services	192,192	251,451	147,007	138,000	142,810
Repairs & Maintenance	1,192	1,850	1,002	3,200	3,200
Transportation & Training	4,127	5,309	4,055	5,000	5,000
Fixed Charges	30,091	32,978	40,132	32,500	36,000
Capital Outlay	80	0	0	1,000	1,000
TOTALS	338,911	453,566	340,353	320,950	351,060

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	61,220	63,591	63,500	62,000	63,500
51004	Overtime	0	0	159	250	250
51006	Lagers	4,147	4,324	4,583	4,500	4,700
51007	Social Security	4,608	4,788	4,790	4,700	4,800
51008	Health Insurance	14,452	15,461	16,064	16,000	17,000
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		84,427	88,163	89,096	87,450	90,250
OFFICE SUPPLIES						
52001	Office Supplies	2,430	2,181	1,846	2,000	2,000
52004	Minor Apparatus	202	33	67	500	500
TOTAL OFFICE SUPPLIES		2,632	2,213	1,913	2,500	2,500
OPERATING SUPPLIES						
52005	Janitorial Supplies	8	18	31	100	100
52022	Electronic Equipment	200	55	0	2,500	2,500
56015	Miscellaneous Expense	9,669	11,157	12,000	5,000	10,000
TOTAL OPERATING SUPPLIES		9,876	11,230	12,031	7,600	12,600
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	2,017	2,971	2,018	3,500	3,000
52015	Postage	1,597	2,581	3,634	3,000	3,000
55036	Internet Services	487	486	495	500	500
55040	IT Services/Equip	0	42	0	0	0
TOTAL COMM & POSTAGE		4,100	6,079	6,147	7,000	6,500
PRINTING & DUPLICATING						
55011	Printing	481	195	470	500	500
TOTAL PRINTING & DUPLICATING		481	195	470	500	500
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	0	80	0	200	200
55005	Advertising	2,765	3,667	3,500	2,500	3,000
55020	Economic Development	1,109	45,986	30,000	25,000	40,000
55070	Unemployment	0	0	0	1,000	0
56014	Safety Program Expense	951	-254	0	1,000	1,000
TOTAL PUBLICITY & LITERATURE		4,825	49,479	33,500	29,700	44,200
UTILITY SERVICES						
55001	Telephone	2,299	2,194	2,265	3,000	3,000
55012	Electric	1,380	1,412	1,317	2,000	2,000
55014	Gas	1,209	1,013	1,418	1,500	1,500
TOTAL UTILITY SERVICES		4,888	4,619	5,000	6,500	6,500
PROFESSIONAL SERVICES						
55004	Audit	2,755	2,810	2,810	3,000	2,810
55009	Contract Services	22,206	16,093	20,000	15,000	15,000
55015	Legal Services	108,894	190,695	84,177	75,000	80,000
55018	Elections	20,670	6,648	7,020	10,000	10,000
55017	Judicial Services	3,000	3,000	3,000	3,000	3,000
55021	Household Waste Program	0	0	0	0	0
55019	Animal Control Services	34,667	32,205	30,000	32,000	32,000
TOTAL PROFESSIONAL SERVICES		192,192	251,451	147,007	138,000	142,810
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	544	1,115	363	1,500	1,500
54004	Electronic Equipment Maint	0	122	0	1,000	1,000
55002	Office Equipment Lease	648	613	639	700	700
TOTAL REPAIR & MAINT SERVICES		1,192	1,850	1,002	3,200	3,200

CODE 10 EXPENDITURE DETAIL		2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	4,099	5,309	4,000	4,000	4,000
55006	Mileage Reimbursement	0	0	55	500	500
52003	Fuel & Oil	28	0	0	500	500
TOTAL TRANSP & TRAINING		4,127	5,309	4,055	5,000	5,000
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	27,295	30,071	36,865	30,000	33,000
55023	Parking Lot Lease	0	0	0	0	0
56016	Damage/Claims	0	0	0	0	0
56020	Mayors Christmas Tree	2,796	2,907	3,267	2,500	3,000
TOTAL FIXED CHARGES		30,091	32,978	40,132	32,500	36,000
CAPITAL OUTLAY						
54002	Furniture/Fixtures	80	0	0	1,000	1,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		80	0	0	1,000	1,000
TOTAL CITY ADMINISTRATION		338,911	453,566	340,353	320,950	351,060

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: BUILDING & ZONING

ACCT CODE: 10606

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	38,014	41,572	55,738	58,200	58,000
Office Supplies	97	48	0	100	100
Operating Supplies	1,619	1,346	1,180	1,500	1,800
Communications & Postage	1,132	1,995	1,220	2,000	2,000
Printing & Duplicating	0	0	129	0	200
Publicity & Literature	1,830	709	1,014	750	1,250
Professional Services	7,431	8,250	2,000	7,000	10,000
Repairs & Maintenance	0	23	57	500	500
Transportation & Training	1,035	2,732	1,137	3,500	3,500
Capital Outlay	0	0	0	0	0
TOTALS	51,158	56,674	62,475	73,550	77,350

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	27,873	31,941	41,698	43,500	44,000
51004	Overtime	0	0	0	200	0
51006	Lagers	1,560	1,728	2,881	3,150	3,300
51007	Social Security	2,132	2,438	3,199	3,350	2,200
51008	Health Insurance	6,448	5,466	7,960	8,000	8,500
TOTAL PERSONNEL SERVICES		38,014	41,572	55,738	58,200	58,000
OFFICE SUPPLIES						
52001	Office Supplies	97	48	0	100	100
TOTAL OFFICE SUPPLIES		97	48	0	100	100
OPERATING SUPPLIES						
52006	Code Enforcement Supplies	539	247	111	1000	1,000
51005	Clothing Allowance	0	0	471	0	300
56015	Miscellaneous Expense	1,080	1,099	598	500	500
TOTAL OPERATING SUPPLIES		1,619	1,346	1,180	1,500	1,800
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	932	1,232	945	1,500	1,500
52015	Postage	200	762	242	500	500
55040	IT Services/Equip	0	0	33	0	0
TOTAL COMM & POSTAGE		1,132	1,995	1,220	2,000	2,000
PRINTING & DUPLICATING						
55011	Printing	0	0	129	0	200
TOTAL PRINTING & DUPLICATING		0	0	129	0	200
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	883	47	315	250	500
55005	Advertising	947	662	699	500	750
TOTAL PUBLICITY & LITERATURE		1,830	709	1,014	750	1,250
PROFESSIONAL SERVICES						
55009	Contract Services	6,067	8,250	0	5,000	5,000
55010	Engineering	1,364	0	2,000	2,000	5,000
TOTAL PROFESSIONAL SERVICES		7,431	8,250	2,000	7,000	10,000
REPAIR & MAINTENANCE SERVICES						
54005	Vehicle Maint	0	23	57	500	500
55002	Office Equipment Lease	0	0	0	0	0
TOTAL REPAIR & MAINT SERVICES		0	23	57	500	500
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	715	2,107	86	1,500	1,500
52003	Fuel & Oil	320	625	1,051	2,000	2,000
TOTAL TRANSP & TRAINING		1,035	2,732	1,137	3,500	3,500
CAPITAL OUTLAY						
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL BUILDING & ZONING		51,158	56,674	62,475	73,550	77,350

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: MUNICIPAL COURT

ACCT CODE: 10404

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	112,343	115,135	115,965	120,300	123,500
Office Supplies	1,534	1,642	268	1,700	1,550
Operating Supplies	100	304	252	600	600
Communications & Postage	4,660	1,298	1,159	1,800	1,800
Printing & Duplicating	542	395	147	700	500
Publicity & Literature	0	0	0	100	100
Utility Service	1,014	823	822	800	825
Professional Services	16,655	19,539	19,636	20,500	23,900
Repairs & Maintenance	106	24	641	500	500
Transportation & Training	1,366	226	1,791	3,350	2,800
Fixed Charges	182	194	394	500	450
Capital Outlay	0	0	0	500	500
TOTALS	138,500	139,580	141,075	151,350	157,025

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	85,602	87,314	87,218	90,500	92,000
51004	Overtime	0	0	0	500	500
51006	Lagers	5,992	5,937	6,280	6,500	7,000
51007	Social Security	6,377	6,514	6,502	7,000	7,000
51008	Health Insurance	14,371	15,370	15,965	15,800	17,000
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		112,343	115,135	115,965	120,300	123,500
OFFICE SUPPLIES						
52001	Office Supplies	784	747	268	800	750
52004	Minor Apparatus	750	895	0	900	800
TOTAL OFFICE SUPPLIES		1,534	1,642	268	1,700	1,550
OPERATING SUPPLIES						
56015	Miscellaneous Expense	100	304	252	600	600
TOTAL OPERATING SUPPLIES		100	304	252	600	600
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	618	620	620	650	650
52015	Postage	636	602	539	650	650
55040	IT Services/Equip	3,405	77	0	500	500
TOTAL COMM & POSTAGE		4,660	1,298	1,159	1,800	1,800
PRINTING & DUPLICATING						
55011	Printing	542	395	147	700	500
TOTAL PRINTING & DUPLICATING		542	395	147	700	500
PUBLICITY & LITERATURE						
55005	Advertising	0	0	0	100	100
TOTAL PUBLICITY & LITERATURE		0	0	0	100	100
UTILITY SERVICES						
55001	Telephone	1,014	823	822	800	825
TOTAL UTILITY SERVICES		1,014	823	822	800	825
PROFESSIONAL SERVICES						
55009	Contract Services	3,781	5,008	7,000	5,500	8,900
55017	Judicial Services	12,874	14,532	12,636	15,000	15,000
TOTAL PROFESSIONAL SERVICES		16,655	19,539	19,636	20,500	23,900
REPAIR & MAINTENANCE SERVICES						
54004	Electronic Equipment Maint	106	24	641	500	500
55002	Office Equipment Lease	0	0	0	0	0
TOTAL REPAIR & MAINT SERVICES		106	24	641	500	500
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	1,189	200	1,730	3,000	2,500
55006	Mileage Reimbursement	177	26	61	350	300
TOTAL TRANSP & TRAINING		1,366	226	1,791	3,350	2,800
FIXED CHARGES						
55003	Workers Comp Ins	182	194	394	250	250
56003	Refunds	0	0	0	250	200
TOTAL FIXED CHARGES		182	194	394	500	450
CAPITAL OUTLAY						
54002	Furniture/Fixtures	0	0	0	500	500
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	500	500
TOTAL MUNICIPAL COURT		138,500	139,580	141,075	151,350	157,025

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: PUBLIC SAFETY

ACCT CODE: 10408

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	1,204,643	1,189,071	1,216,403	1,252,500	1,278,500
Office Supplies	2,793	2,689	2,529	4,000	4,000
Operating Supplies	9,452	12,774	12,843	23,500	23,500
Communications & Postage	14,169	7,714	11,403	10,400	11,400
Printing & Duplicating	984	1,007	385	1,000	1,000
Publicity & Literature	2,560	2,098	1,864	2,500	2,500
Utility Service	21,553	16,976	17,193	20,400	20,400
Professional Services	102,978	81,214	75,539	95,050	98,100
Repairs & Maintenance	17,394	10,461	11,869	20,500	20,500
Transportation & Training	28,613	23,107	25,419	35,000	35,000
Fixed Charges	25,838	27,978	41,809	31,000	45,000
Grants	18,836	23,702	19,707	22,000	23,000
Capital Outlay	554	0	137	500	500
TOTALS	1,450,367	1,398,790	1,437,100	1,518,350	1,563,400

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	758,883	745,995	771,826	785,000	795,000
51004	Overtime	63,638	65,577	50,667	60,000	60,000
51006	Lagers	70,320	68,753	72,421	72,500	81,000
51007	Social Security	61,569	60,829	61,556	63,000	61,000
51008	Health Insurance	247,733	246,418	259,933	270,500	280,000
51009	Tuition Reimbursement	2,500	1,500	0	1,500	1,500
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		1,204,643	1,189,071	1,216,403	1,252,500	1,278,500
OFFICE SUPPLIES						
52001	Office Supplies	2,793	2,689	2,529	4,000	4,000
TOTAL OFFICE SUPPLIES		2,793	2,689	2,529	4,000	4,000
OPERATING SUPPLIES						
52002	Uniforms	1,147	3,500	5,000	6,000	6,000
55026	Cleaning Allowance	2,424	2,107	1,975	4,000	4,000
52004	Minor Apparatus	1,185	978	370	4,500	4,500
52005	Janitorial Supplies	0	35	0	500	500
52011	Training Supplies	51	138	0	1,000	1,000
52012	Special Apparel	427	374	0	2,000	2,000
52027	Ammunition	2,270	2,002	1,998	2,000	2,000
56001	DWI/Drug Offense	0	0	0	1,000	1,000
56015	Miscellaneous Expense	1,949	3,639	3,500	2,500	2,500
TOTAL OPERATING SUPPLIES		9,452	12,774	12,843	23,500	23,500
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	6,054	5,498	6,893	7,000	7,000
52015	Postage	668	347	169	700	700
55036	Internet Service	1,619	1,545	1,841	1,700	1,700
55040	IT Services/Equip	5,828	324	2,500	1,000	2,000
TOTAL COMM & POSTAGE		14,169	7,714	11,403	10,400	11,400
PRINTING & DUPLICATING						
55011	Printing	984	1,007	385	1,000	1,000
TOTAL PRINTING & DUPLICATING		984	1,007	385	1,000	1,000
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	79	14	69	500	500
55005	Advertising	547	439	0	1,000	1,000
55037	Public Relations	1,933	1,645	1,795	1,000	1,000
TOTAL PUBLICITY & LITERATURE		2,560	2,098	1,864	2,500	2,500
UTILITY SERVICES						
55001	Telephone	8,396	7,812	7,705	7,200	7,200
55012	Electric	10,167	7,509	6,992	10,000	10,000
55014	Gas	2,990	1,655	2,496	3,200	3,200
TOTAL UTILITY SERVICES		21,553	16,976	17,193	20,400	20,400
PROFESSIONAL SERVICES						
55009	Contract Services	31,043	22,465	17,525	32,000	32,000
55008	Prisoner Housing	33,920	20,735	20,000	25,000	25,000
55010	Dispatching Service	38,014	38,014	38,014	38,050	41,100
TOTAL PROFESSIONAL SERVICES		102,978	81,214	75,539	95,050	98,100
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	4,447	1,615	938	4,000	4,000
54004	Electronic Equipment Maint	1,718	1,929	737	4,000	4,000
54005	Vehicle Maint	11,229	6,917	10,194	12,000	12,000
55002	Office Equipment Lease	0	0	0	500	500
TOTAL REPAIR & MAINT SERVICES		17,394	10,461	11,869	20,500	20,500

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	6,332	5,518	4,000	4,500	4,500
55006	Mileage Reimbursement	0	0	0	500	500
52003	Fuel & Oil	22,281	17,589	21,419	30,000	30,000
TOTAL TRANSP & TRAINING		28,613	23,107	25,419	35,000	35,000
FIXED CHARGES						
55003	Workers Comp Insurance	25,144	27,978	41,387	31,000	45,000
56016	Damage/Claims	694	0	422	0	0
TOTAL FIXED CHARGES		25,838	27,978	41,809	31,000	45,000
GRANTS						
56005	Grant Match	789	0	15,686	10,000	20,000
58001	D.A.R.E. Expenses	8,093	23,702	4,021	3,000	3,000
58005	Law Enforcement Block Equipment	9,954	0	0	9,000	0
TOTAL GRANT EXPENSE		18,836	23,702	19,707	22,000	23,000
CAPITAL OUTLAY						
54002	Furniture/Fixtures	554	0	137	500	500
57002	Capital Assets	0	0	0	0	0
TOTAL CAPITAL OUTLAY		554	0	137	500	500
TOTAL PUBLIC SAFETY		1,450,367	1,398,790	1,437,100	1,518,350	1,563,400

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: EMERGENCY MANAGEMENT

ACCT CODE: 10505

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	34,771	34,771	34,389	34,800	34,771
Office Supplies	308	293	0	300	300
Operating Supplies	1,036	1,637	478	1,500	1,500
Communications & Postage	780	779	779	1,400	1,900
Printing & Duplicating	242	256	429	250	250
Utility Service	449	441	579	500	600
Professional Services	95	716	0	500	500
Repairs & Maintenance	3,062	3,466	50	3,500	4,000
Transportation & Training	185	190	0	400	400
Capital Outlay	0	0	0	0	0
TOTALS	40,928	42,550	36,704	43,150	44,221

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	32,300	32,300	31,945	32,300	32,300
51007	Social Security	2,471	2,471	2,444	2,500	2,471
	TOTAL PERSONNEL SERVICES	34,771	34,771	34,389	34,800	34,771
	OFFICE SUPPLIES					
52001	Office Supplies	308	293	0	300	300
	TOTAL OFFICE SUPPLIES	308	293	0	300	300
	OPERATING SUPPLIES					
52010	Disaster Supplies	1,036	1,003	195	1,000	1,000
56015	Miscellaneous Expense	0	634	283	500	500
	TOTAL OPERATING SUPPLIES	1,036	1,637	478	1,500	1,500
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	780	779	779	900	900
55041	IT Services/Equip	0	0	0	500	1,000
	TOTAL COMM & POSTAGE	780	779	779	1,400	1,900
	PRINTING & DUPLICATING					
55011	Printing	242	256	429	250	250
	TOTAL PRINTING & DUPLICATING	242	256	429	250	250
	UTILITY SERVICES					
55012	Electric Service	449	441	579	500	600
	TOTAL UTILITY SERVICES	449	441	579	500	600
	PROFESSIONAL SERVICES					
55009	Contract Services	95	716	0	500	500
	TOTAL PROFESSIONAL SERVICES	95	716	0	500	500
	REPAIR & MAINTENANCE SERVICES					
54008	Emergency Equipment Maint	3,062	3,466	50	3,500	4,000
	TOTAL REPAIR & MAINT SERVICES	3,062	3,466	50	3,500	4,000
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	185	190	0	400	400
	TOTAL TRANSP & TRAINING	185	190	0	400	400
	CAPITAL OUTLAY					
57002	Capital Assets	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL EMERGENCY MANAGEMENT		40,928	42,550	36,704	43,150	44,221

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	328,636	355,401	499,115	501,000	513,500
Office Supplies	2,078	3,011	2,468	1,500	1,500
Operating Supplies	63,718	60,894	50,387	61,500	61,500
Communications & Postage	6,360	9,354	10,815	9,750	10,750
Printing & Duplicating	2,445	860	94	400	400
Publicity & Literature	14,231	16,545	22,623	18,250	23,250
Utility Service	39,134	41,108	63,664	84,750	79,750
Professional Services	25,237	35,600	35,275	30,000	39,000
Repairs & Maintenance	63,913	104,080	111,031	128,250	727,250
Transportation & Training	13,051	13,900	24,170	20,000	20,000
Materials	1,299	5,285	15,962	8,000	26,000
Fixed Charges	6,443	6,447	12,707	16,750	16,000
Capital Outlay	23,166	2,939	11,914	10,250	500
TOTALS	589,711	655,424	860,225	890,400	1,519,400

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	243,267	273,619	355,609	363,500	365,000
51004	Overtime	3,846	4,592	11,000	5,000	15,000
51006	Lagers	12,200	12,089	19,696	19,500	20,000
51007	Social Security	18,728	21,110	27,615	28,000	28,000
51008	Health Insurance	50,596	43,992	85,195	85,000	85,500
TOTAL PERSONNEL SERVICES		328,636	355,401	499,115	501,000	513,500
OFFICE SUPPLIES						
52001	Office Supplies	2,078	3,011	2,468	1,500	1,500
TOTAL OFFICE SUPPLIES		2,078	3,011	2,468	1,500	1,500
OPERATING SUPPLIES						
52002	Uniforms	576	861	690	1,500	1,500
52004	Minor Apparatus	2,463	6,879	3,288	3,000	3,000
52005	Janitorial Supplies	162	884	4,917	6,000	6,000
52009	Concession Supplies	59,489	50,056	39,000	50,000	50,000
52012	Special Apparel/Safety Equip	268	577	208	500	500
56015	Miscellaneous Expense	760	1,637	2,284	500	500
TOTAL OPERATING SUPPLIES		63,718	60,894	50,387	61,500	61,500
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	2,564	3,051	2,959	2,500	3,000
55036	Internet Service	3,580	5,485	6,069	6,500	6,500
52015	Postage	97	818	47	250	250
55040	IT Services/Equip	119	0	1,740	500	1,000
TOTAL COMM & POSTAGE		6,360	9,354	10,815	9,750	10,750
PRINTING & DUPLICATING						
55011	Printing	2,445	860	94	400	400
TOTAL PRINTING & DUPLICATING		2,445	860	94	400	400
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	4,751	4,605	0	5,000	5,000
55005	Advertising	819	2,352	1,946	1,000	1,000
55035	Festivals	8,000	8,000	20,482	10,000	17,000
55037	Public Relations	0	668	195	250	250
55038	Theme Tickets	660	921	0	2,000	0
TOTAL PUBLICITY & LITERATURE		14,231	16,545	22,623	18,250	23,250
UTILITY SERVICES						
55001	Telephone	3,508	3,160	3,886	4,750	4,750
55012	Electric	33,130	34,186	53,258	65,000	60,000
55031	Propane	2,496	3,762	6,520	15,000	15,000
TOTAL UTILITY SERVICES		39,134	41,108	63,664	84,750	79,750
PROFESSIONAL SERVICES						
55009	Contract Services	11,761	22,236	26,592	15,000	24,000
55010	Engineering Services	0	0	0	0	0
55024	Recreation Programs	13,476	13,364	8,683	15,000	15,000
TOTAL PROFESSIONAL SERVICES		25,237	35,600	35,275	30,000	39,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	18,315	56,574	47,000	80,000	677,000
53008	Sign Maint/Replacement	0	420	0	250	250
53013	City Lake Maint	2,068	0	0	2,500	2,500
53015	Ball Diamond Maint	16,096	11,406	10,603	12,000	10,000
53016	Athletic Field Maint	2,317	1,279	2,603	3,000	3,000
53017	Arena Maint	5,442	2,237	0	3,000	3,000
53018	Field Lighting Maint	1,341	0	2,104	2,000	2,000
54003	Equipment Maint	10,839	21,818	25,667	16,000	15,000
54004	Electronic Equipment Maint	0	77	0	1,000	500
54005	Vehicle Maint	3,802	9,665	12,912	4,000	8,000
55002	Office Equipment Lease	0	0	0	0	0
56017	Table/Chair Replacement	0	0	0	2,000	2,000
55025	Equipment Rental	3,692	605	10,142	2,500	4,000
TOTAL REPAIR & MAINT SERVICES		63,913	104,080	111,031	128,250	727,250

CODE 10 EXPENDITURE DETAIL		2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	5,422	4,109	6,000	6,000	6,000
55006	Mileage Reimbursement	0	0	0	0	0
52003	Fuel & Oil	7,628	9,791	18,170	14,000	14,000
TOTAL TRANSP & TRAINING		13,051	13,900	24,170	20,000	20,000
MATERIALS						
52007	Chemicals	0	2,244	8,195	3,000	6,000
52020	Rock/Gravel	1,299	3,041	7,767	5,000	20,000
TOTAL MATERIALS		1,299	5,285	15,962	8,000	26,000
FIXED CHARGES						
55003	Workers Comp Insurance	6,443	6,447	12,707	15,750	15,000
56018	Refunds	0	0	0	500	500
56016	Damage/Claims	0	0	0	500	500
TOTAL FIXED CHARGES		6,443	6,447	12,707	16,750	16,000
CAPITAL OUTLAY						
54002	Furniture/Fixtures	120	0	0	250	500
57001	Capital Improvements	9,534	0	0	0	0
57002	Capital Assets	13,512	2,939	11,914	10,000	0
TOTAL CAPITAL OUTLAY		23,166	2,939	11,914	10,250	500

TOTAL PARKS & RECREATION		589,711	655,424	860,225	890,400	1,519,400
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DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: POOL

ACCT CODE: 10707

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	70,673	79,110	62,500	73,100	73,100
Office Supplies	1,430	76	0	1,000	5,000
Operating Supplies	3,300	2,508	1,604	3,520	4,750
Communications & Postage	0	0	0	0	0
Printing & Duplicating	0	0	296	0	500
Publicity & Literature	433	1,133	776	1,250	1,250
Professional Services	1,495	2,980	280	2,000	2,000
Repairs & Maintenance	4,450	2,230	4,216	9,500	9,500
Transportation & Training	0	0	0	50	3,550
Materials	19,614	11,124	12,543	13,000	20,000
Fixed Charges	1,965	1,885	2,764	2,750	3,250
Capital Outlay	3,189	0	0	2,000	5,000
TOTALS	106,549	101,046	84,979	108,170	127,900

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	65,650	73,488	58,000	67,750	67,750
51007	Social Security	5,022	5,622	4,500	5,350	5,350
TOTAL PERSONNEL SERVICES		70,673	79,110	62,500	73,100	73,100
OFFICE SUPPLIES						
52001	Office Supplies	1,430	76	0	1,000	5,000
TOTAL OFFICE SUPPLIES		1,430	76	0	1,000	5,000
OPERATING SUPPLIES						
52002	Uniforms	0	0	0	0	0
52004	Minor Apparatus	0	0	177	250	250
52005	Janitorial Supplies	270	177	0	270	1,500
52009	Concession Supplies	1,952	14	102	0	0
52012	Special Apparel/Safety Equip	977	2,306	1,325	2,500	2,500
52013	Operating Supplies	70	0	0	250	250
56015	Miscellaneous Expense	31	11	0	250	250
TOTAL OPERATING SUPPLIES		3,300	2,508	1,604	3,520	4,750
COMMUNICATIONS & POSTAGE						
52015	Postage	0	0	0	0	0
TOTAL COMM & POSTAGE		0	0	0	0	0
PRINTING & DUPLICATING						
55011	Printing	0	0	296	0	500
TOTAL PRINTING & DUPLICATING		0	0	296	0	500
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	362	513	428	500	500
55037	Public Relations	0	0	0	250	250
56010	Swim Team Expense	71	620	348	500	500
TOTAL PUBLICITY & LITERATURE		433	1,133	776	1,250	1,250
PROFESSIONAL SERVICES						
55009	Contract Services	725	2,980	280	1,000	1,000
55030	Training Services	770	0	0	1,000	1,000
TOTAL PROFESSIONAL SERVICES		1,495	2,980	280	2,000	2,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	2,832	849	3,062	2,000	2,500
53002	Pool Maintenance	1,248	1,381	1,154	6,000	3,000
53008	Sign Maintenance	0	0	0	500	3,500
54004	Electronic Equipment Maint	370	0	0	1,000	500
55002	Office Equipment Lease	0	0	0	0	0
TOTAL REPAIR & MAINT SERVICES		4,450	2,230	4,216	9,500	9,500
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	0	0	0	0	3,500
55006	Mileage Reimbursement	0	0	0	50	50
TOTAL TRANSP & TRAINING		0	0	0	50	3,550
MATERIALS						
52007	Chemicals	19,614	11,124	12,543	13,000	20,000
TOTAL MATERIALS		19,614	11,124	12,543	13,000	20,000
FIXED CHARGES						
55003	Workers Comp	1,965	1,885	2,764	2,500	3,000
56003	Refunds	0	0	0	250	250
TOTAL FIXED CHARGES		1,965	1,885	2,764	2,750	3,250

CODE 10 EXPENDITURE DETAIL		2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
CAPITAL OUTLAY						
54002	Furniture/Fixtures	0	0	0	2,000	5,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	3,189	0	0	0	0
TOTAL CAPITAL OUTLAY		3,189	0	0	2,000	5,000
TOTAL POOL		106,549	101,046	84,979	108,170	127,900

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	78,060	88,738	0	0	0
Office Supplies	0	2	0	0	0
Operating Supplies	4,816	4,543	0	0	0
Communications & Postage	0	0	0	0	0
Printing & Duplicating	141	129	0	0	0
Publicity & Literature	0	0	0	0	0
Utility Service	24,622	22,136	0	0	0
Professional Services	3,522	3,446	0	0	0
Repairs & Maintenance	12,344	8,170	0	0	0
Transportation & Training	70	1,967	0	0	0
Fixed Charges	2,058	2,170	0	0	0
Debt Service	173,677	0	0	0	0
Capital Outlay	0	0	0	0	0
TOTALS	299,308	131,300	0	0	0

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	55,174	56,672	0	0	0
51004	Overtime	82	1,007	0	0	0
51006	Lagers	3,868	3,922	0	0	0
51007	Social Security	4,139	4,216	0	0	0
51008	Health Insurance	14,796	22,921	0	0	0
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		78,060	88,738	0	0	0
OFFICE SUPPLIES						
52001	Office Supplies	0	2	0	0	0
TOTAL OFFICE SUPPLIES		0	2	0	0	0
OPERATING SUPPLIES						
52002	Uniforms	0	0	0	0	0
52004	Minor Apparatus	533	0	0	0	0
52005	Janitorial Supplies	3,924	4,241	0	0	0
52012	Special Apparel/Safety Equip	0	0	0	0	0
56015	Miscellaneous Expense	360	302	0	0	0
TOTAL OPERATING SUPPLIES		4,816	4,543	0	0	0
COMMUNICATIONS & POSTAGE						
55040	IT Services/Equip	0	0	0	0	0
TOTAL COMM & POSTAGE		0	0	0	0	0
PRINTING & DUPLICATING						
55011	Printing	141	129	0	0	0
TOTAL PRINTING & DUPLICATING		141	129	0	0	0
PUBLICITY & LITERATURE						
55005	Advertising	0	0	0	0	0
TOTAL PUBLICITY & LITERATURE		0	0	0	0	0
UTILITY SERVICES						
55001	Telephone	940	823	0	0	0
55012	Electric	23,682	21,314	0	0	0
TOTAL UTILITY SERVICES		24,622	22,136	0	0	0
PROFESSIONAL SERVICES						
55009	Contract Services	3,522	3,446	0	0	0
TOTAL PROFESSIONAL SERVICES		3,522	3,446	0	0	0
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	11,906	6,490	0	0	0
54003	Equipment Maint	0	1,565	0	0	0
54004	Electronic Equipment Maint	0	0	0	0	0
54005	Vehicle Maint	288	115	0	0	0
54010	Tables & Chairs Replacement/Maint	0	0	0	0	0
55025	Equipment Rental	150	0	0	0	0
TOTAL REPAIR & MAINT SERVICES		12,344	8,170	0	0	0
TRANSPORTATION & TRAINING						
52003	Fuel & Oil	70	1,967	0	0	0
TOTAL TRANSP & TRAINING		70	1,967	0	0	0

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
	FIXED CHARGES					
55003	Workers Comp Insurance	2,058	2,170	0	0	0
56003	Refunds	0	0	0	0	0
	TOTAL FIXED CHARGES	2,058	2,170	0	0	0
	DEBT SERVICE					
59008	Civic Center C.O.P. Principal	170,000	0	0	0	0
59009	Civic Center C.O.P. Interest	3,400	0	0	0	0
59010	C.O.P. Admin Fees	277	0	0	0	0
59020	Bond Redemption-C.O.P.	0	0	0	0	0
59021	Bond Issuance Cost	0	0	0	0	0
	TOTAL DEBT SERVICE	173,677	0	0	0	0
	GRANTS	0	0	0	0	0
	CAPITAL OUTLAY					
54002	Furniture/Fixtures	0	0	0	0	0
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL CIVIC CENTER		299,308	131,300	0	0	0

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	34,427	42,988	42,887	46,250	50,050
Office Supplies	540	250	63	500	500
Operating Supplies	3,866	4,903	3,540	3,000	3,000
Communications & Postage	102	90	10	100	2,600
Publicity & Literature	19	19	0	200	200
Utility Service	9,888	10,762	10,627	10,500	11,500
Professional Services	4,174	5,186	4,726	5,000	5,000
Repairs & Maintenance	3,808	6,406	3,907	4,500	4,500
Transportation & Training	385	298	174	800	650
Fixed Charges	594	618	1,484	600	1,500
TOTALS	57,802	71,521	67,418	71,450	79,500

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	30,190	36,449	29,892	28,500	28,000
51004	Overtime	0	69	323	0	250
51006	Lagers	2,113	1,851	0	2,050	2,100
51007	Social Security	2,123	2,658	2,270	2,200	2,200
51008	Health Insurance	0	1,960	10,402	13,500	17,500
TOTAL PERSONNEL SERVICES		34,427	42,988	42,887	46,250	50,050
OFFICE SUPPLIES						
52001	Office Supplies	540	250	63	500	500
TOTAL OFFICE SUPPLIES		540	250	63	500	500
OPERATING SUPPLIES						
52005	Janitorial Supplies	3,737	4,534	2,640	2,500	2,500
56015	Miscellaneous Expense	129	369	900	500	500
TOTAL OPERATING SUPPLIES		3,866	4,903	3,540	3,000	3,000
COMMUNICATIONS & POSTAGE						
52015	Postage	102	90	10	100	100
56017	Tables & Chairs	0	0	0	0	2,500
TOTAL COMM & POSTAGE		102	90	10	100	2,600
PUBLICITY & LITERATURE						
55005	Advertising	19	19	0	200	200
TOTAL PUBLICITY & LITERATURE		19	19	0	200	200
UTILITY SERVICES						
55001	Telephone	618	1,199	2,248	1,000	2,500
55012	Electric	6,849	7,252	5,649	6,500	6,000
55036	Internet	0	520	0	0	0
55014	Gas	2,422	1,791	2,730	3,000	3,000
TOTAL UTILITY SERVICES		9,888	10,762	10,627	10,500	11,500
PROFESSIONAL SERVICES						
55009	Contract Services	4,174	5,186	4,726	5,000	5,000
TOTAL PROFESSIONAL SERVICES		4,174	5,186	4,726	5,000	5,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	3,789	5,461	3,907	4,000	4,000
54005	Vehicle Maint	19	945	0	500	500
TOTAL REPAIR & MAINT SERVICES		3,808	6,406	3,907	4,500	4,500
TRANSPORTATION & TRAINING						
52003	Fuel & Oil	385	265	174	600	600
55006	Mileage Reimbursement	0	32	0	200	50
TOTAL TRANSP & TRAINING		385	298	174	800	650
FIXED CHARGES						
55003	Workers Comp Ins	594	618	1,484	600	1,500
TOTAL FIXED CHARGES		594	618	1,484	600	1500
TOTAL SENIOR SERVICES		57,802	71,521	67,418	71,450	79,500

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Contract Services	0	0	20,000	15,000	10,000
Engineering Services	0	205,457	150,000	200,000	75,000
Miscellaneous Expenses	0	0	17	10,000	5,000
Capital Improvements	0	0	800,000	3,228,000	4,200,000
COP Principal	0	0	0	0	90,000
COP Interest	0	0	61,623	61,623	156,975
COP Admin Fees	0	2,250	0	1,000	1,000
Bond Issuance Cost	0	97,363	0	0	0
Debt Service	0	0	105,639	0	0
TOTALS	0	305,070	1,137,279	3,515,623	4,537,975

WATER

FUND

REVENUE AND EXPENDITURE SUMMARY

WATER FUND	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
REVENUES					
Licenses & Permits	12,400	19,300	19,700	22,000	42,000
Charges of Services	1,409,976	1,507,778	1,559,533	1,602,460	1,610,810
Miscellaneous Income	7,147	974	300	5,000	3,000
Investment Income	1,516	1,452	2,400	2,000	2,000
Bond Proceeds	0	0	0	0	0
TOTAL REVENUES	1,431,039	1,529,504	1,581,933	1,631,460	1,657,810
EXPENDITURES					
Personnel Services	452,459	449,936	455,297	465,500	526,000
Operations and Maintenance	617,063	660,806	682,852	780,800	745,400
Capital Outlay	464,508	302,477	36,563	42,667	133,859
Debt Service	213,282	399,451	395,134	401,575	405,027
TOTAL EXPENDITURES	1,747,312	1,812,669	1,569,846	1,690,542	1,810,286
REVENUES over (under) Expenditures	-316,273	-283,165	12,087	-59,082	-152,476
Fund Balance at beginning of year	1,896,654	1,580,380	1,297,215	1,297,215	1,309,302
FUND BALANCE - ENDING	1,580,381	1,297,215	1,309,302	1,238,133	1,156,826

WATER FUND REVENUES

	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
LICENSES & PERMITS:					
Public Works Fees	0	0	700	1,000	1,000
Local Facility Fee	0	0	0	1,000	1,000
Water Taps	12,400	19,300	19,000	20,000	40,000
TOTAL LICENSES & PERMITS	12,400	19,300	19,700	22,000	42,000
CHARGES FOR SERVICES:					
Water Sales (Metered)	1,320,596	1,417,916	1,477,000	1,506,960	1,521,310
Water Sales (Bulk)	9,348	8,489	7,000	10,000	9,000
Penalties	47,247	47,190	41,000	50,000	45,000
Sales Tax	23,026	24,211	24,489	25,000	25,000
Water District Buy Out	0	0	0	500	500
Primacy Fee	9,759	9,971	10,044	10,000	10,000
TOTAL CHARGES FOR SERVICES	1,409,976	1,507,778	1,559,533	1,602,460	1,610,810
MISCELLANEOUS REVENUE:					
Misc Income	7,147	974	300	5,000	3,000
TOTAL MISCELLANEOUS REVENUE	7,147	974	300	5,000	3,000
INVESTMENT INCOME	1,516	1,452	2,400	2,000	2,000
TOTAL INVESTMENT INCOME	1,516	1,452	2,400	2,000	2,000
INTERGOVERNMENTAL REVENUE					
Bond Proceeds	0	0	0	0	0
TOTAL INTERGOVERNMENTAL REV	0	0	0	0	0
TOTAL WATER FUND REVENUE	1,431,039	1,529,504	1,581,933	1,631,460	1,657,810

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: WATER

ACCT CODE 20309

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	452,459	449,936	455,297	465,500	526,000
Office Supplies	2,439	2,042	1,846	2,000	2,000
Operating Supplies	9,606	11,833	13,031	11,500	11,500
Communications & Postage	8,899	9,456	9,112	12,000	12,000
Printing & Duplicating	1,597	1,261	240	2,000	2,000
Publicity & Literature	1,125	1,211	1,487	3,000	3,000
Utility Service	21,532	20,884	18,718	23,100	23,100
Wholesale Water	351,292	404,341	410,000	430,000	430,000
Professional Services	65,641	39,368	39,635	48,300	53,000
Repairs & Maintenance	14,251	25,664	24,866	95,400	47,300
Transportation & Training	9,693	9,160	10,197	15,000	15,000
Materials	77,520	58,472	80,358	67,500	67,500
Fixed Charges	53,468	77,112	73,362	71,000	79,000
Debt Service	213,282	399,451	395,134	401,575	405,027
Grants	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Capital Outlay	464,508	302,477	36,563	42,667	133,859
TOTALS	1,747,312	1,812,669	1,569,846	1,690,542	1,810,286

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	305,636	305,625	305,170	313,000	350,000
51004	Overtime	4,125	6,742	6,333	8,000	8,000
51005	Clothing Allowance	853	935	1,485	1,500	1,500
51006	Lagers	20,794	19,984	22,035	22,000	26,000
51007	Social Security	23,019	23,294	23,239	24,000	27,000
51008	Health Insurance	98,033	93,356	97,035	97,000	113,500
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		452,459	449,936	455,297	465,500	526,000
OFFICE SUPPLIES						
52001	Office Supplies	2,439	2,042	1,846	2,000	2,000
TOTAL OFFICE SUPPLIES		2,439	2,042	1,846	2,000	2,000
OPERATING SUPPLIES						
52002	Uniforms	328	682	558	1,000	1,000
52004	Minor Apparatus	6,336	7,609	9,000	7,500	7,500
52005	Janitorial Supplies	8	18	31	0	0
52012	Special Apparel - Safety Equipment	268	462	274	1,000	1,000
56015	Miscellaneous Expense	2,666	3,062	3,168	2,000	2,000
TOTAL OPERATING SUPPLIES		9,606	11,833	13,031	11,500	11,500
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	1,965	2,209	2,150	3,500	3,500
52015	Postage	5,537	5,411	5,345	5,500	5,500
55036	Internet Service	1,243	1,496	1,617	2,000	2,000
55040	IT Services/Equip	155	340	0	1,000	1,000
TOTAL COMM & POSTAGE		8,899	9,456	9,112	12,000	12,000
PRINTING & DUPLICATING						
55011	Printing	1,597	1,261	240	2,000	2,000
TOTAL PRINTING & DUPLICATING		1,597	1,261	240	2,000	2,000
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	1,125	1,211	1,487	1,500	1,500
55070	Unemployment	0	0	0	1,500	1,500
TOTAL PUBLICITY & LITERATURE		1,125	1,211	1,487	3,000	3,000
UTILITY SERVICES						
55001	Telephone	2,556	2,400	2,470	4,100	4,100
55012	Electric	14,231	15,785	14,556	16,000	16,000
55014	Gas Service	1,968	1,412	1,692	3,000	3,000
55031	Propane	2,777	1,287	0	0	0
55032	Wholesale Water	351,292	404,341	410,000	430,000	430,000
TOTAL UTILITY SERVICES		372,825	425,225	428,718	453,100	453,100
PROFESSIONAL SERVICES						
55004	Audit	2,755	2,810	2,810	3,300	3,000
55009	Contract Services	28,074	26,115	27,352	30,000	30,000
55010	Engineering Services	34,482	10,412	9,370	10,000	10,000
55015	Legal Services	330	30	103	5,000	10,000
TOTAL PROFESSIONAL SERVICES		65,641	39,368	39,635	48,300	53,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	7,210	1,865	5,506	20,000	20,000
53006	Tower Maintenance	950	57	2,350	55,000	5,000
54003	Equipment Maintenance	2,102	7,032	4,000	5,100	4,000
54004	Electronic Equipment Maint	0	696	0	1,200	1,200
54005	Vehicle Maint	3,271	9,886	8,371	7,500	7,500
54015	Pump & Motor Maintenance	0	5,244	0	5,000	5,000
55002	Office Equipment Lease	648	613	639	600	600
55025	Equipment Rental	70	271	4,000	1,000	4,000
TOTAL REPAIR & MAINT SERVICES		14,251	25,664	24,866	95,400	47,300

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	2,902	3,438	2,177	5,000	5,000
55006	Mileage Reimbursement	0	0	0	0	0
52003	Fuel & Oil	6,792	5,722	8,020	10,000	10,000
TOTAL TRANSP & TRAINING		9,693	9,160	10,197	15,000	15,000
MATERIALS						
52007	Chemicals	0	0	0	1,000	1,000
52018	Other Construction Materials	1,414	3,780	8,000	5,000	5,000
52020	Rock/Gravel	1,162	3,554	2,831	5,000	5,000
52021	Meters & Fittings	65,840	34,518	44,761	40,000	40,000
52022	Electronic Equipment	1,090	211	167	1,500	1,500
52023	Water Mains & Fittings	8,014	16,409	24,599	15,000	15,000
TOTAL MATERIALS		77,520	58,472	80,358	67,500	67,500
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	28,560	31,455	38,000	30,000	38,000
56002	Sales Tax	24,908	26,719	25,621	26,000	26,000
56003	Refunds	0	0	0	500	500
56004	Primacy Fee	0	18,938	9,741	9,500	9,500
56016	Damage/Claims	0	0	0	5,000	5,000
TOTAL FIXED CHARGES		53,468	77,112	73,362	71,000	79,000
DEBT SERVICE						
58001	Lease Purchase Principal	10,170	10,455	12,640	12,640	13,209
58002	Lease Purchase Interest	2,047	1,762	1,784	1,784	1,216
59001	COP Principal	0	188,880	190,440	193,880	202,160
59003	COP Interest	198,523	196,398	188,970	191,971	187,142
59004	Administration Fees	2,542	1,955	1,300	1,300	1,300
59020	Bond Issuance Cost	0	0	0	0	0
59021	Bond Discount	0	0	0	0	0
TOTAL DEBT SERVICE		213,282	399,451	395,134	401,575	405,027
GRANTS		0	0	0	0	0
INTERFUND TRANSFER		0	0	0	0	0
CAPITAL OUTLAY						
54002	Furniture/Fixtures	80	0	86	25,000	25,000
57001	Capital Improvements	455,379	298,727	25,494	0	70,000
57002	Capital Assets	9,048	3,750	10,983	17,667	38,859
TOTAL CAPITAL OUTLAY		464,508	302,477	36,563	42,667	133,859
TOTAL WATER EXPENSE		1,747,312	1,812,669	1,569,846	1,690,542	1,810,286



City of Oak Grove

Fiscal Year 2018 Annual Budget

CAPITAL OUTLAY REQUEST - WATER			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
3/4 Ton Truck (1/3 Cost)	2	\$10,000	\$20,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Skid Steer (Lease Payment)	1	\$5,000	\$5,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Furniture and Fixtures	1	\$25,000	\$25,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (1/3 Cost) (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
South Water Tower Chlorine Mixer	1	\$40,000	\$40,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Ford Explorer (1/3 Cost)	1	\$11,192	\$11,192
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
10th Street Water Line	1	\$30,000	\$30,000
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$133,859

SEWER

FUND

REVENUE AND EXPENDITURE SUMMARY

SEWER FUND	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
REVENUES					
Licenses & Permits	800	3,155	104,000	53,000	105,000
Charges for Services	1,187,754	1,285,724	1,337,453	1,379,212	1,425,436
Miscellaneous	77,555	32,195	30,000	30,000	30,000
Investment Income	115,573	105,309	97,000	94,300	83,800
Bond Proceeds	0	0	0	0	0
2017 COP Bond Proceeds	0	0	4,989,793	4,989,793	0
TOTAL REVENUES	1,381,682	1,426,382	6,558,246	6,546,305	1,644,236
EXPENDITURES					
Personnel Services	454,389	373,371	378,614	396,000	439,500
Operations and Maintenance	326,217	278,959	283,475	639,200	342,200
Capital Outlay	105,822	4,616	30,127	137,667	248,859
Debt Service	553,078	592,694	587,626	583,959	593,625
2017 COP	0	0	361,996	83,986	3,844,553
TOTAL EXPENDITURES	1,439,506	1,249,640	1,641,838	1,840,812	5,468,737
REVENUES over (under) Expenditures	-57,824	176,742	4,916,408	4,705,493	-3,824,501
Fund Balance at beginning of year	655,164	597,340	774,082	774,082	5,690,490
FUND BALANCE - ENDING	597,340	774,082	5,690,490	5,479,575	1,865,989
RESTRICTED FUNDS (SRF BOND RESERVE)	593,316	593,006	5,329,878	5,329,878	1,788,474
AVAILABLE FUND BALANCE	4,024	181,076	360,612	149,697	77,515

SEWER FUND REVENUES

	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
LICENSES & PERMITS:					
Public Works Fees	0	30	3,200	1,000	3,000
Sewer Taps	800	3,125	800	1,000	1,000
Sewer Availability Fee	0	0	100,000	50,000	100,000
Local Facility Fee	0	0	0	1,000	1,000
TOTAL LICENSES & PERMITS	800	3,155	104,000	53,000	105,000
CHARGES FOR SERVICES:					
Sewer Fees	1,030,092	1,124,408	1,182,650	1,219,212	1,265,436
I & I	131,855	134,939	136,000	130,000	135,000
Penalties	25,807	26,377	18,803	30,000	25,000
TOTAL CHARGES FOR SERVICES	1,187,754	1,285,724	1,337,453	1,379,212	1,425,436
MISCELLANEOUS REVENUE:					
Misc Income	77,555	32,195	30,000	30,000	30,000
TOTAL MISCELLANEOUS REVENUE	77,555	32,195	30,000	30,000	30,000
INVESTMENT INCOME	115,573	105,309	97,000	94,300	83,800
TOTAL INVESTMENT INCOME	115,573	105,309	97,000	94,300	83,800
INTERGOVERNMENTAL REVENUE					
Bond Proceeds	0	0	0	0	0
2017 COP Bond Proceeds	0	0	4,989,793	4,989,793	0
TOTAL INTERGOVERNMENTAL REV	0	0	4,989,793	4,989,793	0
TOTAL SEWER FUND REVENUE	1,381,682	1,426,382	6,558,246	6,546,305	1,644,236

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: SEWER

ACCT CODE: 25303

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	454,389	373,371	378,614	396,000	439,500
Office Supplies	2,437	2,037	1,846	2,000	2,000
Operating Supplies	17,597	16,189	20,663	21,600	21,600
Communications & Postage	8,375	8,784	6,966	9,000	9,000
Printing & Duplicating	1,597	1,229	188	1,500	1,500
Publicity & Literature	533	251	417	2,000	2,000
Utility Service	84,080	86,771	90,036	87,000	87,000
Professional Services	93,091	38,876	32,245	356,000	49,000
Repairs & Maintenance	50,714	56,173	55,905	75,000	75,000
Transportation & Training	11,048	9,822	13,309	13,600	13,600
Materials	2,758	3,625	3,877	10,000	10,000
Fixed Charges	53,986	55,203	58,023	61,500	71,500
Debt Service	553,078	592,694	587,626	583,959	593,625
Capital Outlay	105,822	4,616	30,127	137,667	248,859
2017 COP	0	0	361,996	83,986	3,844,553
TOTALS	1,439,506	1,249,640	1,641,838	1,840,812	5,468,737

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	317,620	273,302	272,140	280,000	301,000
51004	Overtime	8,398	312	699	10,000	10,000
51005	Clothing Allowance	1,045	798	1,249	1,500	1,500
51006	Lagers	22,134	17,864	19,459	20,000	22,500
51007	Social Security	24,372	20,621	20,563	21,500	23,000
51008	Health Insurance	80,819	60,476	64,504	63,000	81,500
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		454,389	373,371	378,614	396,000	439,500
OFFICE SUPPLIES						
52001	Office Supplies	2,437	2,037	1,846	2,000	2,000
TOTAL OFFICE SUPPLIES		2,437	2,037	1,846	2,000	2,000
OPERATING SUPPLIES						
52002	Uniforms	388	682	776	1,500	1,500
52004	Minor Apparatus	8,998	7,364	12,500	12,500	12,500
52005	Janitorial Supplies	8	18	31	100	100
52012	Special Apparel-Safety	668	462	470	500	500
52022	Electronic Equipment	1,354	390	1,087	2,500	2,500
52016	Lab Equipment & Supplies	3,345	4,101	2,502	3,000	3,000
56015	Miscellaneous Expense	2,836	3,172	3,297	1,500	1,500
TOTAL OPERATING SUPPLIES		17,597	16,189	20,663	21,600	21,600
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	1,441	1,678	1,621	3,000	3,000
52015	Postage	5,537	5,411	5,345	5,000	5,000
55036	Internet Service	1,243	1,355	0	0	0
55040	IT Services/Equip	155	340	0	1,000	1,000
TOTAL COMM & POSTAGE		8,375	8,784	6,966	9,000	9,000
PRINTING & DUPLICATING						
55011	Printing	1,597	1,229	188	1,500	1,500
TOTAL PRINTING & DUPLICATING		1,597	1,229	188	1,500	1,500
PUBLICITY & LITERATURE						
55005	Advertising	533	251	417	500	500
55070	Unemployment	0	0	0	1,500	1,500
TOTAL PUBLICITY & LITERATURE		533	251	417	2,000	2,000
UTILITY SERVICES						
55001	Telephone	3,712	3,307	3,558	4,000	4,000
55012	Electric	77,953	81,711	84,547	80,000	80,000
55014	Gas Service	1,968	1,412	1,692	2,500	2,500
55030	Water	239	242	239	500	500
55031	Propane	208	99	0	0	0
TOTAL UTILITY SERVICES		84,080	86,771	90,036	87,000	87,000
PROFESSIONAL SERVICES						
55004	Audit	2,755	2,810	2,810	3,000	3,000
55009	Contract Services	27,746	27,283	25,500	26,000	26,000
55010	Engineering Services	62,500	8,337	2,000	325,000	10,000
55015	Legal Services	90	446	1,935	2,000	10,000
TOTAL PROFESSIONAL SERVICES		93,091	38,876	32,245	356,000	49,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	4,094	5,957	4,024	15,000	15,000
54003	Equipment Maintenance	13,035	10,270	6,552	15,000	15,000
54004	Electronic Equipment Maint	438	0	2,622	1,000	1,000
54005	Vehicle Maint	3,969	10,565	5,550	7,500	7,500
54015	Pump & Motor Maintenance	26,699	28,768	36,000	30,000	30,000
54016	Sewer Main Maintenance	1,761	0	172	5,000	5,000
55002	Office Equipment Lease	648	613	639	1,000	1,000
55025	Equipment Rental	70	0	346	500	500
TOTAL REPAIR & MAINT SERVICES		50,714	56,173	55,905	75,000	75,000

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	1,863	1,991	3,244	3,500	3,500
55006	Mileage Reimbursement	0	0	0	100	100
52003	Fuel & Oil	9,186	7,831	10,065	10,000	10,000
TOTAL TRANSP & TRAINING		11,048	9,822	13,309	13,600	13,600
MATERIALS						
52007	Chemicals	0	0	0	3,000	3,000
52020	Rock/Gravel	1,161	1,208	2,362	2,000	2,000
52024	Sewer Mains & Fittings	1,596	2,417	1,515	5,000	5,000
TOTAL MATERIALS		2,758	3,625	3,877	10,000	10,000
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	29,130	31,976	36,244	30,000	40,000
56006	DNR Service Fee	3,997	4,110	4,500	4,500	4,500
56016	Damage/Claims	0	0	0	5,000	5,000
59029	SRF Loan Processing Fee	20,859	19,117	17,279	22,000	22,000
TOTAL FIXED CHARGES		53,986	55,203	58,023	61,500	71,500
DEBT SERVICE						
58001	Lease Purchase Principal	9,996	10,455	12,640	12,640	13,209
58002	Lease Purchase Interest	2,221	1,762	1,784	1,784	1,216
59020	Bond Issuance Cost	0	0	0	0	0
59021	Bond Discount	0	0	0	0	0
59025	Principal - SRF	315,000	335,000	340,000	340,000	365,000
59026	Interest - SRF	186,729	170,085	154,910	154,910	138,757
59027	SRF Administration Fees	1,146	1,776	2,247	2,000	2,000
59035	Sewer COP Principal	0	36,120	39,560	36,120	37,840
59036	Sewer COP Interest	37,496	37,090	36,255	36,255	35,353
59037	Sewer COP Admin Fees	490	406	230	250	250
TOTAL DEBT SERVICE		553,078	592,694	587,626	583,959	593,625
CAPITAL OUTLAY						
54002	Furniture/Fixtures	80	0	86	25,000	25,000
57001	Capital Improvements	18,894	0	0	0	0
57002	Capital Assets	10,048	0	14,000	12,667	33,859
57003	I & I Improvements	76,799	4,616	16,041	100,000	190,000
TOTAL CAPITAL OUTLAY		105,822	4,616	30,127	137,667	248,859
TOTAL SEWER		1,439,506	1,249,640	1,279,842	1,756,826	1,624,184

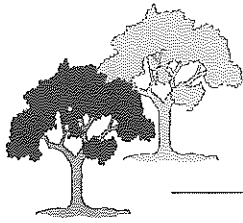
OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Contract Services	0	0	0	0	0
Engineering Services	0	0	278,000	0	190,000
Miscellaneous Expenses	0	0	81,746	81,736	0
Capital Improvements	0	0	0	0	3,500,000
COP Principal	0	0	0	0	0
COP Interest	0	0	0	0	152,303
COP Admin Fees	0	0	2,250	2,250	2,250
Bond Issuance Cost	0	0	0	0	0
COP Debt Service	0	0	0	0	0
TOTALS	0	0	361,996	83,986	3,844,553



City of Oak Grove

Fiscal Year 2018 Annual Budget

CAPITAL OUTLAY REQUEST - SEWER			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
3/4 Ton Truck (1/3 Cost)	2	\$10,000	\$20,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Furniture and Fixtures	1	\$25,000	\$25,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Inflow and Infiltration Reduction Program	1	\$190,000	\$190,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (1/3 Cost) (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Ford Explorer (1/3 Cost)	1	\$11,192	\$11,192
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Sewer Interceptor Line and System Improvements	1	\$3,500,000	\$3,500,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
*Cost for all listed projects equals 80% of the estimate from 2015 Wastewater Master Plan			
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$3,748,859



CITY OF
Oak Grove

1300 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

MEMO

To: Steven Craig, City Administrator

From: Tim Mathes, Assistant City Administrator

Subject: Sewer/Public Works Foreman Position

Date: 12/4/17

Every year the operations of the public works department vary depending on the scheduled projects and utility system needs. There are necessary tasks that are performed on a routine basis and special projects in the water, sewer, and street departments. We try to analyze staffing and assignments on an annual basis for the departments and have held off on filling positions such as the Public Works Inspector until there was increased demand. Recently, there has been additional utility system activity and several planned capital improvement projects. At this time, there is a need for a supervisor primarily in the sewer department. The position would be a sewer/public works foreman and would restore staffing within the department.

TRANSPORTATION FUND

REVENUE AND EXPENDITURE SUMMARY

TRANSPORTATION FUND (Street Department)	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
REVENUES					
Transportation Sales Tax	535,797	544,121	570,000	550,000	560,000
Investment Income	191	277	611	250	250
Public Works Fees	0	0	0	0	0
Miscellaneous Income	6,706	70	22,000	131,447	100,000
Street Sign Income	0	0	0	0	0
TOTAL REVENUES	542,694	544,469	592,611	681,697	660,250
EXPENDITURES					
Personnel Services	126,725	232,345	249,457	252,100	216,200
Operations and Maintenance	215,495	228,033	275,238	264,550	262,050
Capital Outlay	68,680	3,750	57,656	159,667	177,859
TOTAL EXPENDITURES	410,899	464,128	582,351	676,317	656,109
REVENUES over (under) Expenditures	131,794	80,341	10,260	5,380	4,141
Fund Balance at beginning of year	271,118	402,912	483,253	483,253	493,513
FUND BALANCE - ENDING	402,912	483,253	493,513	488,633	497,654

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: STREET MAINTENANCE

ACCT CODE: 15303

OBJECT OF EXPENDITURE	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
Personnel Services	126,725	232,345	249,457	252,100	216,200
Office Supplies	132	4	0	1,000	1,000
Operating Supplies	4,870	9,979	17,739	6,000	6,000
Communications & Postage	1,441	1,976	1,621	3,100	3,100
Printing & Duplicating	166	129	94	200	200
Publicity & Literature	0	0	0	250	250
Utility Service	108,271	104,512	106,491	109,000	104,500
Professional Services	5,195	6,685	34,274	30,500	25,500
Repairs & Maintenance	16,259	21,483	25,662	27,500	32,500
Transportation & Training	5,482	4,372	5,961	8,500	8,500
Materials	37,643	39,237	31,490	39,000	39,000
Fixed Charges	36,035	39,656	51,906	39,500	41,500
Grants	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Capital Outlay	68,680	3,750	57,656	159,667	177,859
TOTALS	410,899	464,128	582,351	676,317	656,109

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
PERSONNEL SERVICES						
51001	Salaries	89,646	151,975	159,636	166,500	136,000
51004	Overtime	702	6,645	8,176	5,000	7,500
51005	Clothing Allowance	578	1,018	1,980	1,000	1,200
51006	Lagers	6,014	10,048	11,912	11,600	10,000
51007	Social Security	6,730	11,611	12,334	13,000	10,500
51008	Health Insurance	23,056	51,048	55,419	55,000	51,000
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
TOTAL PERSONNEL SERVICES		126,725	232,345	249,457	252,100	216,200
OFFICE SUPPLIES						
52001	Office Supplies	132	4	0	1,000	1,000
TOTAL OFFICE SUPPLIES		132	4	0	1,000	1,000
OPERATING SUPPLIES						
52002	Uniforms	277	229	339	400	400
52004	Minor Apparatus - Tools	4,369	9,058	6,000	5,000	5,000
52005	Janitorial Supplies	0	0	0	0	0
52012	Special Apparel - Safety Equipment	213	272	0	500	500
56015	Miscellaneous Expense	11	420	11,400	100	100
TOTAL OPERATING SUPPLIES		4,870	9,979	17,739	6,000	6,000
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	1,441	1,678	1,621	2,500	2,500
52015	Postage	0	0	0	100	100
55040	IT Services/Equip	0	298	0	500	500
TOTAL COMM & POSTAGE		1,441	1,976	1,621	3,100	3,100
PRINTING & DUPLICATING						
55011	Printing	166	129	94	200	200
TOTAL PRINTING & DUPLICATING		166	129	94	200	200
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	0	0	0	250	250
55070	Unemployment	0	0	0	0	0
TOTAL PUBLICITY & LITERATURE		0	0	0	250	250
UTILITY SERVICES						
55001	Telephone	258	207	206	1,500	500
55012	Electric	105,154	103,019	106,285	104,000	104,000
55031	Propane	2,860	1,287	0	3,500	0
TOTAL UTILITY SERVICES		108,271	104,512	106,491	109,000	104,500
PROFESSIONAL SERVICES						
55004	Audit	2,755	2,810	2,810	3,000	3,000
55009	Contract Services	2,440	1,375	1,464	2,500	2,500
55010	Engineering Services	0	2,500	30,000	25,000	20,000
TOTAL PROFESSIONAL SERVICES		5,195	6,685	34,274	30,500	25,500
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	717	55	568	3,000	3,000
53009	Right of Way Maintenance	3,852	12,733	13,000	10,000	15,000
53010	Street Sign Maintenance	329	1,346	3,463	2,000	2,000
54003	Equipment Maintenance	7,497	2,403	1,492	5,000	5,000
54004	Electronic Equipment Maintenance	0	0	0	0	0
54005	Vehicle Maint	2,762	2,915	6,000	5,000	5,000
55002	Office Equipment Lease	0	0	0	0	0
55025	Equipment Rental	1,102	2,032	1,139	2,500	2,500
TOTAL REPAIR & MAINT SERVICES		16,259	21,483	25,662	27,500	32,500

CODE 10	EXPENDITURE DETAIL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	191	9	24	1,000	1,000
52003	Fuel & Oil	5,291	4,363	5,937	7,500	7,500
TOTAL TRANSP & TRAINING		5,482	4,372	5,961	8,500	8,500
MATERIALS						
52007	Chemicals	0	0	472	1,000	1,000
52014	Paint/Striping	0	2,400	0	3,000	3,000
52018	Other Construction Materials	0	0	0	0	0
52019	Salt/Sand	17,579	10,684	15,000	15,000	15,000
52020	Rock/Gravel	2,203	3,100	1,018	2,500	2,500
52026	Asphalt Products	17,862	23,053	15,000	17,500	17,500
TOTAL MATERIALS		37,643	39,237	31,490	39,000	39,000
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	36,035	39,656	51,662	38,000	40,000
56016	Damage/Claims	0	0	244	1,500	1,500
TOTAL FIXED CHARGES		36,035	39,656	51,906	39,500	41,500
GRANTS		0	0	0	0	0
INTERFUND TRANSFER		0	0	0	0	0
CAPITAL OUTLAY						
57001	Capital Improvements	52,831	0	41,249	125,000	125,000
57002	Capital Assets	15,848	3,750	16,407	34,667	52,859
TOTAL CAPITAL OUTLAY		68,680	3,750	57,656	159,667	177,859
TOTAL STREET MAINTENANCE		410,899	464,128	582,351	676,317	656,109



City of Oak Grove

Fiscal Year 2018 Annual Budget

<i>CAPITAL OUTLAY REQUEST - TRANSPORTATION</i>			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Salem/4th Street Improvements	1	\$125,000	\$125,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Skid Steer (Lease Payment)	1	\$5,000	\$5,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
3/4 Ton Truck (1/3 Cost)	2	\$10,000	\$20,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Ford Explorer (1/3 Cost)	1	\$11,192	\$11,192
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Snow Plow	1	\$7,000	\$7,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (1/3 Cost) (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Broom/Sweeper Attachment	1	\$7,000	\$7,000
<i>PERSONNEL REQUEST</i>			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$177,859

CAPITAL IMPROVEMENT FUND

REVENUE AND EXPENDITURE SUMMARY

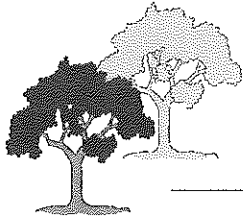
CAPITAL IMPROVEMENT	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
REVENUES					
Capital Improvement Sales Tax	267,893	272,192	285,000	275,000	280,000
Investment Income	372	360	1,000	500	500
Miscellaneous Income	0	0	0	500	500
C.U.R.S.	0	0	0	0	0
TOTAL REVENUES	268,265	272,552	286,000	276,000	281,000
EXPENDITURES					
Professional Services	45,083	0	0	0	0
Capital Outlay	203,328	163,108	150,000	275,000	347,600
TOTAL EXPENDITURES	248,411	163,108	150,000	275,000	347,600
Excess (deficiency) over expenditures	19,854	109,444	136,000	1,000	-66,600
Fund Balance at beginning of year	628,090	647,944	757,388	757,388	893,388
FUND BALANCE - ENDING	647,944	757,388	893,388	758,388	826,788



City of Oak Grove

Fiscal Year 2018 Annual Budget

CAPITAL OUTLAY REQUEST - CAPITAL IMPROVEMENT			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
City Signage	1	\$50,000	\$50,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Parks Mowers (Lease Payment 2 of 3)	1	\$22,600	\$22,600
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Department Vehicle and Equipment	1	\$45,000	\$45,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Department Records Management System	1	\$20,000	\$20,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Asphalt Overlay Program	1	\$100,000	\$100,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Facilities Project	1	\$110,000	\$110,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$347,600



CITY OF
Oak Grove

1300 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

MEMORANDUM

To: Steven Craig, City Administrator, Oak Grove, MO.

From: Bryon Price, Chief of Police, Oak Grove, MO.

Subject: 2017 Capital Improvement Fund Projections

Date: 09/18/2017

Mr. Craig,

Listed below are capital expenditure projections for the Fiscal Year of 2018.

1. In the endeavor to progressively update the aging cars in the Police Department's fleet, I recommend the purchase of one new vehicle from the Capital Improvement Fund for Fiscal Year 2018. The current fleet has two vehicles with high miles of police service needing replaced from patrol duty. The estimate for the new vehicle is based on the amount spent on the vehicle purchased this year. When funding is approved, then the type of vehicle will be determined and the best purchase price will be sought prior to submitting to the Board of Alderman for approval. With the purchase of one new police vehicle it will be necessary to outfit it with the needed emergency equipment such as lights, sirens, and radios. As was done in the past, all re-usable equipment currently on the car being phased out will be used on the replacement vehicle if possible before purchasing the remaining pieces. This dollar amount is based on the cost of items ordered this year and projected price increases.
2. For over 10 years the Police Department has utilized a Record Management System (RMS) which is based in an Access Data Base, independent from any other information system we have. This system requires us to keep the MS Access program on our computers at an extra expense, even though it's just for writing reports. RMS providers no longer offer Access Data Base type systems and our current provider is reducing their support of it as well. Police Department personnel conducted a project for a new RMS and found vendors who offer products which would not only update what is used, but add the flexibility in ensuring NIBRS information required by the Federal Government, buildable forms used by OGPD (such as Activity Sheets, fleet tracking, or Booking), and a Property Management module capable of bar-code tracking.
3. The Police Department would like to purchase a Utility Task Vehicle (UTV) for use in policing activities. There are many instances where a UTV would be very useful in supporting our activities in the community. Not only has the City purchased 196 more acres of park land to

patrol, we have several events where a vehicle like this would be useful. It would be used in ways such as transporting people, carrying supplies, or towing a trailer at events like the National Night Out Against Crime in Webb Park, the Community Police Academy, Homecoming & Christmas parades, or the 4th of July fireworks display. The UTV could be used as an alternative versatile vehicle when patrolling certain areas because of its agility and less obvious appearance. Most importantly, when the tornado struck our City in March, our ability to access damaged areas was limited and a UTV would give the Police Department another tool when responding to critical incidents in the future.



Chief Bryon Price



City of Oak Grove

Fiscal Year 2016

CAPITAL OUTLAY REQUEST -POLICE DEPARTMENT			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Vehicle & Equipment	One(1)	\$45,000	\$45,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Records Management System	N/A	\$20,000	\$20,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Utility Task Vehicle (UTV)	1	\$15,000	\$15,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
TOTAL OUTLAY REQUEST			\$80,000

STORM WATER FUND

REVENUE AND EXPENDITURE SUMMARY

STORM WATER FUND	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
REVENUES					
Public Works Fees	0	0	0	500	500
Investment Income	314	297	327	500	500
Miscellaneous Income	0	0	0	0	0
TOTAL REVENUES	314	297	327	1,000	1,000
EXPENDITURES					
Miscellaneous Expense	0	0	0	0	0
Capital Assets	0	0	0	0	0
Storm Drainage Construction	74,283	47,680	228,410	230,538	215,000
TOTAL EXPENDITURES	74,283	47,680	228,410	230,538	215,000
Excess (deficiency) over expenditures	-73,969	-47,383	-228,083	-229,538	-214,000
Fund Balance at beginning of year	566,139	492,170	444,787	444,787	216,704
FUND BALANCE - ENDING	492,170	444,787	216,704	215,249	2,704



City of Oak Grove

Fiscal Year 2018 Annual Budget

DRAINAGE CONSTRUCTION - STORM WATER FUND			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Storm Drainage Improvements	1	\$215,000	\$215,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	\$0
			\$0
TOTAL OUTLAY REQUEST			\$215,000

GENERAL OBLIGATION

FUND

REVENUE AND EXPENDITURE SUMMARY

GENERAL OBLIGATION DEBT	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
REVENUES					
Investment Income	161	183	417	500	500
Real Estate	172,638	141,088	142,000	135,000	140,000
Personal Property	27,945	25,703	32,000	28,000	30,000
Merchant and Manufacturers	6,272	6,454	6,701	7,000	7,000
Railroad & Utilities	6,454	7,020	6,957	6,500	6,500
Financial Institution	0	0	0	100	100
Prior & Penalties	6,739	9,682	8,000	8,000	8,000
Interfund Transfer	400,000	447,000	427,000	427,000	439,000
TOTAL REVENUES	620,209	637,129	623,075	612,100	631,100
EXPENDITURES					
G.O. Debt Principal	285,000	335,000	330,000	330,000	365,000
G.O. Debt Interest	303,151	291,626	279,183	279,183	266,033
G.O. Debt Administrative Fee	4,248	2,702	2,351	2,700	2,700
Bond Redemption	0	0	0	0	0
TOTAL EXPENDITURES	592,399	629,328	611,534	611,883	633,733
Excess (deficiency) over expenditures	27,810	7,801	11,541	217	-2,633
Fund Balance at beginning of year	241,083	268,893	276,694	276,694	288,235
FUND BALANCE - ENDING	268,893	276,694	288,235	276,911	285,602

STREET IMPROVEMENT FUND

REVENUE AND EXPENDITURE SUMMARY

STREET IMPROVEMENT FUND	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2017 BUDGET	2018 BUDGET
REVENUES					
Investment Income	184	245	511	150	150
Miscellaneous Income	0	65,028	0	0	0
TOTAL REVENUES	184	65,274	511	150	150
EXPENDITURES					
Engineering Services	0	0	0	0	0
Easement Acquisitions	0	66	51	0	0
Miscellaneous Expense	0	0	0	0	0
Street Construction	0	0	0	393,000	393,000
Bond Issuance Costs	0	0	0	0	0
TOTAL EXPENDITURES	0	66	51	393,000	393,000
Excess (deficiency) over expenditures	184	65,208	460	-392,850	-392,850
Fund Balance at beginning of year	327,572	327,756	392,963	392,963	393,423
FUND BALANCE - ENDING	327,756	392,963	393,423	113	573



City of Oak Grove

Fiscal Year 2018 Annual Budget

STREET CONSTRUCTION - STREET IMPROVEMENT FUND			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Street Improvements	1	\$393,000	\$393,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$393,000