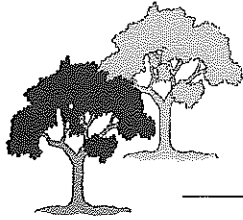


# **CITY OF OAK GROVE**

## **ANNUAL BUDGET JAN – DEC 2017**



CITY OF  
**Oak Grove**

1300 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

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November 21, 2016

Mayor Martin and Members of the Board of Alderman:

I am pleased to submit the recommended budget for calendar year 2017 for the City of Oak Grove. The goal of this budget is to balance the operating expenses with the revenues within each fund while maintaining the highest level of services. This budget transmittal letter will include a brief overview of the funds, projected revenues, and a summary of significant changes. A more detailed explanation of all funds is provided in the accompanying budget document.

**GENERAL FUND**

The General Fund accounts for the traditional operational activities of the City including administration, public safety, building and code enforcement, parks and recreation, municipal court, senior services, and emergency management. The primary sources of revenue come from sales taxes, property taxes, utility franchise taxes, and user fees. The General Fund also receives revenue from fines, forfeitures, investment income, and various fees and charges. Overall, revenues for 2017 are projected to be \$6,693,637 while the expenses are budgeted at \$7,119,543.

There is a significant increase in both the 2017 revenues and expenditures as a result of the implementation of the facilities plan and the passage of a ½ cent sales tax. The facilities plan includes the construction of a new aquatics center and the relocation of the Police Department and City Hall to the existing Civic Center. As a result of these changes, the Civic Center Fund has been combined with the Parks and Recreation Fund and the 2016 COP Fund has established for the facility funding.

**TRANSPORTATION FUND**

A ½-cent sales tax is imposed for transportation purposes and is the primary source of revenue for the Transportation Fund. The fund is utilized for street repair, personnel costs, signage, right-of-way maintenance, and equipment upkeep. The remaining fund balance of the Missouri Department of Transportation Surface Transportation Program will be utilized which increases the 2017 Transportation Fund budget. The budgeted revenues for 2017 are \$681,697 while the expenditures are \$676,317 leaving an estimated 2017 yearend fund balance of \$486,231. The major equipment purchases and estimated project construction costs are listed below.

- 4<sup>th</sup> and Salem Street Improvements - \$125,000
- Bobcat Track Loader (1/2 cost) - \$5,000 (lease payment)

- ¾ Ton Truck (1/3 cost) - \$10,000
- Asphalt Roller - \$10,000
- Snow Plow - \$7,000
- Mower (1/3 cost) - \$2,667 (lease payment)

#### **WATER UTILITIES FUND**

The Water Fund is one of the City's two enterprise funds in which services are provided to the general public on a continual basis and revenue is generated primarily through user fees based on water consumption. Currently, the Water Utilities Department serves approximately 3,000 active customers and purchases water from the City of Independence. A rate analysis was completed last year by the City's engineering consultant, Olsson Associates, and they recommended a small increase (4.0%) for 2017 which has been included in the budget. The projected revenue for 2017 is \$1,631,460 while the expenditures are expected to be \$1,690,542. The major equipment purchases are listed below.

- ¾ Ton Truck (1/3 cost) - \$10,000
- Bobcat Track Loader (1/2 cost) - \$5,000 (lease payment)
- Water Department Furniture and Fixtures - \$25,000
- Mower (1/3 cost) - \$2,667 (lease payment)

#### **WASTEWATER (SEWER) FUND**

The Wastewater Fund is the City's second enterprise fund in which revenue is generated through user fees calculated from water consumption. Oak Grove currently treats all of its wastewater influent at the City's Wastewater Treatment Facility. Last year, a utility master plan update and rate analysis were completed that identified several necessary system improvements. The implementation of the plan was scheduled for 2016, but was put on hold as a result of capacity issues occurring in the 5th Street sewer line that serves the southeast portion of the City.

An analysis for the 5<sup>th</sup> Street line has been completed by Olsson Associates and the solution involves an additional sewer interceptor line under Interstate 70 at a significant cost. The financial examination of the project will be completed over the winter of 2017 and it is anticipated that the upgrades will be combined with the most essential system improvements identified in the wastewater master plan. The overall plan will be finalized later in the fiscal year which will most likely alter to the Wastewater Fund revenues and expenditures.

A rate analysis was completed by Olsson Associates last year and they recommended a slight increase (6.0%) for 2017 which has been included in the budget. For Fiscal Year 2017, budgeted revenues are \$1,510,512 and while the expenditures are \$1,481,826. The following are the project and equipment costs:

- Inflow and Infiltration Reduction Program - \$100,000
- ¾ Ton Truck (1/3 cost) - \$10,000

- Sewer Department Furniture and Fixtures - \$25,000
- Mower (1/3 cost) - \$2,667 (lease payment)

### **STORMWATER FUND**

It is projected that the 2017 beginning balance of the Stormwater Fund will be \$229,538. The fund balance is a result from the 1/8 cent sales tax that was imposed until it was changed in 2008. With the redirection of the sales tax, this fund no longer has a source of revenue beyond interest income and fees estimated at \$1,000. For Fiscal Year 2017, expenditures of \$230,538 for storm drainage work within the City are budgeted.

### **CAPITAL IMPROVEMENT FUND**

The City of Oak Grove imposes a ¼ cent sales tax for the Capital Improvement Fund. Projected revenues for 2017 are \$276,000 while expenditures are budgeted at \$275,000. The following projects and equipment are budgeted:

- Parks Department Mowers - \$16,000 (lease payment 1 of 3)
- Frick Park Playground Equipment - \$40,000
- Police Department Vehicle and Equipment - \$42,000
- School Resource Officer Vehicle E-Ticketing Upgrade - \$7,000
- Asphalt Overlay Program - \$50,000
- Facilities Project - \$120,000

### **Opportunity Funding**

The Capital Improvement Fund financial position be reviewed after the second quarter to ascertain whether a request for the Police Department property management software and hardware is possible.

### **STREET IMPROVEMENT FUND**

In November 2008, the citizens of Oak Grove approved over \$8,000,000 in general obligation bonds for the purpose of designing, constructing, and improving streets. Over the last several years, the City has completed several road improvement projects and partnered with the Missouri Department of Transportation (MoDOT) to widen South Broadway Street from 13<sup>th</sup> to 31<sup>st</sup> Street. It is anticipated that the remaining balance of approximately \$393,000 will be used for street improvements in the 2017 fiscal year.

### **SUMMARY**

The proposed 2017 Budget represents a realistic document that has been developed with an emphasis on maintaining existing services and balancing the major operational funds where possible. There were increases in several areas that are outside the City's control including health insurance, retirement contributions, and utility costs. The budget includes a 1.0% cost of living increase and merit raises. Also, there are several onetime capital improvement expenditures such as the new aquatics facility. Overall, the projected revenues are \$11,406,556 while expenditures are estimated at \$12,478,649.

I would like to sincerely commend the entire staff for their work and professionalism during the budget process. A considerable amount of time, research, and analysis was put into the formation of the document. The budget represents the recommended guide for the operation of the City of Oak Grove for the upcoming year and is one of the most important legislative actions undertaken by the Board of Aldermen.

Sincerely,

Steven Craig  
City Administrator

**TOTAL BUDGET**

**ALL FUNDS**

# REVENUE AND EXPENDITURE SUMMARY

CITY OF OAK GROVE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
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## REVENUES

General Fund	3,440,907	3,658,845	6,121,057	3,612,400	6,693,637
Transportation Fund	513,734	542,694	550,388	531,250	681,697
Water Fund	1,473,555	1,431,039	1,543,447	1,565,500	1,631,460
Sewer Fund	1,365,277	1,381,682	1,432,126	2,552,200	1,510,512
General Obligation Debt	585,185	620,209	633,117	630,600	612,100
Capital Improvement Fund	283,383	268,265	275,432	263,500	276,000
Storm Water Fund	913	314	368	1,500	1,000
Street Improvement Fund	156	184	65,325	150	150

<b>TOTAL REVENUES</b>	<b>7,663,110</b>	<b>7,903,231</b>	<b>10,621,260</b>	<b>9,157,100</b>	<b>11,406,556</b>
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## EXPENDITURES

General Fund	3,349,118	3,481,528	4,573,276	3,435,850	7,119,543
Transportation Fund	424,457	410,899	472,449	530,500	676,317
Water Fund	2,919,459	1,747,312	1,859,532	1,968,828	1,690,542
Sewer Fund	1,630,116	1,439,506	1,248,179	2,254,860	1,481,826
General Obligation Debt	589,604	592,399	628,432	629,700	611,883
Capital Improvement Fund	209,937	248,411	219,431	248,500	275,000
Storm Water Fund	4,300	74,283	245,000	277,620	230,538
Street Improvement Fund	2,055	0	393,081	327,800	393,000

<b>TOTAL EXPENDITURES</b>	<b>9,129,046</b>	<b>7,994,337</b>	<b>9,639,380</b>	<b>9,673,658</b>	<b>12,478,649</b>
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**GENERAL**

**FUND**



# REVENUE AND EXPENDITURE SUMMARY

GENERAL FUND	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>REVENUES</b>					
Property tax	619,508	720,370	610,352	605,100	615,100
Sales tax	1,393,460	1,468,861	1,506,110	1,480,000	2,056,000
Gasoline Tax	201,194	207,570	201,102	200,000	200,000
Intergovernmental	71,713	91,449	2,661,964	85,200	2,615,444
Franchise tax	647,224	627,172	583,220	642,500	605,000
License, fees, and permits	105,090	96,108	97,931	105,500	108,300
Charges for services	138,371	160,998	163,431	163,000	155,051
Court costs and fines	199,034	169,548	164,639	191,600	178,600
Other	65,120	116,423	131,795	139,000	159,642
Investment income	193	346	513	500	500
<b>TOTAL REVENUES</b>	<b>3,440,907</b>	<b>3,658,845</b>	<b>6,121,057</b>	<b>3,612,400</b>	<b>6,693,637</b>
<b>EXPENDITURES</b>					
Mayor & Board of Aldermen	11,788	8,294	6,019	13,050	13,050
City Administration	289,116	338,911	376,698	338,450	320,950
Building & Zoning	87,531	51,158	42,795	68,550	73,550
Municipal Court	135,083	138,500	139,156	144,500	151,350
Public Safety	1,322,370	1,450,367	1,356,612	1,437,850	1,518,350
Emergency Management	42,374	40,928	37,212	43,150	43,150
Parks and Recreation	599,333	589,711	652,419	612,650	890,400
Pool	91,765	106,549	100,084	108,400	108,170
Civic Center	308,542	299,308	127,157	161,500	0
Senior Services	61,216	57,802	62,488	60,750	57,950
Interfund Transfer	400,000	400,000	1,447,636	447,000	427,000
2016 COP Fund	0	0	225,000	0	3,515,623
<b>TOTAL EXPENDITURES</b>	<b>3,349,118</b>	<b>3,481,528</b>	<b>4,573,276</b>	<b>3,435,850</b>	<b>7,119,543</b>
<b>REVENUES over (under) Expenditures</b>	<b>91,789</b>	<b>177,317</b>	<b>1,547,781</b>	<b>176,550</b>	<b>-425,906</b>
<b>Fund Balance at beginning of year</b>	<b>365,227</b>	<b>457,016</b>	<b>634,332</b>	<b>634,332</b>	<b>3,631,407</b>
<b>FUND BALANCE - ENDING</b>	<b>457,016</b>	<b>634,333</b>	<b>2,182,113</b>	<b>810,882</b>	<b>3,205,501</b>

**GENERAL FUND REVENUES**

	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>PROPERTY TAXES</b>					
Real Estate	460,330	563,002	450,000	440,000	450,000
Personal Property	88,732	92,295	90,000	90,000	90,000
M & M Replacement	24,435	20,998	20,439	25,000	25,000
Railroad Utility	20,090	21,607	22,230	20,000	20,000
Financial Institution	0	80	0	100	100
Delinquent Taxes and Penalties	25,921	22,388	27,683	30,000	30,000
<b>TOTAL PROPERTY TAXES</b>	<b>619,508</b>	<b>720,370</b>	<b>610,352</b>	<b>605,100</b>	<b>615,100</b>
<b>SALES TAX</b>					
1/2 Cent Sales Tax	541,251	566,971	580,000	550,000	580,000
1/2 Cent Sales Tax - Redirected	506,380	535,797	550,000	525,000	550,000
Vehicle Sales Tax & Fees	92,744	98,200	101,110	87,500	101,000
Park Sales Tax	253,085	267,893	275,000	262,500	275,000
2016 1/2 Cent Sales Tax	0	0	0	55,000	550,000
<b>TOTAL SALES TAX</b>	<b>1,393,460</b>	<b>1,468,861</b>	<b>1,506,110</b>	<b>1,480,000</b>	<b>2,056,000</b>
<b>GASOLINE TAX</b>					
	201,194	207,570	201,102	200,000	200,000
<b>TOTAL GASOLINE TAX</b>	<b>201,194</b>	<b>207,570</b>	<b>201,102</b>	<b>200,000</b>	<b>200,000</b>
<b>INTERGOVERNMENTAL</b>					
D.A.R.E. Grant	40,600	47,000	60,764	40,000	60,764
Miscellaneous Grants	0	0	0	5,000	5,000
Law Enforcement Grant	0	9,954	0	9,000	9,000
SEMA EMPG Grant	16,725	16,510	16,800	16,800	16,800
Sni-Valley EMO Reimbursement	14,388	17,985	14,400	14,400	14,400
Bond Proceeds - C.O.P.	0	0	2,570,000	0	2,509,480
Bond Premium	0	0	0	0	0
<b>TOTAL INTERGOVERNMENTAL</b>	<b>71,713</b>	<b>91,449</b>	<b>2,661,964</b>	<b>85,200</b>	<b>2,615,444</b>
<b>FRANCHISE TAX</b>					
Cable Franchise	39,840	39,624	40,000	40,000	40,000
Telephone Franchise	158,062	132,405	135,000	155,000	140,000
Electric Franchise	351,953	358,068	345,000	350,000	350,000
Natural Gas Franchise	97,370	97,075	63,220	97,500	75,000
<b>TOTAL FRANCHISE TAX</b>	<b>647,224</b>	<b>627,172</b>	<b>583,220</b>	<b>642,500</b>	<b>605,000</b>
<b>LICENSES, FEES, &amp; PERMITS</b>					
Occupation License	16,137	16,037	16,813	16,000	16,000
Motor Vehicle License	24,103	25,078	25,000	23,000	25,000
Cigarette Taxes	43,492	42,339	41,643	45,000	45,000
Building Permits	16,638	10,165	11,475	15,000	15,000
Erosion Control Fee	1,000	1,900	3,000	1,500	2,300
PW Engineering Fees	3,720	588	0	5,000	5,000
<b>TOTAL LICENSE, FEES, &amp; PERMITS</b>	<b>105,090</b>	<b>96,108</b>	<b>97,931</b>	<b>105,500</b>	<b>108,300</b>
<b>CHARGES FOR SERVICES</b>					
Pool Admissions	26,142	31,357	29,203	30,000	30,000
Pool Concessions	7,502	7,562	6,960	8,000	8,000
Park Income	21,068	28,604	17,487	25,000	25,000
Park Concessions	56,475	65,104	55,000	60,000	60,000
Festivals	0	0	0	2,500	2,500
Tower Lease	12,051	12,051	32,000	21,000	12,051
Swim Team Income	1,805	1,790	2,038	2,000	2,000
Civic Center Deposits	300	-500	3,600	500	500
Civic Center Income	8,880	11,660	12,137	10,000	11,000
Civic Center Equipment	2,260	2,710	4,000	3,000	3,000
Theme Park Tickets	1,889	660	1,006	1,000	1,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>138,372</b>	<b>160,998</b>	<b>163,431</b>	<b>163,000</b>	<b>155,051</b>

# GENERAL FUND REVENUES

	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>COURT COSTS &amp; FINES</b>					
Court Fines	169,320	146,346	140,745	160,000	150,000
Court Costs	14,797	10,998	9,932	15,000	12,000
Officer Training	3,589	2,846	1,686	4,100	4,100
Crime Victim Compensation	465	47	539	500	500
Police Reports	1,603	1,450	1,562	2,000	2,000
Dog Fines	1,468	3,075	2,643	2,000	2,000
Animal License & Permits	570	615	1,200	1,000	1,000
DWI/Drug Offense Reimbursement	4,051	2,242	4,610	4,000	4,000
Inmate Security Income	3,170	1,834	1,653	2,500	2,500
Domestic Violence	0	96	69	500	500
<b>TOTAL COURT COSTS &amp; FINES</b>	<b>199,034</b>	<b>169,548</b>	<b>164,639</b>	<b>191,600</b>	<b>178,600</b>
<b>OTHER REVENUE</b>					
Miscellaneous Income	3,769	8,603	158	5,000	5,000
Vending Machine/Surplus Property Income	1,302	120	4,000	5,000	5,000
Workers Comp Refund	5,910	4,117	0	10,000	10,000
Mayor's Christmas Tree Fund	1,892	4,242	3,642	3,000	3,642
Donations	1,739	1,379	475	2,000	2,000
Safety Program Income	2,764	3,423	0	5,000	5,000
Drug Task Force Reimbursement	12,734	53,361	78,000	70,000	80,000
Public Safety Officer Reimbursement	10,903	14,006	13,000	10,000	14,000
Senior Services Grant	16,500	16,500	16,500	16,500	16,500
Senior Services Miscellaneous	2,400	0	2,400	2,500	2,500
Online/Credit Card Service Fees	5,208	10,672	13,620	10,000	16,000
<b>TOTAL OTHER REVENUE</b>	<b>65,120</b>	<b>116,423</b>	<b>131,795</b>	<b>139,000</b>	<b>159,642</b>
<b>INVESTMENT INCOME</b>	<b>193</b>	<b>346</b>	<b>513</b>	<b>500</b>	<b>500</b>
<b>TOTAL INVESTMENT INCOME</b>	<b>193</b>	<b>346</b>	<b>513</b>	<b>500</b>	<b>500</b>
<b>INTERFUND REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL INTERFUND REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>3,440,907</b>	<b>3,658,845</b>	<b>6,121,057</b>	<b>3,612,400</b>	<b>6,693,637</b>

# DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: BOARD OF ALDERMEN

ACCT CODE: 10101

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	5,401	5,105	4,344	5,650	5,650
Office Supplies	11	25	0	50	50
Operating Supplies	1,643	1,087	471	1,000	1,000
Communications & Postage	999	902	620	850	850
Printing & Duplicating	569	43	173	500	500
Publicity & Literature	17	268	0	1,600	1,600
Professional Services	0	0	0	200	200
Transportation & Training	3,148	865	411	3,200	3,200
<b>TOTALS</b>	<b>11,788</b>	<b>8,294</b>	<b>6,019</b>	<b>13,050</b>	<b>13,050</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>PERSONNEL SERVICES</b>					
51001	Salaries	4,871	4,587	3,903	5,000	5,000
51006	Lagers	158	167	143	250	250
51007	Social Security	373	351	298	400	400
	<b>TOTAL PERSONNEL SERVICES</b>	<b>5,401</b>	<b>5,105</b>	<b>4,344</b>	<b>5,650</b>	<b>5,650</b>
	<b>OFFICE SUPPLIES</b>					
52001	Office Supplies	11	25	0	50	50
	<b>TOTAL OFFICE SUPPLIES</b>	<b>11</b>	<b>25</b>	<b>0</b>	<b>50</b>	<b>50</b>
	<b>OPERATING SUPPLIES</b>					
56015	Miscellaneous	1,643	1086.53	471	1,000	1,000
	<b>TOTAL OPERATING SUPPLIES</b>	<b>1,643</b>	<b>1,087</b>	<b>471</b>	<b>1,000</b>	<b>1,000</b>
	<b>COMMUNICATIONS &amp; POSTAGE</b>					
55033	Mobile Communications	999	902	620	850	850
	<b>TOTAL COMM &amp; POSTAGE</b>	<b>999</b>	<b>902</b>	<b>620</b>	<b>850</b>	<b>850</b>
	<b>PRINTING &amp; DUPLICATING</b>					
55011	Printing	569	43	173	500	500
	<b>TOTAL PRINTING &amp; DUPLICATING</b>	<b>569</b>	<b>43</b>	<b>173</b>	<b>500</b>	<b>500</b>
	<b>PUBLICITY &amp; LITERATURE</b>					
52008	Books & Subscriptions	0	0	0	1,000	1,000
55005	Advertising	0	0	0	100	100
55037	Public Relations	17	268	0	500	500
	<b>TOTAL PUBLICITY &amp; LITERATURE</b>	<b>17</b>	<b>268</b>	<b>0</b>	<b>1,600</b>	<b>1,600</b>
	<b>PROFESSIONAL SERVICES</b>					
55009	Contract Services	0	0	0	200	200
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>200</b>
	<b>TRANSPORTATION &amp; TRAINING</b>					
55013	Dues & Conferences	3,148	865	411	3,000	3,000
55006	Mileage Reimbursement	0	0	0	200	200
	<b>TOTAL TRANSP &amp; TRAINING</b>	<b>3,148</b>	<b>865</b>	<b>411</b>	<b>3,200</b>	<b>3,200</b>
	<b>TOTAL BOARD OF ALDERMEN</b>	<b>11,788</b>	<b>8,294</b>	<b>6,019</b>	<b>13,050</b>	<b>13,050</b>

# DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: CITY ADMINISTRATION

ACCT CODE: 10202

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	82,422	84,427	87,132	84,450	87,450
Office Supplies	1,566	2,632	1,924	2,500	2,500
Operating Supplies	5,615	9,876	8,000	4,100	7,600
Communications & Postage	5,538	4,100	7,089	5,000	7,000
Printing & Duplicating	211	481	105	500	500
Publicity & Literature	4,902	4,825	50,053	57,200	29,700
Utility Service	7,012	4,888	4,757	6,500	6,500
Professional Services	144,124	192,192	179,939	137,000	138,000
Repairs & Maintenance	1,388	1,192	1,343	3,200	3,200
Transportation & Training	4,585	4,127	5,000	4,500	5,000
Fixed Charges	31,620	30,091	31,356	32,500	32,500
Capital Outlay	133	80	0	1,000	1,000
<b>TOTALS</b>	<b>289,116</b>	<b>338,911</b>	<b>376,698</b>	<b>338,450</b>	<b>320,950</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>PERSONNEL SERVICES</b>						
51001	Salaries	59,229	61,220	62,973	60,000	62,000
51004	Overtime	8	0	0	250	250
51006	Lagers	4,474	4,147	4,282	4,100	4,500
51007	Social Security	4,459	4,608	4,741	4,600	4,700
51008	Health Insurance	14,254	14,452	15,136	15,500	16,000
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>		<b>82,422</b>	<b>84,427</b>	<b>87,132</b>	<b>84,450</b>	<b>87,450</b>
<b>OFFICE SUPPLIES</b>						
52001	Office Supplies	1,403	2,430	1,903	2,000	2,000
52004	Minor Apparatus	164	202	21	500	500
<b>TOTAL OFFICE SUPPLIES</b>		<b>1,567</b>	<b>2,632</b>	<b>1,924</b>	<b>2,500</b>	<b>2,500</b>
<b>OPERATING SUPPLIES</b>						
52005	Janitorial Supplies	0	8	0	100	100
52022	Electronic Equipment	15	200	0	2,500	2,500
56015	Miscellaneous Expense	5,600	9,669	8,000	1,500	5,000
<b>TOTAL OPERATING SUPPLIES</b>		<b>5,615</b>	<b>9,876</b>	<b>8,000</b>	<b>4,100</b>	<b>7,600</b>
<b>COMMUNICATIONS &amp; POSTAGE</b>						
55033	Mobile Communications	1,961	2,017	3,651	2,000	3,500
52015	Postage	3,076	1,597	2,880	2,500	3,000
55036	Internet Services	438	487	486	500	500
55040	IT Services/Equip	62	0	72	0	0
<b>TOTAL COMM &amp; POSTAGE</b>		<b>5,538</b>	<b>4,100</b>	<b>7,089</b>	<b>5,000</b>	<b>7,000</b>
<b>PRINTING &amp; DUPLICATING</b>						
55011	Printing	211	481	105	500	500
<b>TOTAL PRINTING &amp; DUPLICATING</b>		<b>211</b>	<b>481</b>	<b>105</b>	<b>500</b>	<b>500</b>
<b>PUBLICITY &amp; LITERATURE</b>						
52008	Books & Subscriptions	40	0	0	200	200
55005	Advertising	2,792	2,765	2,500	2,500	2,500
55020	Economic Development	1,155	1,109	50,000	52,500	25,000
55070	Unemployment	54	0	0	1,000	1,000
56014	Safety Program Expense	861	951	-2,447	1,000	1,000
<b>TOTAL PUBLICITY &amp; LITERATURE</b>		<b>4,902</b>	<b>4,825</b>	<b>50,053</b>	<b>57,200</b>	<b>29,700</b>
<b>UTILITY SERVICES</b>						
55001	Telephone	4,450	2,299	2,175	3,000	3,000
55012	Electric	1,274	1,380	1,303	2,000	2,000
55014	Gas	1,288	1,209	1,279	1,500	1,500
<b>TOTAL UTILITY SERVICES</b>		<b>7,012</b>	<b>4,888</b>	<b>4,757</b>	<b>6,500</b>	<b>6,500</b>
<b>PROFESSIONAL SERVICES</b>						
55004	Audit	2,755	2,755	2,810	3,000	3,000
55009	Contract Services	13,228	22,206	14,918	14,000	15,000
55015	Legal Services	88,955	108,894	120,000	75,000	75,000
55018	Elections	6,753	20,670	7,211	10,000	10,000
55017	Judicial Services	3,000	3,000	3,000	3,000	3,000
55021	Household Waste Program	0	0	0	0	0
55019	Animal Control Services	29,434	34,667	32,000	32,000	32,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>144,124</b>	<b>192,192</b>	<b>179,939</b>	<b>137,000</b>	<b>138,000</b>
<b>REPAIR &amp; MAINTENANCE SERVICES</b>						
53001	Bldg Maint/Repair	676	544.18	714	1,500	1,500
54004	Electronic Equipment Maint	0	0	0	1,000	1,000
55002	Office Equipment Lease	713	648.06	629	700	700
<b>TOTAL REPAIR &amp; MAINT SERVICES</b>		<b>1,388</b>	<b>1,192</b>	<b>1,343</b>	<b>3,200</b>	<b>3,200</b>

CODE 10 EXPENDITURE DETAIL		2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>TRANSPORTATION &amp; TRAINING</b>						
55013	Dues & Conferences	4,475	4,099	5,000	3,500	4,000
55006	Mileage Reimbursement	3	0	0	500	500
52003	Fuel & Oil	107	27.86	0	500	500
<b>TOTAL TRANSP &amp; TRAINING</b>		<b>4,585</b>	<b>4,127</b>	<b>5,000</b>	<b>4,500</b>	<b>5,000</b>
<b>FIXED CHARGES</b>						
55003	Property, Liability, Workers Comp Ins.	27,893	27,295	28,449	30,000	30,000
55023	Parking Lot Lease	700	0	0	0	0
56016	Damage/Claims	0	0	0	0	0
56020	Mayors Christmas Tree	3,027	2,796	2,907	2,500	2,500
<b>TOTAL FIXED CHARGES</b>		<b>31,620</b>	<b>30,091</b>	<b>31,356</b>	<b>32,500</b>	<b>32,500</b>
<b>CAPITAL OUTLAY</b>						
54002	Furniture/Fixtures	0	80	0	1,000	1,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	133	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>133</b>	<b>80</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
<b>TOTAL CITY ADMINISTRATION</b>		<b>289,116</b>	<b>338,911</b>	<b>376,698</b>	<b>338,450</b>	<b>320,950</b>



# DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: BUILDING & ZONING

ACCT CODE: 10606

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	77,443	38,014	32,358	55,000	58,200
Office Supplies	0	97	45	100	100
Operating Supplies	478	1,619	569	750	1,500
Communications & Postage	1,830	1,132	2,261	1,300	2,000
Printing & Duplicating	0	0	0	0	0
Publicity & Literature	744	1,830	317	600	750
Professional Services	4,761	7,431	5,143	8,000	7,000
Repairs & Maintenance	469	0	33	500	500
Transportation & Training	1,806	1,035	2,069	2,300	3,500
Capital Outlay	0	0	0	0	0
<b>TOTALS</b>	<b>87,531</b>	<b>51,158</b>	<b>42,795</b>	<b>68,550</b>	<b>73,550</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>PERSONNEL SERVICES</b>					
51001	Salaries	56,658	27,873	25,014	41,000	43,500
51004	Overtime	0	0	0	0	200
51006	Lagers	3,869	1,560	1,701	2,800	3,150
51007	Social Security	4,334	2,132	1,914	3,200	3,350
51008	Health Insurance	12,581	6,448	3,729	8,000	8,000
	<b>TOTAL PERSONNEL SERVICES</b>	<b>77,443</b>	<b>38,014</b>	<b>32,358</b>	<b>55,000</b>	<b>58,200</b>
	<b>OFFICE SUPPLIES</b>					
52001	Office Supplies	0	97	45	100	100
	<b>TOTAL OFFICE SUPPLIES</b>	<b>0</b>	<b>97</b>	<b>45</b>	<b>100</b>	<b>100</b>
	<b>OPERATING SUPPLIES</b>					
52006	Code Enforcement Supplies	341	539	162	250	1000
56015	Miscellaneous Expense	137	1,080	407	500	500
	<b>TOTAL OPERATING SUPPLIES</b>	<b>477</b>	<b>1,619</b>	<b>569</b>	<b>750</b>	<b>1,500</b>
	<b>COMMUNICATIONS &amp; POSTAGE</b>					
55033	Mobile Communications	1,442	932	1,447	1,000	1,500
52015	Postage	388	200	814	300	500
55040	IT Services/Equip	0	0	0	0	0
	<b>TOTAL COMM &amp; POSTAGE</b>	<b>1,830</b>	<b>1,132</b>	<b>2,261</b>	<b>1,300</b>	<b>2,000</b>
	<b>PRINTING &amp; DUPLICATING</b>					
55011	Printing	0	0	0	0	0
	<b>TOTAL PRINTING &amp; DUPLICATING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>PUBLICITY &amp; LITERATURE</b>					
52008	Books & Subscriptions	0	883	80	0	250
55005	Advertising	744	947	237	600	500
	<b>TOTAL PUBLICITY &amp; LITERATURE</b>	<b>744</b>	<b>1,830</b>	<b>317</b>	<b>600</b>	<b>750</b>
	<b>PROFESSIONAL SERVICES</b>					
55009	Contract Services	4,761	6,067	5,143	5,000	5,000
55010	Engineering	0	1,364	0	3,000	2,000
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>4,761</b>	<b>7,431</b>	<b>5,143</b>	<b>8,000</b>	<b>7,000</b>
	<b>REPAIR &amp; MAINTENANCE SERVICES</b>					
54005	Vehicle Maint	469	0	33	500	500
55002	Office Equipment Lease	0	0	0	0	0
	<b>TOTAL REPAIR &amp; MAINT SERVICES</b>	<b>469</b>	<b>0</b>	<b>33</b>	<b>500</b>	<b>500</b>
	<b>TRANSPORTATION &amp; TRAINING</b>					
55013	Dues & Conferences	105	715	1,600	300	1,500
52003	Fuel & Oil	1,701	320	469	2,000	2,000
	<b>TOTAL TRANSP &amp; TRAINING</b>	<b>1,806</b>	<b>1,035</b>	<b>2,069</b>	<b>2,300</b>	<b>3,500</b>
	<b>CAPITAL OUTLAY</b>					
57002	Capital Assets	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL BUILDING &amp; ZONING</b>	<b>87,531</b>	<b>51,158</b>	<b>42,795</b>	<b>68,550</b>	<b>73,550</b>

# **DEPARTMENTAL EXPENDITURE SUMMARY**

**DEPARTMENT: MUNICIPAL COURT**

**ACCT CODE: 10404**

<b>OBJECT OF EXPENDITURE</b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 PROJECTED</b>	<b>2016 BUDGET</b>	<b>2017 BUDGET</b>
Personnel Services	110,542	112,343	113,713	115,700	120,300
Office Supplies	1,483	1,534	1,840	1,800	1,700
Operating Supplies	246	100	345	600	600
Communications & Postage	1,812	4,660	1,213	1,800	1,800
Printing & Duplicating	786	542	649	800	700
Publicity & Literature	0	0	0	100	100
Utility Service	701	1,014	823	800	800
Professional Services	16,827	16,655	19,853	19,000	20,500
Repairs & Maintenance	700	106	0	500	500
Transportation & Training	1,576	1,366	387	2,400	3,350
Fixed Charges	211	182	333	500	500
Capital Outlay	199	0	0	500	500
<b>TOTALS</b>	<b>135,083</b>	<b>138,500</b>	<b>139,156</b>	<b>144,500</b>	<b>151,350</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>PERSONNEL SERVICES</b>						
51001	Salaries	83,642	85,602	86,355	87,500	90,500
51004	Overtime	0	0	0	500	500
51006	Lagers	6,456	5,992	5,872	6,000	6,500
51007	Social Security	6,263	6,377	6,436	6,700	7,000
51008	Health Insurance	14,181	14,371	15,050	15,000	15,800
51010	Insurance Refund	0	0	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>		<b>110,542</b>	<b>112,343</b>	<b>113,713</b>	<b>115,700</b>	<b>120,300</b>
<b>OFFICE SUPPLIES</b>						
52001	Office Supplies	811	784	306	1,000	800
52004	Minor Apparatus	671	750	1,534	800	900
<b>TOTAL OFFICE SUPPLIES</b>		<b>1,483</b>	<b>1,534</b>	<b>1,840</b>	<b>1,800</b>	<b>1,700</b>
<b>OPERATING SUPPLIES</b>						
56015	Miscellaneous Expense	246	100	345	600	600
<b>TOTAL OPERATING SUPPLIES</b>		<b>246</b>	<b>100</b>	<b>345</b>	<b>600</b>	<b>600</b>
<b>COMMUNICATIONS &amp; POSTAGE</b>						
55033	Mobile Communications	517	618	620	650	650
52015	Postage	630	636	593	650	650
55040	IT Services/Equip	665	3,405	0	500	500
<b>TOTAL COMM &amp; POSTAGE</b>		<b>1,812</b>	<b>4,660</b>	<b>1,213</b>	<b>1,800</b>	<b>1,800</b>
<b>PRINTING &amp; DUPLICATING</b>						
55011	Printing	786	542	649	800	700
<b>TOTAL PRINTING &amp; DUPLICATING</b>		<b>786</b>	<b>542</b>	<b>649</b>	<b>800</b>	<b>700</b>
<b>PUBLICITY &amp; LITERATURE</b>						
55005	Advertising	0	0	0	100	100
<b>TOTAL PUBLICITY &amp; LITERATURE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>100</b>
<b>UTILITY SERVICES</b>						
55001	Telephone	701	1,014	823	800	800
<b>TOTAL UTILITY SERVICES</b>		<b>701</b>	<b>1,014</b>	<b>823</b>	<b>800</b>	<b>800</b>
<b>PROFESSIONAL SERVICES</b>						
55009	Contract Services	3,545	3,781	7,421	4,000	5,500
55017	Judicial Services	13,282	12,874	12,432	15,000	15,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>16,827</b>	<b>16,655</b>	<b>19,853</b>	<b>19,000</b>	<b>20,500</b>
<b>REPAIR &amp; MAINTENANCE SERVICES</b>						
54004	Electronic Equipment Maint	700	106	0	500	500
55002	Office Equipment Lease	0	0	0	0	0
<b>TOTAL REPAIR &amp; MAINT SERVICES</b>		<b>700</b>	<b>106</b>	<b>0</b>	<b>500</b>	<b>500</b>
<b>TRANSPORTATION &amp; TRAINING</b>						
55013	Dues & Conferences	1,357	1,189	343	2,000	3,000
55006	Mileage Reimbursement	219	177	44	400	350
<b>TOTAL TRANSP &amp; TRAINING</b>		<b>1,576</b>	<b>1,366</b>	<b>387</b>	<b>2,400</b>	<b>3,350</b>
<b>FIXED CHARGES</b>						
55003	Workers Comp Ins	211	182	333	250	250
56003	Refunds	0	0	0	250	250
<b>TOTAL FIXED CHARGES</b>		<b>211</b>	<b>182</b>	<b>333</b>	<b>500</b>	<b>500</b>
<b>CAPITAL OUTLAY</b>						
54002	Furniture/Fixtures	0	0	0	500	500
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	199	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>199</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>
<b>TOTAL MUNICIPAL COURT</b>		<b>135,083</b>	<b>138,500</b>	<b>139,156</b>	<b>144,500</b>	<b>151,350</b>

# DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: PUBLIC SAFETY

ACCT CODE: 10408

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	1,102,424	1,204,643	1,169,651	1,183,500	1,252,500
Office Supplies	2,850	2,793	3,312	4,000	4,000
Operating Supplies	12,459	9,452	11,791	23,500	23,500
Communications & Postage	8,394	14,169	6,697	7,900	10,400
Printing & Duplicating	1,356	984	1,122	1,000	1,000
Publicity & Literature	1,848	2,560	1,586	2,500	2,500
Utility Service	14,121	21,553	17,166	20,400	20,400
Professional Services	88,713	102,978	81,108	95,050	95,050
Repairs & Maintenance	18,506	17,394	10,759	20,500	20,500
Transportation & Training	36,660	28,613	19,134	34,500	35,000
Fixed Charges	31,429	25,838	28,000	31,000	31,000
Grants	3,610	18,836	6,286	13,500	22,000
Capital Outlay	0	554	0	500	500
<b>TOTALS</b>	<b>1,322,370</b>	<b>1,450,367</b>	<b>1,356,612</b>	<b>1,437,850</b>	<b>1,518,350</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>PERSONNEL SERVICES</b>						
51001	Salaries	704,071	758,883	730,504	754,000	785,000
51004	Overtime	53,373	63,638	71,793	45,000	60,000
51006	Lagers	64,574	70,320	66,138	65,000	72,500
51007	Social Security	56,676	61,569	60,141	58,000	63,000
51008	Health Insurance	222,230	247,733	239,361	260,000	270,500
51009	Tuition Reimbursement	1,500	2,500	1,714	1,500	1,500
51010	Insurance Refund	0	0	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,102,424</b>	<b>1,204,643</b>	<b>1,169,651</b>	<b>1,183,500</b>	<b>1,252,500</b>
<b>OFFICE SUPPLIES</b>						
52001	Office Supplies	2,850	2,793	3,312	4,000	4,000
<b>TOTAL OFFICE SUPPLIES</b>		<b>2,850</b>	<b>2,793</b>	<b>3,312</b>	<b>4,000</b>	<b>4,000</b>
<b>OPERATING SUPPLIES</b>						
52002	Uniforms	3,096	1,147	3,000	6,000	6,000
55026	Cleaning Allowance	2,778	2,424	1,857	4,000	4,000
52004	Minor Apparatus	2,362	1,185	1,325	4,500	4,500
52005	Janitorial Supplies	0	0	0	500	500
52011	Training Supplies	12	51	237	1,000	1,000
52012	Special Apparel	270	427	328	2,000	2,000
52027	Ammunition	1,988	2,270	3,432	2,000	2,000
56001	DWI/Drug Offense	480	0	0	1,000	1,000
56015	Miscellaneous Expense	1,472	1,949	1,612	2,500	2,500
<b>TOTAL OPERATING SUPPLIES</b>		<b>12,459</b>	<b>9,452</b>	<b>11,791</b>	<b>23,500</b>	<b>23,500</b>
<b>COMMUNICATIONS &amp; POSTAGE</b>						
55033	Mobile Communications	4,348	6,054	4,343	5,000	7,000
52015	Postage	417	668	339	700	700
55036	Internet Service	947	1,619	1,460	1,700	1,700
55040	IT Services/Equip	2,683	5,828	555	500	1,000
<b>TOTAL COMM &amp; POSTAGE</b>		<b>8,394</b>	<b>14,169</b>	<b>6,697</b>	<b>7,900</b>	<b>10,400</b>
<b>PRINTING &amp; DUPLICATING</b>						
55011	Printing	1,356	984	1,122	1,000	1,000
<b>TOTAL PRINTING &amp; DUPLICATING</b>		<b>1,356</b>	<b>984</b>	<b>1,122</b>	<b>1,000</b>	<b>1,000</b>
<b>PUBLICITY &amp; LITERATURE</b>						
52008	Books & Subscriptions	153	79	25	500	500
55005	Advertising	456	547	470	1,000	1,000
55037	Public Relations	1,239	1,933	1,091	1,000	1,000
<b>TOTAL PUBLICITY &amp; LITERATURE</b>		<b>1,848</b>	<b>2,560</b>	<b>1,586</b>	<b>2,500</b>	<b>2,500</b>
<b>UTILITY SERVICES</b>						
55001	Telephone	1,747	8,396	7,680	7,200	7,200
55012	Electric	9,722	10,167	7,318	10,000	10,000
55014	Gas	2,651	2,990	2,168	3,200	3,200
<b>TOTAL UTILITY SERVICES</b>		<b>14,121</b>	<b>21,553</b>	<b>17,166</b>	<b>20,400</b>	<b>20,400</b>
<b>PROFESSIONAL SERVICES</b>						
55009	Contract Services	20,304	31,043	28,090	32,000	32,000
55008	Prisoner Housing	30,395	33,920	20,434	25,000	25,000
55010	Dispatching Service	38,014	38,014	32,584	38,050	38,050
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>88,713</b>	<b>102,978</b>	<b>81,108</b>	<b>95,050</b>	<b>95,050</b>
<b>REPAIR &amp; MAINTENANCE SERVICES</b>						
53001	Bldg Maint/Repair	2,969	4,447	2,752	4,000	4,000
54004	Electronic Equipment Maint	4,690	1,718	1,002	4,000	4,000
54005	Vehicle Maint	10,848	11,229	7,005	12,000	12,000
55002	Office Equipment Lease	0	0	0	500	500
<b>TOTAL REPAIR &amp; MAINT SERVICES</b>		<b>18,506</b>	<b>17,394</b>	<b>10,759</b>	<b>20,500</b>	<b>20,500</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>TRANSPORTATION &amp; TRAINING</b>					
55013	Dues & Conferences	3,890	6,332	3,783	4,000	4,500
55006	Mileage Reimbursement	26	0	0	500	500
52003	Fuel & Oil	32,744	22,281	15,351	30,000	30,000
	<b>TOTAL TRANSP &amp; TRAINING</b>	<b>36,660</b>	<b>28,613</b>	<b>19,134</b>	<b>34,500</b>	<b>35,000</b>
	<b>FIXED CHARGES</b>					
55003	Workers Comp Insurance	30,783	25,144	28,000	31,000	31,000
56016	Damage/Claims	646	694	0	0	0
	<b>TOTAL FIXED CHARGES</b>	<b>31,429</b>	<b>25,838</b>	<b>28,000</b>	<b>31,000</b>	<b>31,000</b>
	<b>GRANTS</b>					
56005	Grant Match	0	789	0	1,500	10,000
58001	D.A.R.E. Expenses	3,610	8,093	6,286	3,000	3,000
58005	Law Enforcement Block Equipment	0	9,954	0	9,000	9,000
	<b>TOTAL GRANT EXPENSE</b>	<b>3,610</b>	<b>18,836</b>	<b>6,286</b>	<b>13,500</b>	<b>22,000</b>
	<b>CAPITAL OUTLAY</b>					
54002	Furniture/Fixtures	0	554	0	500	500
57002	Capital Assets	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>554</b>	<b>0</b>	<b>500</b>	<b>500</b>
<b>TOTAL PUBLIC SAFETY</b>		<b>1,322,370</b>	<b>1,450,367</b>	<b>1,356,612</b>	<b>1,437,850</b>	<b>1,518,350</b>

**DEPARTMENTAL EXPENDITURE SUMMARY**

**DEPARTMENT: EMERGENCY MANAGEMENT**

**ACCT CODE: 10505**

<b>OBJECT OF EXPENDITURE</b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 PROJECTED</b>	<b>2016 BUDGET</b>	<b>2017 BUDGET</b>
Personnel Services	34,771	34,771	34,389	34,800	34,800
Office Supplies	252	308	0	300	300
Operating Supplies	1,293	1,036	1,149	1,500	1,500
Communications & Postage	781	780	780	1,400	1,400
Printing & Duplicating	272	242	0	250	250
Utility Service	453	449.22	441	500	500
Professional Services	636	95	371	500	500
Repairs & Maintenance	3,631	3,062	82	3,500	3,500
Transportation & Training	285	185	0	400	400
Capital Outlay	0	0	0	0	0
<b>TOTALS</b>	<b>42,374</b>	<b>40,928</b>	<b>37,212</b>	<b>43,150</b>	<b>43,150</b>



CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>PERSONNEL SERVICES</b>					
51001	Salaries	32,300	32,300	31,945	32,300	32,300
51007	Social Security	2,471	2,471	2,444	2,500	2,500
	<b>TOTAL PERSONNEL SERVICES</b>	<b>34,771</b>	<b>34,771</b>	<b>34,389</b>	<b>34,800</b>	<b>34,800</b>
	<b>OFFICE SUPPLIES</b>					
52001	Office Supplies	252	308	0	300	300
	<b>TOTAL OFFICE SUPPLIES</b>	<b>252</b>	<b>308</b>	<b>0</b>	<b>300</b>	<b>300</b>
	<b>OPERATING SUPPLIES</b>					
52010	Disaster Supplies	932	1,036	1,149	1,000	1,000
56015	Miscellaneous Expense	362	0	0	500	500
	<b>TOTAL OPERATING SUPPLIES</b>	<b>1,293</b>	<b>1,036</b>	<b>1,149</b>	<b>1,500</b>	<b>1,500</b>
	<b>COMMUNICATIONS &amp; POSTAGE</b>					
55033	Mobile Communications	781	780	780	900	900
55041	IT Services/Equip	0	0	0	500	500
	<b>TOTAL COMM &amp; POSTAGE</b>	<b>781</b>	<b>780</b>	<b>780</b>	<b>1,400</b>	<b>1,400</b>
	<b>PRINTING &amp; DUPLICATING</b>					
55011	Printing	272	242	0	250	250
	<b>TOTAL PRINTING &amp; DUPLICATING</b>	<b>272</b>	<b>242</b>	<b>0</b>	<b>250</b>	<b>250</b>
	<b>UTILITY SERVICES</b>					
55012	Electric Service	453	449	441	500	500
	<b>TOTAL UTILITY SERVICES</b>	<b>453</b>	<b>449</b>	<b>441</b>	<b>500</b>	<b>500</b>
	<b>PROFESSIONAL SERVICES</b>					
55009	Contract Services	636	95	371	500	500
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>636</b>	<b>95</b>	<b>371</b>	<b>500</b>	<b>500</b>
	<b>REPAIR &amp; MAINTENANCE SERVICES</b>					
54008	Emergency Equipment Maint	3,631	3,062	82	3,500	3,500
	<b>TOTAL REPAIR &amp; MAINT SERVICES</b>	<b>3,631</b>	<b>3,062</b>	<b>82</b>	<b>3,500</b>	<b>3,500</b>
	<b>TRANSPORTATION &amp; TRAINING</b>					
55013	Dues & Conferences	285	185	0	400	400
	<b>TOTAL TRANSP &amp; TRAINING</b>	<b>285</b>	<b>185</b>	<b>0</b>	<b>400</b>	<b>400</b>
	<b>CAPITAL OUTLAY</b>					
57002	Capital Assets	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>42,374</b>	<b>40,928</b>	<b>37,212</b>	<b>43,150</b>	<b>43,150</b>

## DEPARTMENT: PARKS &amp; RECREATION

ACCT CODE: 10306

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	338,168	328,636	351,246	356,500	501,000
Office Supplies	1,321	2,078	4,481	1,500	1,500
Operating Supplies	56,103	63,718	57,278	56,000	61,500
Communications & Postage	6,216	6,360	8,472	7,000	9,750
Printing & Duplicating	114	2,445	1,000	400	400
Publicity & Literature	9,419	14,231	22,091	18,500	18,250
Utility Service	42,065	39,134	37,099	41,250	84,750
Professional Services	28,975	25,237	36,296	28,500	30,000
Repairs & Maintenance	85,810	63,913	110,931	69,750	128,250
Transportation & Training	16,261	13,051	9,495	17,000	20,000
Materials	3,554	1,299	5,530	8,000	8,000
Fixed Charges	7,903	6,443	8,000	8,000	16,750
Capital Outlay	3,424	23,166	500	250	10,250
<b>TOTALS</b>	<b>599,333</b>	<b>589,711</b>	<b>652,419</b>	<b>612,650</b>	<b>890,400</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>PERSONNEL SERVICES</b>						
51001	Salaries	251,996	243,267	276,669	267,000	363,500
51004	Overtime	4,346	3,846	5,416	4,500	5,000
51006	Lagers	13,241	12,200	10,654	12,000	19,500
51007	Social Security	19,450	18,728	21,462	20,500	28,000
51008	Health Insurance	49,136	50,596	37,045	52,500	85,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>338,168</b>	<b>328,636</b>	<b>351,246</b>	<b>356,500</b>	<b>501,000</b>
<b>OFFICE SUPPLIES</b>						
52001	Office Supplies	1,321	2,078	4,481	1,500	1,500
<b>TOTAL OFFICE SUPPLIES</b>		<b>1,321</b>	<b>2,078</b>	<b>4,481</b>	<b>1,500</b>	<b>1,500</b>
<b>OPERATING SUPPLIES</b>						
52002	Uniforms	0	576	131	1,500	1,500
52004	Minor Apparatus	4,250	2,463	5,427	2,500	3,000
52005	Janitorial Supplies	676	162	401	1,000	6,000
52009	Concession Supplies	50,426	59,489	48,000	50,000	50,000
52012	Special Apparel/Safety Equip	594	268	542	500	500
56015	Miscellaneous Expense	157	760	2,777	500	500
<b>TOTAL OPERATING SUPPLIES</b>		<b>56,103</b>	<b>63,718</b>	<b>57,278</b>	<b>56,000</b>	<b>61,500</b>
<b>COMMUNICATIONS &amp; POSTAGE</b>						
55033	Mobile Communications	2,532	2,564	2,169	2,500	2,500
55036	Internet Service	3,270	3,580	4,902	3,750	6,500
52015	Postage	115	97	1,401	250	250
55040	IT Services/Equip	300	119	0	500	500
<b>TOTAL COMM &amp; POSTAGE</b>		<b>6,216</b>	<b>6,360</b>	<b>8,472</b>	<b>7,000</b>	<b>9,750</b>
<b>PRINTING &amp; DUPLICATING</b>						
55011	Printing	114	2,445	1,000	400	400
<b>TOTAL PRINTING &amp; DUPLICATING</b>		<b>114</b>	<b>2,445</b>	<b>1,000</b>	<b>400</b>	<b>400</b>
<b>PUBLICITY &amp; LITERATURE</b>						
52008	Books & Subscriptions	5,050	4,751	7,894	5,250	5,000
55005	Advertising	375	819	3,860	1,000	1,000
55035	Festivals	2,105	8,000	8,000	10,000	10,000
55037	Public Relations	0	0	1,144	250	250
55038	Theme Tickets	1,889	660	1,193	2,000	2,000
<b>TOTAL PUBLICITY &amp; LITERATURE</b>		<b>9,419</b>	<b>14,231</b>	<b>22,091</b>	<b>18,500</b>	<b>18,250</b>
<b>UTILITY SERVICES</b>						
55001	Telephone	2,430	3,508	3,306	3,750	4,750
55012	Electric	31,011	33,130	33,793	30,000	65,000
55031	Propane	8,624	2,496	0	7,500	15,000
<b>TOTAL UTILITY SERVICES</b>		<b>42,065</b>	<b>39,134</b>	<b>37,099</b>	<b>41,250</b>	<b>84,750</b>
<b>PROFESSIONAL SERVICES</b>						
55009	Contract Services	12,999	11,761	19,325	11,000	15,000
55010	Engineering Services	0	0	0	0	0
55024	Recreation Programs	15,976	13,476	16,971	17,500	15,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>28,975</b>	<b>25,237</b>	<b>36,296</b>	<b>28,500</b>	<b>30,000</b>
<b>REPAIR &amp; MAINTENANCE SERVICES</b>						
53001	Bldg Maint/Repair	24,568	18,315	65,000	20,000	80,000
53008	Sign Maint/Replacement	0	0	720	250	250
53013	City Lake Maint	3,393	2,068	0	4,500	2,500
53015	Ball Diamond Maint	27,105	16,096	12,500	15,000	12,000
53016	Athletic Field Maint	5,227	2,317	2,192	4,000	3,000
53017	Arena Maint	1,144	5,442	1,865	4,000	3,000
53018	Field Lighting Maint	0	1,341	0	2,000	2,000
54003	Equipment Maint	13,849	10,839	19,000	12,000	16,000
54004	Electronic Equipment Maint	250	0	0	1,500	1,000
54005	Vehicle Maint	4,948	3,802	9,097	4,000	4,000
55002	Office Equipment Lease	0	0	0	0	0
56017	Table/Chair Replacement	0	0	0	0	2,000
55025	Equipment Rental	5,325	3,692	557	2,500	2,500
<b>TOTAL REPAIR &amp; MAINT SERVICES</b>		<b>85,810</b>	<b>63,913</b>	<b>110,931</b>	<b>69,750</b>	<b>128,250</b>

CODE 10 EXPENDITURE DETAIL		2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>TRANSPORTATION &amp; TRAINING</b>						
55013	Dues & Conferences	3,141	5,422	1,509	4,000	6,000
55006	Mileage Reimbursement	0	0	0	0	0
52003	Fuel & Oil	13,121	7,628	7,986	13,000	14,000
<b>TOTAL TRANSP &amp; TRAINING</b>		<b>16,261</b>	<b>13,051</b>	<b>9,495</b>	<b>17,000</b>	<b>20,000</b>
<b>MATERIALS</b>						
52007	Chemicals	474	0	831	3,000	3,000
52020	Rock/Gravel	3,080	1,299	4,699	5,000	5,000
<b>TOTAL MATERIALS</b>		<b>3,554</b>	<b>1,299</b>	<b>5,530</b>	<b>8,000</b>	<b>8,000</b>
<b>FIXED CHARGES</b>						
55003	Workers Comp Insurance	7,903	6,443	8,000	8,000	15,750
56018	Refunds	0	0	0	0	500
56016	Damage/Claims	0	0	0	0	500
<b>TOTAL FIXED CHARGES</b>		<b>7,903</b>	<b>6,443</b>	<b>8,000</b>	<b>8,000</b>	<b>16,750</b>
<b>CAPITAL OUTLAY</b>						
54002	Furniture/Fixtures	0	120	0	250	250
57001	Capital Improvements	0	9,534	0	0	0
57002	Capital Assets	3,424	13,512	500	0	10,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>3,424</b>	<b>23,166</b>	<b>500</b>	<b>250</b>	<b>10,250</b>
<b>TOTAL PARKS &amp; RECREATION</b>		<b>599,333</b>	<b>589,711</b>	<b>662,419</b>	<b>612,650</b>	<b>890,400</b>

**DEPARTMENTAL EXPENDITURE SUMMARY**

**DEPARTMENT: POOL**

**ACCT CODE: 10707**

<b>OBJECT OF EXPENDITURE</b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 PROJECTED</b>	<b>2016 BUDGET</b>	<b>2017 BUDGET</b>
Personnel Services	69,767	70,673	77,100	73,100	73,100
Office Supplies	0	1,430	80	1,000	1,000
Operating Supplies	1,303	3,300	1,424	3,750	3,520
Communications & Postage	0	0	0	0	0
Printing & Duplicating	0	0	0	0	0
Publicity & Literature	460	433	1,133	1,250	1,250
Professional Services	2,678	1,495	5,109	2,000	2,000
Repairs & Maintenance	1,887	4,450	2,400	9,500	9,500
Transportation & Training	0	0	0	50	50
Materials	13,380	19,614	10,953	13,000	13,000
Fixed Charges	2,290	1,965	1,885	2,750	2,750
Capital Outlay	0	3,189	0	2,000	2,000
<b>TOTALS</b>	<b>91,765</b>	<b>106,549</b>	<b>100,084</b>	<b>108,400</b>	<b>108,170</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>PERSONNEL SERVICES</b>						
51001	Salaries	64,809	65,650	71,600	67,750	67,750
51007	Social Security	4,958	5,022	5,500	5,350	5,350
<b>TOTAL PERSONNEL SERVICES</b>		<b>69,767</b>	<b>70,673</b>	<b>77,100</b>	<b>73,100</b>	<b>73,100</b>
<b>OFFICE SUPPLIES</b>						
52001	Office Supplies	0	1,430	80	1,000	1,000
<b>TOTAL OFFICE SUPPLIES</b>		<b>0</b>	<b>1,430</b>	<b>80</b>	<b>1,000</b>	<b>1,000</b>
<b>OPERATING SUPPLIES</b>						
52002	Uniforms	0	0	0	0	0
52004	Minor Apparatus	0	0	0	250	250
52005	Janitorial Supplies	172	270	199	500	270
52009	Concession Supplies	48	1,952	0	0	0
52012	Special Apparel/Safety Equip	873	977	1,225	2,500	2,500
52013	Operating Supplies	205	70	0	250	250
56015	Miscellaneous Expense	5	31	0	250	250
<b>TOTAL OPERATING SUPPLIES</b>		<b>1,302</b>	<b>3,300</b>	<b>1,424</b>	<b>3,750</b>	<b>3,520</b>
<b>COMMUNICATIONS &amp; POSTAGE</b>						
52015	Postage	0	0	0	0	0
<b>TOTAL COMM &amp; POSTAGE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PRINTING &amp; DUPLICATING</b>						
55011	Printing	0	0	0	0	0
<b>TOTAL PRINTING &amp; DUPLICATING</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PUBLICITY &amp; LITERATURE</b>						
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	362	362	513	500	500
55037	Public Relations	0	0	0	250	250
56010	Swim Team Expense	98	71	620	500	500
<b>TOTAL PUBLICITY &amp; LITERATURE</b>		<b>460</b>	<b>433</b>	<b>1,133</b>	<b>1,250</b>	<b>1,250</b>
<b>PROFESSIONAL SERVICES</b>						
55009	Contract Services	1,850	725	5,109	1,000	1,000
55030	Training Services	828	770	0	1,000	1,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>2,678</b>	<b>1,495</b>	<b>5,109</b>	<b>2,000</b>	<b>2,000</b>
<b>REPAIR &amp; MAINTENANCE SERVICES</b>						
53001	Bldg Maint/Repair	1,012	2,832	900	2,000	2,000
53002	Pool Maintenance	875	1,248	1,500	6,000	6,000
53008	Sign Maintenance	0	0	0	500	500
54004	Electronic Equipment Maint	0	370	0	1,000	1,000
55002	Office Equipment Lease	0	0	0	0	0
<b>TOTAL REPAIR &amp; MAINT SERVICES</b>		<b>1,887</b>	<b>4,450</b>	<b>2,400</b>	<b>9,500</b>	<b>9,500</b>
<b>TRANSPORTATION &amp; TRAINING</b>						
55013	Dues & Conferences	0	0	0	0	0
55006	Mileage Reimbursement	0	0	0	50	50
<b>TOTAL TRANSP &amp; TRAINING</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>50</b>
<b>MATERIALS</b>						
52007	Chemicals	13,380	19,614	10,953	13,000	13,000
<b>TOTAL MATERIALS</b>		<b>13,380</b>	<b>19,614</b>	<b>10,953</b>	<b>13,000</b>	<b>13,000</b>
<b>FIXED CHARGES</b>						
55003	Workers Comp	2,290	1,965	1,885	2,500	2,500
56003	Refunds	0	0	0	250	250
<b>TOTAL FIXED CHARGES</b>		<b>2,290</b>	<b>1,965</b>	<b>1,885</b>	<b>2,750</b>	<b>2,750</b>

DEPARTMENT: POOL

ACCT CODE: 10707

CODE 10 EXPENDITURE DETAIL		2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>CAPITAL OUTLAY</b>						
54002	Furniture/Fixtures	0	0	0	2,000	2,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	3,189	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>3,189</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>
<b>TOTAL POOL</b>		<b>91,765</b>	<b>106,549</b>	<b>100,084</b>	<b>108,400</b>	<b>108,170</b>

## DEPARTMENT: CIVIC CENTER

ACCT CODE: 10808

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	77,799	78,060	85,502	92,350	0
Office Supplies	6	0	3	0	0
Operating Supplies	6,191	4,816	4,304	6,000	0
Communications & Postage	0	0	0	250	0
Printing & Duplicating	114	141	105	100	0
Publicity & Literature	0	0	0	50	0
Utility Service	25,334	24,622	21,589	28,250	0
Professional Services	3,701	3,522	3,612	4,000	0
Repairs & Maintenance	20,518	12,344	6,622	25,000	0
Transportation & Training	389	70	1,701	500	0
Fixed Charges	2,664	2,058	3,719	4,000	0
Debt Service	171,826	173,677	0	0	0
Capital Outlay	0	0	0	1,000	0
<b>TOTALS</b>	<b>308,542</b>	<b>299,308</b>	<b>127,157</b>	<b>161,500</b>	<b>0</b>



CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>PERSONNEL SERVICES</b>					
51001	Salaries	54,366	55,174	54,377	56,500	0
51004	Overtime	515	82	1,304	500	0
51006	Lagers	4,202	3,868	3,786	3,850	0
51007	Social Security	4,111	4,139	4,055	4,500	0
51008	Health Insurance	14,605	14,796	21,980	24,000	0
51010	Insurance Refund	0	0	0	3,000	0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>77,799</b>	<b>78,060</b>	<b>85,502</b>	<b>92,350</b>	<b>0</b>
	<b>OFFICE SUPPLIES</b>					
52001	Office Supplies	6	0	3	0	0
	<b>TOTAL OFFICE SUPPLIES</b>	<b>6</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>
	<b>OPERATING SUPPLIES</b>					
52002	Uniforms	0	0	0	0	0
52004	Minor Apparatus	120	533	0	500	0
52005	Janitorial Supplies	5,702	3,924	3,910	5,000	0
52012	Special Apparel/Safety Equip	0	0	0	0	0
56015	Miscellaneous Expense	371	360	394	500	0
	<b>TOTAL OPERATING SUPPLIES</b>	<b>6,192</b>	<b>4,816</b>	<b>4,304</b>	<b>6,000</b>	<b>0</b>
	<b>COMMUNICATIONS &amp; POSTAGE</b>					
55040	IT Services/Equip	0	0	0	250	0
	<b>TOTAL COMM &amp; POSTAGE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>0</b>
	<b>PRINTING &amp; DUPLICATING</b>					
55011	Printing	114	141	105	100	0
	<b>TOTAL PRINTING &amp; DUPLICATING</b>	<b>114</b>	<b>141</b>	<b>105</b>	<b>100</b>	<b>0</b>
	<b>PUBLICITY &amp; LITERATURE</b>					
55005	Advertising	0	0	0	50	0
	<b>TOTAL PUBLICITY &amp; LITERATURE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>0</b>
	<b>UTILITY SERVICES</b>					
55001	Telephone	0	940	823	1,250	0
55012	Electric	25,334	23,682	20,766	27,000	0
	<b>TOTAL UTILITY SERVICES</b>	<b>25,334</b>	<b>24,622</b>	<b>21,589</b>	<b>28,250</b>	<b>0</b>
	<b>PROFESSIONAL SERVICES</b>					
55009	Contract Services	3,701	3,522	3,612	4,000	0
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>3,701</b>	<b>3,522</b>	<b>3,612</b>	<b>4,000</b>	<b>0</b>
	<b>REPAIR &amp; MAINTENANCE SERVICES</b>					
53001	Bldg Maint/Repair	14,675	11,906	4,817	20,000	0
54003	Equipment Maint	778	0	1,758	1,000	0
54004	Electronic Equipment Maint	1,812	0	0	1,500	0
54005	Vehicle Maint	423	288	47	0	0
54010	Tables & Chairs Replacement/Maint	2,830	0	0	2,000	0
55025	Equipment Rental	0	150	0	500	0
	<b>TOTAL REPAIR &amp; MAINT SERVICES</b>	<b>20,518</b>	<b>12,344</b>	<b>6,622</b>	<b>25,000</b>	<b>0</b>
	<b>TRANSPORTATION &amp; TRAINING</b>					
52003	Fuel & Oil	389	70	1,701	500	0
	<b>TOTAL TRANSP &amp; TRAINING</b>	<b>389</b>	<b>70</b>	<b>1,701</b>	<b>500</b>	<b>0</b>

CODE 10 EXPENDITURE DETAIL		2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>FIXED CHARGES</b>						
55003	Workers Comp Insurance	2,664	2,058	3,719	3,750	0
56003	Refunds	0	0	0	250	0
<b>TOTAL FIXED CHARGES</b>		<b>2,664</b>	<b>2,058</b>	<b>3,719</b>	<b>4,000</b>	<b>0</b>
<b>DEBT SERVICE</b>						
59008	Civic Center C.O.P. Principal	165,000	170,000	0	0	0
59009	Civic Center C.O.P. Interest	6,700	3,400	0	0	0
59010	C.O.P. Admin Fees	126	277	0	0	0
59020	Bond Redemption-C.O.P.	0	0	0	0	0
59021	Bond Issuance Cost	0	0	0	0	0
<b>TOTAL DEBT SERVICE</b>		<b>171,826</b>	<b>173,677</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRANTS</b>						
<b>CAPITAL OUTLAY</b>						
54002	Furniture/Fixtures	0	0	0	1,000	0
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>0</b>
<b>TOTAL CIVIC CENTER</b>		<b>308,542</b>	<b>299,308</b>	<b>127,157</b>	<b>161,500</b>	<b>0</b>

## DEPARTMENT: SENIOR SERVICES

ACCT CODE: 10909

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	33,538	34,427	34,870	35,550	32,750
Office Supplies	747	540	290	500	500
Operating Supplies	3,671	3,866	4,409	3,000	3,000
Communications & Postage	112	102	31	100	100
Publicity & Literature	47	19	32	200	200
Utility Service	10,522	9,888	10,085	10,500	10,500
Professional Services	4,157	4,174	4,747	5,000	5,000
Repairs & Maintenance	7,233	3,808	6,705	4,500	4,500
Transportation & Training	568	385	259	800	800
Fixed Charges	621	593.76	1,060	600	600
<b>TOTALS</b>	<b>61,216</b>	<b>57,802</b>	<b>62,488</b>	<b>60,750</b>	<b>57,950</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>PERSONNEL SERVICES</b>					
51001	Salaries	29,215	30,190	30,629	31,000	28,500
51006	Lagers	2,275	2,113	2,083	2,150	2,050
51007	Social Security	2,048	2,123	2,158	2,400	2,200
	<b>TOTAL PERSONNEL SERVICES</b>	<b>33,538</b>	<b>34,427</b>	<b>34,870</b>	<b>35,550</b>	<b>32,750</b>
	<b>OFFICE SUPPLIES</b>					
52001	Office Supplies	747	540	290	500	500
	<b>TOTAL OFFICE SUPPLIES</b>	<b>747</b>	<b>540</b>	<b>290</b>	<b>500</b>	<b>500</b>
	<b>OPERATING SUPPLIES</b>					
52005	Janitorial Supplies	3,532	3,737	4,247	2,500	2,500
56015	Miscellaneous Expense	139	129	162	500	500
	<b>TOTAL OPERATING SUPPLIES</b>	<b>3,671</b>	<b>3,866</b>	<b>4,409</b>	<b>3,000</b>	<b>3,000</b>
	<b>COMMUNICATIONS &amp; POSTAGE</b>					
52015	Postage	112	102	31	100	100
	<b>TOTAL COMM &amp; POSTAGE</b>	<b>112</b>	<b>102</b>	<b>31</b>	<b>100</b>	<b>100</b>
	<b>PUBLICITY &amp; LITERATURE</b>					
55005	Advertising	47	19	32	200	200
	<b>TOTAL PUBLICITY &amp; LITERATURE</b>	<b>47</b>	<b>19</b>	<b>32</b>	<b>200</b>	<b>200</b>
	<b>UTILITY SERVICES</b>					
55001	Telephone	1,223	618	1,391	1,000	1,000
55012	Electric	6,533	6,849	6,311	6,500	6,500
55014	Gas	2,766	2,422	2,383	3,000	3,000
	<b>TOTAL UTILITY SERVICES</b>	<b>10,522</b>	<b>9,888</b>	<b>10,085</b>	<b>10,500</b>	<b>10,500</b>
	<b>PROFESSIONAL SERVICES</b>					
55009	Contract Services	4,157	4,174	4,747	5,000	5,000
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>4,157</b>	<b>4,174</b>	<b>4,747</b>	<b>5,000</b>	<b>5,000</b>
	<b>REPAIR &amp; MAINTENANCE SERVICES</b>					
53001	Bldg Maint/Repair	6,271	3,789	5,874	4,000	4,000
54005	Vehicle Maint	962	19	831	500	500
	<b>TOTAL REPAIR &amp; MAINT SERVICES</b>	<b>7,233</b>	<b>3,808</b>	<b>6,705</b>	<b>4,500</b>	<b>4,500</b>
	<b>TRANSPORTATION &amp; TRAINING</b>					
52003	Fuel & Oil	568	385	203	600	600
55006	Mileage Reimbursement	0	0	56	200	200
	<b>TOTAL TRANSP &amp; TRAINING</b>	<b>568</b>	<b>385</b>	<b>259</b>	<b>800</b>	<b>800</b>
	<b>FIXED CHARGES</b>					
55003	Workers Comp Ins	621	594	1,060	600	600
	<b>TOTAL FIXED CHARGES</b>	<b>621</b>	<b>594</b>	<b>1,060</b>	<b>600</b>	<b>600</b>
	<b>TOTAL SENIOR SERVICES</b>	<b>61,216</b>	<b>57,802</b>	<b>62,488</b>	<b>60,750</b>	<b>57,950</b>

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Contract Services	0	0	0	0	15,000
Engineering Services	0	0	225,000	0	200,000
Miscellaneous Expenses	0	0	0	0	10,000
Capital Improvements	0	0	0	0	3,228,000
COP Principal	0	0	0	0	0
COP Interest	0	0	0	0	61,623
COP Admin Fees	0	0	0	0	1,000
Bond Issuance Cost	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>225,000</b>	<b>0</b>	<b>3,515,623</b>

**WATER**

**FUND**

# REVENUE AND EXPENDITURE SUMMARY

<b>WATER FUND</b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 PROJECTED</b>	<b>2016 BUDGET</b>	<b>2017 BUDGET</b>
<b>REVENUES</b>					
Licenses & Permits	6,867	12,400	20,000	12,000	22,000
Charges of Services	1,461,326	1,409,976	1,521,544	1,546,500	1,602,460
Miscellaneous Income	3,323	7,147	300	5,000	5,000
Investment Income	2,039	1,516	1,603	2,000	2,000
Bond Proceeds	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>1,473,555</b>	<b>1,431,039</b>	<b>1,543,447</b>	<b>1,565,500</b>	<b>1,631,460</b>
<b>EXPENDITURES</b>					
Personnel Services	437,982	452,459	441,412	451,000	465,500
Operations and Maintenance	675,303	617,063	662,896	813,800	780,800
Capital Outlay	1,594,325	464,508	356,429	304,750	42,667
Debt Service	211,849	213,282	398,795	399,278	401,575
<b>TOTAL EXPENDITURES</b>	<b>2,919,459</b>	<b>1,747,312</b>	<b>1,859,532</b>	<b>1,968,828</b>	<b>1,690,542</b>
<b>REVENUES over (under) Expenditures</b>	<b>-1,445,904</b>	<b>-316,273</b>	<b>-316,085</b>	<b>-403,328</b>	<b>-59,082</b>
<b>Fund Balance at beginning of year</b>	<b>3,342,558</b>	<b>1,896,654</b>	<b>1,580,380</b>	<b>1,580,380</b>	<b>1,249,785</b>
<b>FUND BALANCE - ENDING</b>	<b>1,896,654</b>	<b>1,580,381</b>	<b>1,264,295</b>	<b>1,177,052</b>	<b>1,190,703</b>

WATER FUND REVENUES					
	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>LICENSES &amp; PERMITS:</b>					
Public Works Fees	0	0	0	1,000	1,000
Local Facility Fee	0	0	0	1,000	1,000
Water Taps	6,867	12,400	20,000	10,000	20,000
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>6,867</b>	<b>12,400</b>	<b>20,000</b>	<b>12,000</b>	<b>22,000</b>
<b>CHARGES FOR SERVICES:</b>					
Water Sales (Metered)	1,363,061	1,320,596	1,434,510	1,449,000	1,506,960
Water Sales (Bulk)	10,406	9,348	9,015	12,000	10,000
Penalties	52,637	47,247	45,289	50,000	50,000
Sales Tax	25,018	23,026	22,836	25,000	25,000
Water District Buy Out	466	0	0	500	500
Primacy Fee	9,737	9,759	9,894	10,000	10,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,461,326</b>	<b>1,409,976</b>	<b>1,521,544</b>	<b>1,546,500</b>	<b>1,602,460</b>
<b>MISCELLANEOUS REVENUE:</b>					
Misc Income	3,322	7,147	300	5,000	5,000
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>3,322</b>	<b>7,147</b>	<b>300</b>	<b>5,000</b>	<b>5,000</b>
<b>INVESTMENT INCOME</b>	2,039	1,516	1,603	2,000	2,000
<b>TOTAL INVESTMENT INCOME</b>	<b>2,039</b>	<b>1,516</b>	<b>1,603</b>	<b>2,000</b>	<b>2,000</b>
<b>INTERGOVERNMENTAL REVENUE</b>					
Bond Proceeds	0	0	0	0	0
<b>TOTAL INTERGOVERNMENTAL REV</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL WATER FUND REVENUE</b>	<b>1,473,555</b>	<b>1,431,039</b>	<b>1,543,447</b>	<b>1,565,500</b>	<b>1,631,460</b>



# DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: WATER

ACCT CODE 20309

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	437,982	452,459	441,412	451,000	465,500
Office Supplies	1,326	2,439	1,722	2,000	2,000
Operating Supplies	11,208	9,606	8,030	10,200	11,500
Communications & Postage	8,410	8,899	9,873	10,000	12,000
Printing & Duplicating	749	1,597	937	2,000	2,000
Publicity & Literature	723	1,125	261	3,000	3,000
Utility Service	42,261	21,532	20,243	25,900	23,100
Wholesale Water	379,763	351,292	405,000	430,000	430,000
Professional Services	52,076	65,641	43,479	78,300	48,300
Repairs & Maintenance	13,564	14,251	15,935	97,900	95,400
Transportation & Training	15,678	9,693	7,572	15,000	15,000
Materials	86,892	77,520	79,128	69,500	67,500
Fixed Charges	62,653	53,468	70,716	70,000	71,000
Debt Service	211,849	213,282	398,795	399,278	401,575
Grants	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Capital Outlay	1,594,325	464,508	356,429	304,750	42,667
<b>TOTALS</b>	<b>2,919,459</b>	<b>1,747,312</b>	<b>1,859,532</b>	<b>1,968,828</b>	<b>1,690,542</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>PERSONNEL SERVICES</b>						
51001	Salaries	293,173	305,636	300,023	300,000	313,000
51004	Overtime	7,886	4,125	5,607	8,000	8,000
51005	Clothing Allowance	853	853	1,603	1,500	1,500
51006	Lagers	22,010	20,794	19,996	20,500	22,000
51007	Social Security	22,448	23,019	22,829	23,000	24,000
51008	Health Insurance	91,612	98,033	91,354	98,000	97,000
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>		<b>437,982</b>	<b>452,459</b>	<b>441,412</b>	<b>451,000</b>	<b>465,500</b>
<b>OFFICE SUPPLIES</b>						
52001	Office Supplies	1,325	2,439	1,722	2,000	2,000
<b>TOTAL OFFICE SUPPLIES</b>		<b>1,325</b>	<b>2,439</b>	<b>1,722</b>	<b>2,000</b>	<b>2,000</b>
<b>OPERATING SUPPLIES</b>						
52002	Uniforms	181	328	31	1,000	1,000
52004	Minor Apparatus	9,104	6,336	4,703	7,600	7,500
52005	Janitorial Supplies	20	8	0	100	0
52012	Special Apparel - Safety Equipment	476	268	680	1,000	1,000
56015	Miscellaneous Expense	1,428	2,666	2,616	500	2,000
<b>TOTAL OPERATING SUPPLIES</b>		<b>11,208</b>	<b>9,606</b>	<b>8,030</b>	<b>10,200</b>	<b>11,500</b>
<b>COMMUNICATIONS &amp; POSTAGE</b>						
55033	Mobile Communications	2,546	1,965	2,237	3,500	3,500
52015	Postage	5,425	5,537	5,455	5,500	5,500
55036	Internet Service	438	1,243	1,598	500	2,000
55040	IT Services/Equip	0	155	583	500	1,000
<b>TOTAL COMM &amp; POSTAGE</b>		<b>8,410</b>	<b>8,899</b>	<b>9,873</b>	<b>10,000</b>	<b>12,000</b>
<b>PRINTING &amp; DUPLICATING</b>						
55011	Printing	749	1,597	937	2,000	2,000
<b>TOTAL PRINTING &amp; DUPLICATING</b>		<b>749</b>	<b>1,597</b>	<b>937</b>	<b>2,000</b>	<b>2,000</b>
<b>PUBLICITY &amp; LITERATURE</b>						
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	723	1,125	261	1,500	1,500
55070	Unemployment	0	0	0	1,500	1,500
<b>TOTAL PUBLICITY &amp; LITERATURE</b>		<b>723</b>	<b>1,125</b>	<b>261</b>	<b>3,000</b>	<b>3,000</b>
<b>UTILITY SERVICES</b>						
55001	Telephone	4,121	2,556	2,381	4,100	4,100
55012	Electric	28,293	14,231	15,856	15,300	16,000
55014	Gas Service	2,234	1,968	2,006	3,000	3,000
55031	Propane	7,614	2,777	0	3,500	0
55032	Wholesale Water	379,763	351,292	405,000	430,000	430,000
<b>TOTAL UTILITY SERVICES</b>		<b>422,024</b>	<b>372,825</b>	<b>425,243</b>	<b>455,900</b>	<b>453,100</b>
<b>PROFESSIONAL SERVICES</b>						
55004	Audit	2,755	2,755	3,300	3,300	3,300
55009	Contract Services	29,056	28,074	25,029	30,000	30,000
55010	Engineering Services	19,786	34,482	15,000	35,000	10,000
55015	Legal Services	480	330	150	10,000	5,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>52,076</b>	<b>65,641</b>	<b>43,479</b>	<b>78,300</b>	<b>48,300</b>
<b>REPAIR &amp; MAINTENANCE SERVICES</b>						
53001	Bldg Maint/Repair	2,181	7,210	1,158	20,000	20,000
53006	Tower Maintenance	950	950	0	55,000	55,000
54003	Equipment Maintenance	4,843	2,102	1,825	5,100	5,100
54004	Electronic Equipment Maint	500	0	0	1,200	1,200
54005	Vehicle Maint	4,224	3,271	3,045	10,000	7,500
54015	Pump & Motor Maintenance	21	0	8,990	5,000	5,000
55002	Office Equipment Lease	712	648	629	600	600
55025	Equipment Rental	132	70	288	1,000	1,000
<b>TOTAL REPAIR &amp; MAINT SERVICES</b>		<b>13,564</b>	<b>14,251</b>	<b>15,935</b>	<b>97,900</b>	<b>95,400</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>TRANSPORTATION &amp; TRAINING</b>						
55013	Dues & Conferences	3,117	2,902	2,602	5,000	5,000
55006	Mileage Reimbursement	6	0	0	0	0
52003	Fuel & Oil	12,555	6,792	4,970	10,000	10,000
<b>TOTAL TRANSP &amp; TRAINING</b>		<b>15,678</b>	<b>9,693</b>	<b>7,572</b>	<b>15,000</b>	<b>15,000</b>
<b>MATERIALS</b>						
52007	Chemicals	0	0	0	1,000	1,000
52018	Other Construction Materials	4,140	1,414	2,710	5,000	5,000
52020	Rock/Gravel	2,395	1,162	5,044	2,000	5,000
52021	Meters & Fittings	71,762	65,840	50,000	50,000	40,000
52022	Electronic Equipment	15	1,090	0	1,500	1,500
52023	Water Mains & Fittings	8,581	8,014	21,374	10,000	15,000
<b>TOTAL MATERIALS</b>		<b>86,892</b>	<b>77,520</b>	<b>79,128</b>	<b>69,500</b>	<b>67,500</b>
<b>FIXED CHARGES</b>						
55003	Property, Liability, Workers Comp Ins.	27,510	28,560	29,833	29,000	30,000
56002	Sales Tax	25,159	24,908	24,803	26,000	26,000
56003	Refunds	0	0	0	500	500
56004	Primacy Fee	9,345	0	16,080	9,500	9,500
56016	Damage/Claims	639	0	0	5,000	5,000
<b>TOTAL FIXED CHARGES</b>		<b>62,653</b>	<b>53,468</b>	<b>70,716</b>	<b>70,000</b>	<b>71,000</b>
<b>DEBT SERVICE</b>						
58001	Lease Purchase Principal	9,557	10170	10,357	10,000	12,640
58002	Lease Purchase Interest	2,866	2047	1,860	2,700	1,784
59001	COP Principal	0	0	188,880	188,880	193,880
59003	COP Interest	198,523	198,523	196,398	196,398	191,971
59004	Administration Fees	904	2,542	1,300	1,300	1,300
59020	Bond Issuance Cost	0	0	0	0	0
59021	Bond Discount	0	0	0	0	0
<b>TOTAL DEBT SERVICE</b>		<b>211,849</b>	<b>213,282</b>	<b>398,795</b>	<b>399,278</b>	<b>401,575</b>
<b>GRANTS</b>						
<b>CAPITAL OUTLAY</b>						
54002	Furniture/Fixtures	280	80	0	1,000	25,000
57001	Capital Improvements	1,563,622	455,379	350,000	300,000	0
57002	Capital Assets	30,423	9,048	6,429	3,750	17,667
<b>TOTAL CAPITAL OUTLAY</b>		<b>1,594,325</b>	<b>464,508</b>	<b>356,429</b>	<b>304,750</b>	<b>42,667</b>
<b>TOTAL WATER EXPENSE</b>		<b>2,919,459</b>	<b>1,747,312</b>	<b>1,859,532</b>	<b>1,968,828</b>	<b>1,690,542</b>



# City of Oak Grove

Fiscal Year 2017 Annual Budget

CAPITAL OUTLAY REQUEST - WATER			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
3/4 Ton Truck	1	\$10,000	\$10,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Skid Steer (Lease Payment)	1	\$5,000	\$5,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Furniture and Fixtures	1	\$25,000	\$25,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$42,667

**SEWER**

**FUND**

# REVENUE AND EXPENDITURE SUMMARY

SEWER FUND	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>REVENUES</b>					
Licenses & Permits	372	800	0	7,000	7,000
Charges for Services	1,214,215	1,187,754	1,296,944	1,310,200	1,379,212
Miscellaneous	25,675	77,555	30,088	30,000	30,000
Investment Income	125,015	115,573	105,094	105,000	94,300
Bond Proceeds	0	0	0	1,100,000	0
<b>TOTAL REVENUES</b>	<b>1,365,277</b>	<b>1,381,682</b>	<b>1,432,126</b>	<b>2,552,200</b>	<b>1,510,512</b>
<b>EXPENDITURES</b>					
Personnel Services	465,210	454,389	366,384	395,500	396,000
Operations and Maintenance	324,386	326,217	289,393	504,700	364,200
Capital Outlay	286,366	553,078	0	761,000	137,667
Debt Service	554,154	105,822	592,402	593,660	583,959
<b>TOTAL EXPENDITURES</b>	<b>1,630,116</b>	<b>1,439,506</b>	<b>1,248,179</b>	<b>2,254,860</b>	<b>1,481,826</b>
<b>REVENUES over (under) Expenditures</b>	<b>-264,839</b>	<b>-57,824</b>	<b>183,947</b>	<b>297,340</b>	<b>28,686</b>
<b>Fund Balance at beginning of year</b>	<b>920,004</b>	<b>655,164</b>	<b>597,340</b>	<b>597,340</b>	<b>781,287</b>
<b>FUND BALANCE - ENDING</b>	<b>655,165</b>	<b>597,340</b>	<b>781,287</b>	<b>894,680</b>	<b>809,973</b>
<b>RESTRICTED FUNDS (SRF BOND RESERVE)</b>					<b>450,000</b>
<b>AVAILABLE FUND BALANCE</b>					<b>359,973</b>

SEWER FUND REVENUES					
	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>LICENSES &amp; PERMITS:</b>					
Public Works Fees	372	0	0	1,000	1,000
Sewer Taps	0	800	0	1,000	1,000
Sewer Availability Fee	0	0	0	4,000	4,000
Local Facility Fee	0	0	0	1,000	1,000
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>372</b>	<b>800</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>
<b>CHARGES FOR SERVICES:</b>					
Sewer Fees	1,053,755	1,030,092	1,138,698	1,150,200	1,219,212
I & I	131,605	131,855	132,000	130,000	130,000
Penalties	28,855	25,807	26,246	30,000	30,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,214,215</b>	<b>1,187,754</b>	<b>1,296,944</b>	<b>1,310,200</b>	<b>1,379,212</b>
<b>MISCELLANEOUS REVENUE:</b>					
Misc Income	25,675	77,555	30,088	30,000	30,000
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>25,675</b>	<b>77,555</b>	<b>30,088</b>	<b>30,000</b>	<b>30,000</b>
<b>INVESTMENT INCOME</b>	125,015	115,573	105,094	105,000	94,300
<b>TOTAL INVESTMENT INCOME</b>	<b>125,015</b>	<b>115,573</b>	<b>105,094</b>	<b>105,000</b>	<b>94,300</b>
<b>INTERGOVERNMENTAL REVENUE</b>					
Bond Proceeds	0	0	0	1,100,000	0
<b>TOTAL INTERGOVERNMENTAL REV</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,100,000</b>	<b>0</b>
<b>TOTAL SEWER FUND REVENUE</b>	<b>1,365,277</b>	<b>1,381,682</b>	<b>1,432,126</b>	<b>2,552,200</b>	<b>1,510,512</b>

# DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: SEWER

ACCT CODE: 25303

OBJECT OF EXPENDITURE	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
Personnel Services	465,210	454,389	366,384	395,500	396,000
Office Supplies	1,325	2,437	1,713	2,000	2,000
Operating Supplies	25,882	17,597	12,486	20,600	21,600
Communications & Postage	8,119	8,375	7,743	8,500	9,000
Printing & Duplicating	719	1,597	881	1,500	1,500
Publicity & Literature	1,119	533	261	2,000	2,000
Utility Service	100,565	84,080	83,867	90,000	87,000
Professional Services	31,398	93,091	54,158	215,000	81,000
Repairs & Maintenance	75,804	50,714	63,277	75,000	75,000
Transportation & Training	18,363	11,048	8,320	16,600	13,600
Materials	5,364	2,758	3,106	9,000	10,000
Fixed Charges	55,728	53,986	53,581	64,500	61,500
Debt Service	554,154	553,078	592,402	593,660	583,959
Capital Outlay	286,366	105,822	0	761,000	137,667
<b>TOTALS</b>	<b>1,630,116</b>	<b>1,439,506</b>	<b>1,248,179</b>	<b>2,254,860</b>	<b>1,481,826</b>



CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>PERSONNEL SERVICES</b>					
51001	Salaries	321,106	317,620	267,764	280,000	280,000
51004	Overtime	9,272	8,398	0	10,000	10,000
51005	Clothing Allowance	1,320	1,045	1,367	1,500	1,500
51006	Lagers	23,328	22,134	17,848	18,000	20,000
51007	Social Security	24,700	24,372	20,226	21,000	21,500
51008	Health Insurance	85,700	80,819	59,179	65,000	63,000
51009	Tuition Reimbursement	-215	0	0	0	0
51010	Insurance Refund					
	<b>TOTAL PERSONNEL SERVICES</b>	<b>465,210</b>	<b>454,389</b>	<b>366,384</b>	<b>395,500</b>	<b>396,000</b>
	<b>OFFICE SUPPLIES</b>					
52001	Office Supplies	1,325	2,437	1,713	2,000	2,000
	<b>TOTAL OFFICE SUPPLIES</b>	<b>1,325</b>	<b>2,437</b>	<b>1,713</b>	<b>2,000</b>	<b>2,000</b>
	<b>OPERATING SUPPLIES</b>					
52002	Uniforms	181	388	31	1,500	1,500
52004	Minor Apparatus	17,653	8,998	4,390	12,500	12,500
52005	Janitorial Supplies	20	8	0	100	100
52012	Special Apparel-Safety	-203	668	680	500	500
52022	Electronic Equipment	15	1,354	0	2,500	2,500
52016	Lab Equipment & Supplies	6,635	3,345	5,799	3,000	3,000
56015	Miscellaneous Expense	1,581	2,836	1,586	500	1,500
	<b>TOTAL OPERATING SUPPLIES</b>	<b>25,882</b>	<b>17,597</b>	<b>12,486</b>	<b>20,600</b>	<b>21,600</b>
	<b>COMMUNICATIONS &amp; POSTAGE</b>					
55033	Mobile Communications	1,862	1,441	1,705	3,000	3,000
52015	Postage	5,819	5,537	5,455	5,000	5,000
55036	Internet Service	438	1,243	0	0	0
55040	IT Services/Equip	0	155	583	500	1,000
	<b>TOTAL COMM &amp; POSTAGE</b>	<b>8,119</b>	<b>8,375</b>	<b>7,743</b>	<b>8,500</b>	<b>9,000</b>
	<b>PRINTING &amp; DUPLICATING</b>					
55011	Printing	719	1,597	881	1,500	1,500
	<b>TOTAL PRINTING &amp; DUPLICATING</b>	<b>719</b>	<b>1,597</b>	<b>881</b>	<b>1,500</b>	<b>1,500</b>
	<b>PUBLICITY &amp; LITERATURE</b>					
55005	Advertising	1,119	533	261	500	500
55070	Unemployment	0	0	0	1,500	1,500
	<b>TOTAL PUBLICITY &amp; LITERATURE</b>	<b>1,119</b>	<b>533</b>	<b>261</b>	<b>2,000</b>	<b>2,000</b>
	<b>UTILITY SERVICES</b>					
55001	Telephone	5,145	3,712	3,477	5,000	4,000
55012	Electric	83,041	77,953	78,141	80,000	80,000
55014	Gas Service	2,234	1,968	2,006	2,500	2,500
55030	Water	393	239	243	500	500
55031	Propane	9,752	208	0	2,000	0
	<b>TOTAL UTILITY SERVICES</b>	<b>100,565</b>	<b>84,080</b>	<b>83,867</b>	<b>90,000</b>	<b>87,000</b>
	<b>PROFESSIONAL SERVICES</b>					
55004	Audit	2,755	2,755	2,810	3,000	3,000
55009	Contract Services	24,709	27,746	26,297	25,000	26,000
55010	Engineering Services	3,544	62,500	25,000	185,000	50,000
55015	Legal Services	390	90	51	2,000	2,000
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>31,398</b>	<b>93,091</b>	<b>54,158</b>	<b>215,000</b>	<b>81,000</b>
	<b>REPAIR &amp; MAINTENANCE SERVICES</b>					
53001	Bldg Maint/Repair	3,259	4,094	6,350	15,000	15,000
54003	Equipment Maintenance	16,422	13,035	5,594	15,000	15,000
54004	Electronic Equipment Maint	1,436	438	0	1,000	1,000
54005	Vehicle Maint	6,496	3,969	16,704	7,500	7,500
54015	Pump & Motor Maintenance	47,116	26,699	34,000	30,000	30,000
54016	Sewer Main Maintenance	0	1,761	0	5,000	5,000
55002	Office Equipment Lease	712	648	629	1,000	1,000
55025	Equipment Rental	361	70	0	500	500
	<b>TOTAL REPAIR &amp; MAINT SERVICES</b>	<b>75,804</b>	<b>50,714</b>	<b>63,277</b>	<b>75,000</b>	<b>75,000</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>TRANSPORTATION &amp; TRAINING</b>					
55013	Dues & Conferences	1,631	1,863	1,054	3,500	3,500
55006	Mileage Reimbursement	6	0	0	100	100
52003	Fuel & Oil	16,726	9,186	7,266	13,000	10,000
	<b>TOTAL TRANSP &amp; TRAINING</b>	<b>18,363</b>	<b>11,048</b>	<b>8,320</b>	<b>16,600</b>	<b>13,600</b>
	<b>MATERIALS</b>					
52007	Chemicals	0	0	0	3,000	3,000
52020	Rock/Gravel	1,294	1,161	1,023	1,000	2,000
52024	Sewer Mains & Fittings	4,070	1,596	2,083	5,000	5,000
	<b>TOTAL MATERIALS</b>	<b>5,364</b>	<b>2,758</b>	<b>3,106</b>	<b>9,000</b>	<b>10,000</b>
	<b>FIXED CHARGES</b>					
55003	Property, Liability, Workers Comp Ins.	29,695	29,130	30,354	30,000	30,000
56006	DNR Service Fee	3,675	3,997	4,110	4,500	4,500
56016	Damage/Claims	0	0	0	5,000	5,000
59029	SRF Loan Processing Fee	22,359	20,859	19,117	25,000	22,000
	<b>TOTAL FIXED CHARGES</b>	<b>55,728</b>	<b>53,986</b>	<b>53,581</b>	<b>64,500</b>	<b>61,500</b>
	<b>DEBT SERVICE</b>					
58001	Lease Purchase Principal	9,557	9,996	10,357	10,000	12,640
58002	Lease Purchase Interest	2,455	2,221	1,860	2,700	1,784
59020	Bond Issuance Cost	0	0	0	0	0
59021	Bond Discount	0	0	0	0	0
59025	Principal - SRF	300,000	315,000	335,000	335,000	340,000
59026	Interest - SRF	202,873	186,729	170,085	170,500	154,910
59027	SRF Administration Fees	1,603	1,146	1,776	2,000	2,000
59035	Sewer COP Principal	0	0	36,120	36,120	36,120
59036	Sewer COP Interest	37,496	37,496	37,090	37,090	36,255
59037	Sewer COP Admin Fees	171	490	114	250	250
	<b>TOTAL DEBT SERVICE</b>	<b>554,154</b>	<b>553,078</b>	<b>592,402</b>	<b>593,660</b>	<b>583,959</b>
	<b>CAPITAL OUTLAY</b>					
54002	Furniture/Fixtures	0	80	0	1,000	25,000
57001	Capital Improvements	166,803	18,894	0	650,000	0
57002	Capital Assets	20,133	10,048	0	10,000	12,667
57003	I & I Improvements	99,430	76,799	0	100,000	100,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>286,366</b>	<b>105,822</b>	<b>0</b>	<b>761,000</b>	<b>137,667</b>
	<b>TOTAL SEWER</b>	<b>1,630,116</b>	<b>1,439,506</b>	<b>1,248,179</b>	<b>2,254,860</b>	<b>1,481,826</b>



# City of Oak Grove

Fiscal Year 2017 Annual Budget

CAPITAL OUTLAY REQUEST - SEWER			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
3/4 Ton Truck	1	\$10,000	\$10,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Furniture and Fixtures	1	\$25,000	\$25,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Inflow and Infiltration Improvements	1	\$100,000	\$100,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
*Cost for all listed projects equals 80% of the estimate from 2015 Wastewater Master Plan			
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$137,667

# **TRANSPORTATION**

## **FUND**

# REVENUE AND EXPENDITURE SUMMARY

<b>TRANSPORTATION FUND (Street Department)</b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 PROJECTED</b>	<b>2016 BUDGET</b>	<b>2017 BUDGET</b>
<b>REVENUES</b>					
Transportation Sales Tax	506,397	535,797	550,000	525,000	550,000
Investment Income	111	191	328	250	250
Public Works Fees	2,415	0	0	0	0
Miscellaneous Income	4,811	6,706	60	6,000	131,447
Street Sign Income	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>513,734</b>	<b>542,694</b>	<b>550,388</b>	<b>531,250</b>	<b>681,697</b>
<b>EXPENDITURES</b>					
Personnel Services	117,489	126,725	224,468	234,300	252,100
Operations and Maintenance	220,377	215,494	200,231	242,450	264,550
Capital Outlay	86,591	68,680	47,750	53,750	159,667
<b>TOTAL EXPENDITURES</b>	<b>424,457</b>	<b>410,899</b>	<b>472,449</b>	<b>530,500</b>	<b>676,317</b>
<b>REVENUES over (under) Expenditures</b>	<b>89,277</b>	<b>131,795</b>	<b>77,939</b>	<b>750</b>	<b>5,380</b>
<b>Fund Balance at beginning of year</b>	<b>181,841</b>	<b>271,118</b>	<b>402,912</b>	<b>402,912</b>	<b>480,851</b>
<b>FUND BALANCE - ENDING</b>	<b>271,118</b>	<b>402,913</b>	<b>480,851</b>	<b>403,662</b>	<b>486,231</b>

**DEPARTMENTAL EXPENDITURE SUMMARY**

**DEPARTMENT: STREET MAINTENANCE**

**ACCT CODE: 15303**

<b>OBJECT OF EXPENDITURE</b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 PROJECTED</b>	<b>2016 BUDGET</b>	<b>2017 BUDGET</b>
Personnel Services	117,489	126,725	224,468	234,300	252,100
Office Supplies	5	132	0	1,000	1,000
Operating Supplies	5,362	4,870	1,930	8,400	6,000
Communications & Postage	1,867	1,441	2,216	3,100	3,100
Printing & Duplicating	114	166	105	200	200
Publicity & Literature	0	0	0	250	250
Utility Service	110,501	108,271	106,646	107,500	109,000
Professional Services	4,507	5,195	9,619	10,500	30,500
Repairs & Maintenance	19,328	16,259	12,705	25,000	27,500
Transportation & Training	9,546	5,482	3,630	9,500	8,500
Materials	29,389	37,643	25,346	37,500	39,000
Fixed Charges	39,758	36,035	38,034	39,500	39,500
Grants	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Capital Outlay	86,591	68,680	47,750	53,750	159,667
<b>TOTALS</b>	<b>424,457</b>	<b>410,899</b>	<b>472,449</b>	<b>530,500</b>	<b>676,317</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>PERSONNEL SERVICES</b>						
51001	Salaries	85,138	89,646	146,546	154,000	166,500
51004	Overtime	1,132	702	6,624	5,000	5,000
51005	Clothing Allowance	578	578	1,744	800	1,000
51006	Lagers	5,755	6,014	9,957	10,500	11,600
51007	Social Security	6,535	6,730	11,260	12,000	13,000
51008	Health Insurance	18,351	23,056	48,337	52,000	55,000
51009	Tuition Reimbursement	0	0	0	0	0
51010	Insurance Refund	0	0	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>		<b>117,489</b>	<b>126,725</b>	<b>224,468</b>	<b>234,300</b>	<b>252,100</b>
<b>OFFICE SUPPLIES</b>						
52001	Office Supplies	5	132	0	1,000	1,000
<b>TOTAL OFFICE SUPPLIES</b>		<b>5</b>	<b>132</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
<b>OPERATING SUPPLIES</b>						
52002	Uniforms	181	277	31	400	400
52004	Minor Apparatus - Tools	5,339	4,369	1,359	7,500	5,000
52005	Janitorial Supplies	20	0	0	0	0
52012	Special Apparel - Safety Equipment	-203	213	440	500	500
56015	Miscellaneous Expense	25	11	100	0	100
<b>TOTAL OPERATING SUPPLIES</b>		<b>5,362</b>	<b>4,870</b>	<b>1,930</b>	<b>8,400</b>	<b>6,000</b>
<b>COMMUNICATIONS &amp; POSTAGE</b>						
55033	Mobile Communications	1,862	1,441	1,705	2,500	2,500
52015	Postage	5	0	0	100	100
55040	IT Services/Equip	0	0	511	500	500
<b>TOTAL COMM &amp; POSTAGE</b>		<b>1,867</b>	<b>1,441</b>	<b>2,216</b>	<b>3,100</b>	<b>3,100</b>
<b>PRINTING &amp; DUPLICATING</b>						
55011	Printing	114	166	105	200	200
<b>TOTAL PRINTING &amp; DUPLICATING</b>		<b>114</b>	<b>166</b>	<b>105</b>	<b>200</b>	<b>200</b>
<b>PUBLICITY &amp; LITERATURE</b>						
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	0	0	0	250	250
55070	Unemployment	0	0	0	0	0
<b>TOTAL PUBLICITY &amp; LITERATURE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>250</b>
<b>UTILITY SERVICES</b>						
55001	Telephone	328	258	207	1,500	1,500
55012	Electric	102,110	105,154	104,226	102,500	104,000
55031	Propane	8,063	2,860	2,213	3,500	3,500
<b>TOTAL UTILITY SERVICES</b>		<b>110,501</b>	<b>108,271</b>	<b>106,646</b>	<b>107,500</b>	<b>109,000</b>
<b>PROFESSIONAL SERVICES</b>						
55004	Audit	2,755	2,755	4,817	3,000	3,000
55009	Contract Services	1,529	2,440	1,410	2,500	2,500
55010	Engineering Services	223	0	3,392	5,000	25,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>4,507</b>	<b>5,195</b>	<b>9,619</b>	<b>10,500</b>	<b>30,500</b>
<b>REPAIR &amp; MAINTENANCE SERVICES</b>						
53001	Bldg Maint/Repair	1,866	717	94	3,000	3,000
53009	Right of Way Maintenance	6,012	3,852	7,366	7,500	10,000
53010	Street Sign Maintenance	562	329	1,350	2,000	2,000
54003	Equipment Maintenance	7,526	7,497	2,522	5,000	5,000
54004	Electronic Equipment Maintenance	0	0	0	0	0
54005	Vehicle Maint	2,927	2,762	1,116	5,000	5,000
55002	Office Equipment Lease	0	0	0	0	0
55025	Equipment Rental	436	1,102	257	2,500	2,500
<b>TOTAL REPAIR &amp; MAINT SERVICES</b>		<b>19,328</b>	<b>16,259</b>	<b>12,705</b>	<b>25,000</b>	<b>27,500</b>

CODE 10	EXPENDITURE DETAIL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
	<b>TRANSPORTATION &amp; TRAINING</b>					
55013	Dues & Conferences	81	190.67	15	1,000	1,000
52003	Fuel & Oil	9,466	5,291	3,615	8,500	7,500
	<b>TOTAL TRANSP &amp; TRAINING</b>	<b>9,546</b>	<b>5,482</b>	<b>3,630</b>	<b>9,500</b>	<b>8,500</b>
	<b>MATERIALS</b>					
52007	Chemicals	0	0	0	1,000	1,000
52014	Paint/Striping	0	0	0	3,000	3,000
52018	Other Construction Materials	0	0	0	0	0
52019	Salt/Sand	20,372	17,579	18,315	15,000	15,000
52020	Rock/Gravel	934	2,203	939	1,000	2,500
52026	Asphalt Products	8,083	17,862	6,092	17,500	17,500
	<b>TOTAL MATERIALS</b>	<b>29,389</b>	<b>37,643</b>	<b>25,346</b>	<b>37,500</b>	<b>39,000</b>
	<b>FIXED CHARGES</b>					
55003	Property, Liability, Workers Comp Ins.	39,235	36,035	38,034	38,000	38,000
56016	Damage/Claims	523	0	0	1,500	1,500
	<b>TOTAL FIXED CHARGES</b>	<b>39,758</b>	<b>36,035</b>	<b>38,034</b>	<b>39,500</b>	<b>39,500</b>
	<b>GRANTS</b>					
	<b>CAPITAL OUTLAY</b>					
57001	Capital Improvements	67,466	52,831	44,000	50,000	125,000
57002	Capital Assets	19,125	15,848	3,750	3,750	34,667
	<b>TOTAL CAPITAL OUTLAY</b>	<b>86,591</b>	<b>68,680</b>	<b>47,750</b>	<b>53,750</b>	<b>159,667</b>
	<b>TOTAL STREET MAINTENANCE</b>	<b>424,457</b>	<b>410,899</b>	<b>472,449</b>	<b>530,500</b>	<b>676,317</b>





# City of Oak Grove

Fiscal Year 2017 Annual Budget

CAPITAL OUTLAY REQUEST - TRANSPORTATION			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Salem/4th Street Improvements	1	\$125,000	\$125,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Skid Steer (Lease Payment)	1	\$5,000	\$5,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
3/4 Ton Truck	1	\$10,000	\$10,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Used Asphalt Roller	1	\$10,000	\$10,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Snow Plow	1	\$7,000	\$7,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Mower (Lease Payment)	1	\$2,667	\$2,667
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$159,667

**CAPITAL IMPROVEMENT  
FUND**

# REVENUE AND EXPENDITURE SUMMARY

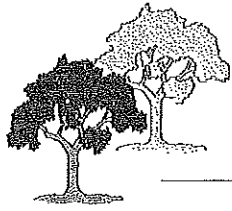
<b><u>CAPITAL IMPROVEMENT</u></b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 PROJECTED</b>	<b>2016 BUDGET</b>	<b>2017 BUDGET</b>
<b>REVENUES</b>					
Capital Improvement Sales Tax	253,086	267,893	275,000	262,500	275,000
Investment Income	297	372	432	500	500
Miscellaneous Income	30,000	0	0	500	500
C.U.R.S.	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>283,383</b>	<b>268,265</b>	<b>275,432</b>	<b>263,500</b>	<b>276,000</b>
<b>EXPENDITURES</b>					
Professional Services	2,850	45,083	25,930	20,000	0
Capital Outlay	207,087	203,328	193,501	228,500	275,000
<b>TOTAL EXPENDITURES</b>	<b>209,937</b>	<b>248,411</b>	<b>219,431</b>	<b>248,500</b>	<b>275,000</b>
<b>Excess (deficiency) over expenditures</b>	<b>73,445</b>	<b>19,854</b>	<b>56,001</b>	<b>15,000</b>	<b>1,000</b>
<b>Fund Balance at beginning of year</b>	<b>554,645</b>	<b>628,090</b>	<b>647,944</b>	<b>647,944</b>	<b>703,945</b>
<b>FUND BALANCE - ENDING</b>	<b>628,090</b>	<b>647,944</b>	<b>703,945</b>	<b>662,944</b>	<b>704,945</b>



# City of Oak Grove

Fiscal Year 2017 Annual Budget

<i>CAPITAL OUTLAY REQUEST - CAPITAL IMPROVEMENT</i>			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Parks Mowers (Lease Payment)	1	\$16,000	\$16,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Frick Park Playground Equipment	1	\$40,000	\$40,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Patrol Car and Equipment	1	\$42,000	\$42,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
SRO Vehicle E-Ticketing Equipment	1	\$7,000	\$7,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Road Overlay	1	\$50,000	\$50,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Facilities Project	1	\$120,000	\$120,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
<i>PERSONNEL REQUEST</i>			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$275,000



CITY OF  
**Oak Grove**

1300 S. Broadway • Oak Grove, Missouri 64075 • (816) 690-3773 • Fax (816) 690-8478

**MEMORANDUM**

To: Steven Craig, City Administrator, Oak Grove, MO.

From: Bryon Price, Chief of Police, Oak Grove, MO.

Subject: 2017 Capital Improvement Fund Projections

Date: 09/30/2016

Mr. Craig,

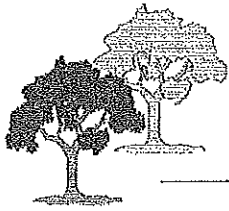
Listed below are capital expenditure projections for the Fiscal Year of 2017.

1. In the endeavor to progressively update the aging cars in the Police Department's fleet, I recommend the purchase of one new vehicle from the Capital Improvement Fund for Fiscal Year 2017. The objective for this vehicle is to purchase a police package unit which is suitable for patrol use. The current fleet has one vehicle needing replaced from patrol duty, but can be issued to City Hall to replace an aging 2004 Chevrolet Impala which is unworthy of lengthy trips. The estimate for the new vehicle is based on the amount spent on the vehicle purchased this year. When funding is approved, then the type of vehicle will be determined and the best purchase price will be sought prior to submitting to the Board of Alderman for approval. With the purchase of one new police vehicle it will be necessary to outfit it with the needed emergency equipment such as lights, sirens, and radios. As was done in the past, all re-usable equipment currently on the car being phased out will be used on the replacement vehicle if possible before purchasing the remaining pieces. This dollar amount is based on the cost of items ordered this year and projected price increases.
2. Police department evidence rooms and property handling processes are one of the leading reasons police personnel and departments find themselves in trouble with federal authorities. Lack of audit controls, poor evidence management and internal theft create potential liability risks for any city and solid evidence handling processes are paramount to properly managing recovered evidence and property. The Oak Grove Police Department has adequate processes and policies but the purchase of a property management software/hardware would be a major step in further enhancing the integrity of evidence recovery and protecting the police department and the City of Oak Grove. Additionally, an integrated software system would help streamline the recovering and releasing property process to save employee time.

3. In 2016 seven patrol vehicles were upgraded with in-car E-ticketing systems which now allow personnel to streamline routine procedures including issuing tickets, conducting criminal records checks or write reports in the field. When this transition was done the vehicle assigned to the DARE/School Resource Officer (SRO) was not equipped and this purchase would accomplish the upgrade. The DARE/SRO is required to conduct all of the functions of the patrol officer and deal with issues concerning the Oak Grove School District.
4. In October 2016 the Police Department received an award under the Department of Justice's (DOJ) 2016 Bulletproof Vest Partnership solicitation up to the amount of \$7,115.00. This amount is to cover up to 50% of the cost to update 19 bulletproof vest which expire soon, therefore remaining amount is being requested with the anticipation that there may price unpredicted costs such as shipping.



Chief Bryon Price



CITY OF  
*Oak Grove*

1300 S. Broadway • Oak Grove, Missouri 64075 • (816) 690-3773 • Fax (816) 690-8478

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## Memorandum

To: Board of Alderman  
From: Scott Matson, Director of Parks & Recreation  
Date: 5/11/2016  
Re: Equipment Lease Purchase

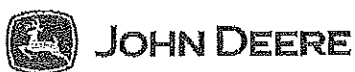
Board of Alderman:

I am recommending the Board of Alderman approve the contract bid (Contract Number NJPA-DAC) from Lawn & Leisure for \$64,745.72 for three 997 zero turn mowers and a pto driven overseeder. The annual amount of the lease payment agreement is \$23,478.74 with the first payment due at the end of the first year (2017). At the end of the lease, the equipment will be owned by the City of Oak Grove.

Public Works department will use one of the mowers and the overseeder as needed for their mowing needs as well. Therefore, 1/3 of the expense will be funded by the public works department. The additional mowers will allow us to maintain Bent Oak Park and still continue the level of care with our existing parks. I am also recommending the Board of Alderman authorize staff to complete stated transaction.

Thank you,

Scott Matson  
Director of Parks & Recreation  
City of Oak Grove

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Lawn & Leisure Blue Springs  
2230 South Highway 7  
Blue Springs, MO 64014  
816-224-2100  
sales@lawnandleisure.com

**Quote Summary****Prepared For:**

City Of Oak Grove  
1300 S Broadway  
Oak Grove, MO 64075  
Business: 816-690-3773  
SMATSON@CITYOFOAKGROVE.COM

**Delivering Dealer:**

Lawn & Leisure Blue Springs  
Mike Mansell  
2230 South Highway 7  
Blue Springs, MO 64014  
Phone: 816-224-2100  
mansellm@lawnandleisure.com

\* 3 Year Municipal Lease @ 4.25% with Annual Arrears = \$23,478.74 ✕ **Quote ID:** 13225711  
**Created On:** 26 April 2016  
4 Year Municipal Lease @ 4.25% with Annual Arrears = \$17,977.30 **Last Modified On:** 26 April 2016  
**Expiration Date:** 26 May 2016

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z997R DIESEL W 72" 7-GAUGE SIDE DISCHARGE DECK Contract: NJPA 070313-DAC Price Effective Date: April 26, 2016	\$ 24,431.46	\$ 18,565.40 X	3 =	\$ 55,696.20
Frontier TR2068 PTO DRIVEN OVERSEEDER Contract: NJPA 070313-DAC Price Effective Date: April 26, 2016	\$ 11,036.00	\$ 9,049.52 X	1 =	\$ 9,049.52
<b>Equipment Total</b>				<b>\$ 64,745.72</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 64,745.72
Trade In	
SubTotal	\$ 64,745.72
Total	\$ 64,745.72
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 64,745.72

Salesperson : X \_\_\_\_\_

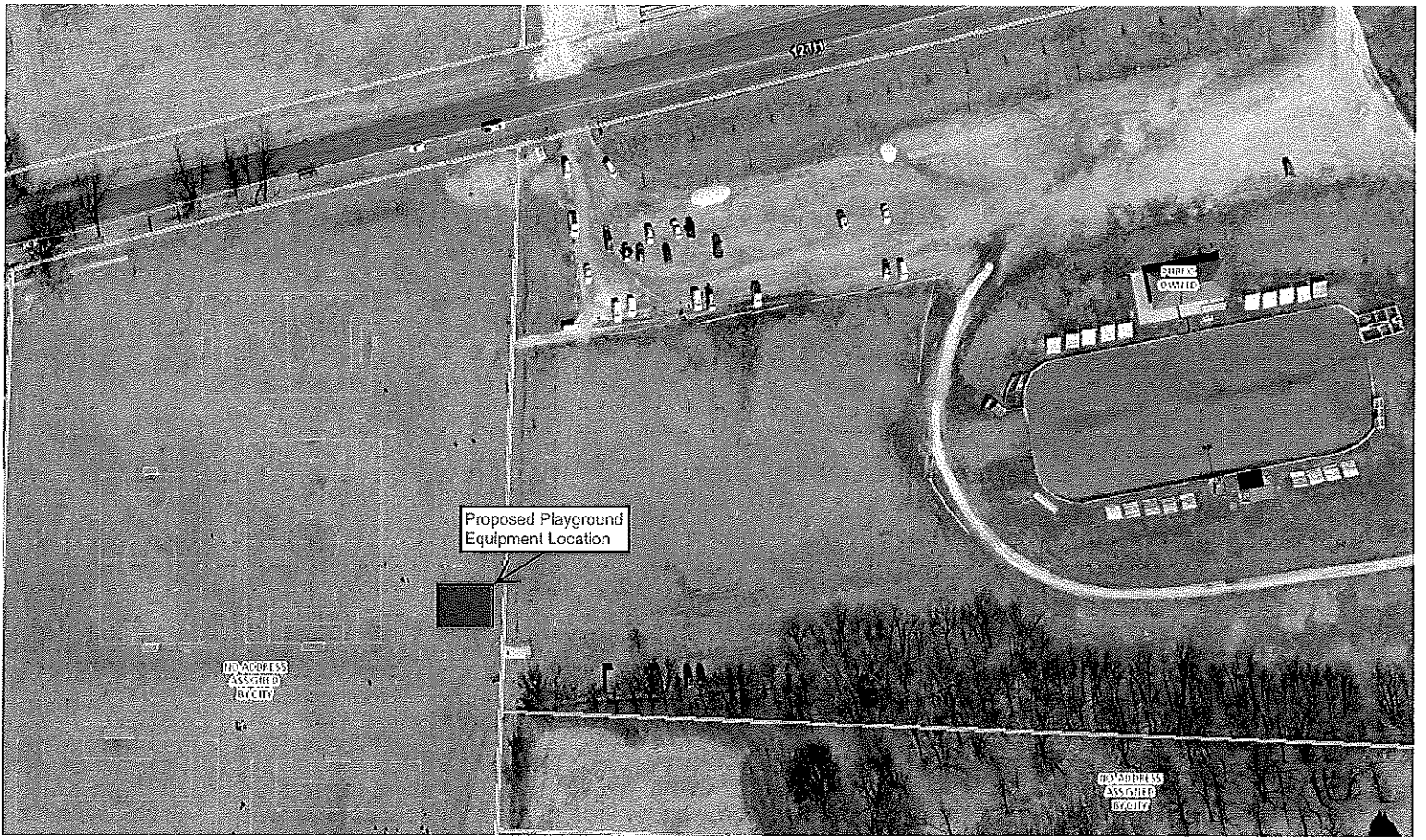
Accepted By : X \_\_\_\_\_

Confidential





FUND	DEPARTMENT	ACCOUNT NUMBER		
CAPITAL ASSETS	PARKS	10306-57002		
CAPITAL OUTLAY REQUEST				
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST	
PLAYGROUND STRUCTURE			\$ 40,000.00	
REASON FOR REQUEST		NUMBER OF SIMILAR UNITS ON HAND	ACQUISITION TYPE	
A common complaint at the athletic fields in Frick Park is the lack of playground equipment. Both Soccer and Football have asked why we only place playground equipment near the baseball/softball fields.		1		
SPECIFY ITEMS TO BE REPLACED				
<u>ITEM</u>	<u>MAKE</u>	<u>AGE</u>	<u>SALVAGE VALUE</u>	<u>RECOMMENDED DISPOSITION</u>
SOURCE USED FOR UNIT COST				
General Fund				
OTHER REMARKS				
The equipment will be installed by city staff.				



# **STORM WATER FUND**

# REVENUE AND EXPENDITURE SUMMARY

STORM WATER FUND	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>REVENUES</b>					
Public Works Fees	643	0	0	500	500
Investment Income	269	314	368	500	500
Miscellaneous Income	0	0	0	500	0
<b>TOTAL REVENUES</b>	<b>913</b>	<b>314</b>	<b>368</b>	<b>1,500</b>	<b>1,000</b>
<b>EXPENDITURES</b>					
Miscellaneous Expense	0	0	0	0	0
Capital Assets	0	0	0	0	0
Storm Drainage Construction	4,300	74,283	245,000	277,620	230,538
<b>TOTAL EXPENDITURES</b>	<b>4,300</b>	<b>74,283</b>	<b>245,000</b>	<b>277,620</b>	<b>230,538</b>
<b>Excess (deficiency) over expenditures</b>	<b>-3,387</b>	<b>-73,969</b>	<b>-244,632</b>	<b>-276,120</b>	<b>-229,538</b>
<b>Fund Balance at beginning of year</b>	<b>569,526</b>	<b>566,139</b>	<b>492,170</b>	<b>492,170</b>	<b>229,538</b>
<b>FUND BALANCE - ENDING</b>	<b>566,139</b>	<b>492,170</b>	<b>247,538</b>	<b>216,050</b>	<b>0</b>



# City of Oak Grove

Fiscal Year 2017 Annual Budget

DRAINAGE CONSTRUCTION - STORM WATER FUND			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Storm Drainage Improvements	1	\$230,538	\$230,538
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$230,538

**GENERAL OBLIGATION**

**FUND**

# REVENUE AND EXPENDITURE SUMMARY

GENERAL OBLIGATION DEBT	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>REVENUES</b>					
Investment Income	141	161	247	500	500
Real Estate	137,483	172,638	135,000	135,000	135,000
Personal Property	26,518	27,945	29,834	26,000	28,000
Merchant and Manufacturers	7,299	6,272	7,000	7,000	7,000
Railroad & Utilities	6,001	6,454	7,010	5,000	6,500
Financial Institution	0	0	0	100	100
Prior & Penalties	7,743	6,739	7,026	10,000	8,000
Interfund Transfer	400,000	400,000	447,000	447,000	427,000
<b>TOTAL REVENUES</b>	<b>585,185</b>	<b>620,209</b>	<b>633,117</b>	<b>630,600</b>	<b>612,100</b>
<b>EXPENDITURES</b>					
G.O. Debt Principal	275,000	285,000	335,000	335,000	330,000
G.O. Debt Interest	313,576	303,151	291,626	292,000	279,183
G.O. Debt Administrative Fee	1,028	4,248	1,806	2,700	2,700
Bond Redemption	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>589,604</b>	<b>592,399</b>	<b>628,432</b>	<b>629,700</b>	<b>611,883</b>
<b>Excess (deficiency) over expenditures</b>	<b>-4,419</b>	<b>27,810</b>	<b>4,685</b>	<b>900</b>	<b>217</b>
<b>Fund Balance at beginning of year</b>	<b>245,502</b>	<b>241,083</b>	<b>268,893</b>	<b>268,893</b>	<b>273,578</b>
<b>FUND BALANCE - ENDING</b>	<b>241,083</b>	<b>268,893</b>	<b>273,578</b>	<b>269,793</b>	<b>273,795</b>

# **STREET IMPROVEMENT FUND**



# REVENUE AND EXPENDITURE SUMMARY

STREET IMPROVEMENT FUND	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 BUDGET	2017 BUDGET
<b>REVENUES</b>					
Investment Income	156	184	297	150	150
Miscellaneous Income	0	0	65,028	0	0
<b>TOTAL REVENUES</b>	<b>156</b>	<b>184</b>	<b>65,325</b>	<b>150</b>	<b>150</b>
<b>EXPENDITURES</b>					
Engineering Services	0	0	0	0	0
Easement Acquisitions	255	0	0	0	0
Miscellaneous Expense	0	0	0	0	0
Street Construction	1,800	0	393,081	327,800	393,000
Bond Issuance Costs	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>2,055</b>	<b>0</b>	<b>393,081</b>	<b>327,800</b>	<b>393,000</b>
<b>Excess (deficiency) over expenditures</b>	<b>-1,899</b>	<b>184</b>	<b>-327,756</b>	<b>-327,650</b>	<b>-392,850</b>
<b>Fund Balance at beginning of year</b>	<b>329,471</b>	<b>327,572</b>	<b>327,756</b>	<b>327,756</b>	<b>393,081</b>
<b>FUND BALANCE - ENDING</b>	<b>327,572</b>	<b>327,756</b>	<b>0</b>	<b>106</b>	<b>231</b>



# City of Oak Grove

Fiscal Year 2017 Annual Budget

STREET CONSTRUCTION - STREET IMPROVEMENT FUND			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Street Improvements	1	\$393,000	\$393,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$393,000