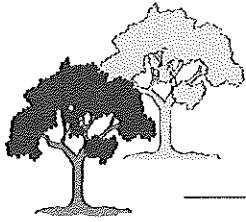


CITY OF OAK GROVE

ANNUAL BUDGET

JAN - DEC 2016



CITY OF
Oak Grove

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December 2, 2015

Mayor Martin and Members of the Board of Alderman:

I am pleased to submit the recommended budget for calendar year 2016 for the City of Oak Grove. The goal of this budget is to balance the operating expenses with the revenues within each fund while maintaining the highest level of services. This budget transmittal letter will include a brief overview of the funds, projected revenues, and a summary of significant changes. A more detailed explanation of all funds is provided in the accompanying budget document.

GENERAL FUND

The General Fund accounts for the traditional operational activities of the City including administration, public safety, building and code enforcement, parks and recreation, municipal court, senior services, and emergency management. The primary sources of revenue come from sales taxes, property taxes, utility franchise taxes, and user fees. The General Fund also receives revenue from fines, forfeitures, investment income, and various fees and charges. Overall, revenues for 2016 are projected to be \$3,557,400 while the expenses are budgeted at \$3,435,850.

The Civic Center Fund expenditures significantly decreased as a result of the retirement of the certificates of participation debt in 2015. However, there is an increase in the interfund transfer to the General Obligation (GO) Debt Fund as a result of higher scheduled payments on the 2009 and 2011 GO bonds. There is an increase in the Administration Fund primarily from an increase in the economic development line item with funds designed for retail recruitment efforts in the upcoming year. Finally, the animal control/codes officer position that has been vacant since 2014 will be refilled and half of the position will be funded through the Building and Zoning Department while the other half will be paid for from the Transportation Fund.

TRANSPORTATION FUND

A ½-cent sales tax is imposed for transportation purposes and is the primary source of revenue for the Transportation Fund. The fund is utilized for street repair, personnel costs, signage, right-of-way maintenance, and equipment upkeep. The budgeted revenues for 2016 are \$531,250 while the expenditures are \$530,500 leaving an estimated 2016 yearend fund balance of \$407,090. Also, half of the personnel costs of the animal control/codes officer position will be funded through the Transportation Fund. The following equipment and capital improvement project are included in the budget:

- Asphalt Overlay - \$50,000 (combine with the Capital Improvement Fund overlay)
- Bobcat Track Loader - \$3,750 (lease payment split 50% with the Water Fund)

WATER UTILITIES FUND

The Water Fund is one of the City's two enterprise funds in which services are provided to the general public on a continual basis and revenue is generated primarily through user fees based on water consumption. Currently, the Water Utilities Department serves approximately 3,000 active customers and purchases water from the City of Independence. In 2015, the City completed a rate analysis and a small increase (3.5%) was recommended by the engineering consultant that completed the study. The water rate increase will become effective January 1, 2016, and has been included in the budget. The projected revenue for 2016 is \$1,565,500 while the expenditures are expected to be \$1,968,828. The major equipment purchases and estimated project construction costs are listed below.

- SE Park/10th/8th/Harding Water Line Replacement - \$230,000
- SCADA System Improvement - \$40,000
- GIS Mapping Improvement - \$30,000
- Bobcat Track Loader - \$3,750 (lease payment split 50% with Transportation Fund)

WASTEWATER (SEWER) FUND

The Wastewater Fund is the City's second enterprise fund in which revenue is generated through user fees calculated from water consumption. Oak Grove currently treats all of its wastewater influent at the City's Wastewater Treatment Facility. In 2015, a utility master plan was completed along with a rate analysis that was funded primarily through the Department of Natural Resources Small Community Engineering Assistance Program. The master plan identified approximately \$1,100,000 in necessary system improvements and a minor increase (6.5%) was recommended by the engineering consultant that completed the study.

It is anticipated that the majority of the engineering and a significant amount of the capital improvement projects will be completed next year with further detail provided in the sewer budget section. For Fiscal Year 2016, budgeted revenues are \$2,552,000 while the expenditures are \$2,244,060. The Wastewater Department also continues to concentrate on preventative maintenance and \$100,000 is budgeted for its inflow and infiltration reduction program.

STORMWATER FUND

It is projected that the 2016 beginning balance of the Stormwater Fund will be \$476,529. The fund balance is a result from the 1/8 cent sales tax that was imposed until it was changed in 2008. With the redirection of the sales tax, this fund no longer has a source of revenue beyond interest income. Storm drainage work on SE 12th from Oak Ridge to Hillside has been identified with a budgeted amount of \$277,620 for engineering and construction costs.

CAPITAL IMPROVEMENT FUND

The City of Oak Grove imposes a ¼ cent sales tax for the Capital Improvement Fund. Projected revenues for 2016 are \$263,500 while expenditures are budgeted at \$248,500. The following projects and equipment are budgeted:

- Parks Department Wide Area Mower - \$20,500 (lease payment 3 of 3)
- Parks Backhoe Replacement - \$30,000
- Webb Park Machine Pitch Lighting - \$32,000
- Police Department Vehicle and Equipment - \$36,000
- Police Department Electronic Ticketing Project - \$60,000
- City Facilities Analysis - \$20,000
- Asphalt Overlay Program - \$50,000 (combine with Transportation Fund overlay)

STREET IMPROVEMENT FUND

In November 2008, the citizens of Oak Grove approved over \$8,000,000 in general obligation bonds for the purpose of designing, constructing, and improving streets. Over the last several years, the City has completed several road improvement projects and partnered with the Missouri Department of Transportation (MoDOT) to widen South Broadway Street from 13th to 31st Street. The City utilized MoDOT's Cost Share Program that pools the resources of both entities and construction was completed in 2015. It is anticipated that the remaining balance of \$327,822 will be used to pay for the city's portion of change orders and costs when MoDOT finalizes the financial portion of the project.

SUMMARY

The proposed 2016 Budget represents a realistic document that has been developed with an emphasis on maintaining existing services and balancing the major operational funds. Overall, the projected revenues are \$9,102,100 while expenditures are estimated at \$9,662,858. The issuance of sewer debt next year significantly increased the budget revenues and there are also several major infrastructure projects that raised expenditures. The budget incorporates a 2% cost of living raise as well.

I would like to sincerely commend the entire staff for their work and professionalism during the budget process. A considerable amount of time, research, and analysis was put into the formation of the document. The budget represents the recommended guide for the operation of the City of Oak Grove for the upcoming year and is one of the most important legislative actions undertaken by the Board of Aldermen.

Sincerely,

Steven Craig
City Administrator

TOTAL BUDGET

ALL FUNDS

REVENUE AND EXPENDITURE SUMMARY

CITY OF OAK GROVE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
General Fund	3,198,072	3,440,907	3,524,797	3,442,400	3,557,400
Transportation Fund	479,921	513,734	540,625	486,100	531,250
Water Fund	1,479,928	1,473,555	1,426,809	1,517,500	1,565,500
Sewer Fund	1,405,797	1,365,277	1,400,971	1,467,000	2,552,200
General Obligation Debt	537,838	585,185	578,186	591,600	630,600
Capital Improvement Fund	266,448	283,383	267,450	241,000	263,500
Storm Water Fund	300	913	390	2,000	1,500
Street Improvement Fund	9,194	156	250	150	150
TOTAL REVENUES	7,377,498	7,663,110	7,739,478	7,747,750	9,102,100

EXPENDITURES					
General Fund	3,355,058	3,349,118	3,403,626	3,438,000	3,435,850
Transportation Fund	378,460	424,457	405,403	477,050	530,500
Water Fund	2,754,517	2,919,459	1,703,058	1,689,900	1,968,828
Sewer Fund	1,836,027	1,630,116	1,471,046	1,464,250	2,244,060
General Obligation Debt	395,785	589,604	590,774	590,200	629,700
Capital Improvement Fund	225,723	209,937	203,945	229,500	248,500
Storm Water Fund	0	4,300	90,000	126,000	277,620
Street Improvement Fund	302,003	2,055	0	327,800	327,800
TOTAL EXPENDITURES	9,247,573	9,129,046	7,867,852	8,342,700	9,662,858

GENERAL

FUND

REVENUE AND EXPENDITURE SUMMARY

GENERAL FUND	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
Property tax	461,148	619,508	595,575	605,100	605,100
Sales tax	1,306,491	1,393,460	1,460,000	1,317,500	1,425,000
Gasoline Tax	197,545	201,194	200,000	200,000	200,000
Intergovernmental	81,140	71,713	85,039	85,200	85,200
Franchise tax	624,616	647,224	632,075	642,500	642,500
License, fees, and permits	101,323	105,090	94,900	105,500	105,500
Charges for services	136,283	138,371	160,985	149,500	163,000
Court costs and fines	168,907	199,034	177,814	200,100	191,600
Other	120,374	65,120	117,909	136,500	139,000
Investment income	245	193	500	500	500
TOTAL REVENUES	3,198,072	3,440,907	3,524,797	3,442,400	3,557,400
EXPENDITURES					
Mayor & Board of Aldermen	10,080	11,788	8,315	13,050	13,050
City Administration	265,218	289,116	303,510	274,950	338,450
Building & Zoning	147,299	87,531	59,680	52,350	68,550
Municipal Court	134,778	135,083	136,319	143,400	144,500
Public Safety	1,316,880	1,322,370	1,406,669	1,399,200	1,437,850
Emergency Management	44,107	42,374	36,220	45,250	43,150
Parks and Recreation	561,977	599,333	582,883	611,000	612,650
Pool	106,699	91,765	105,162	114,600	108,400
Civic Center	299,149	308,542	306,195	324,150	161,500
Senior Services	68,871	61,216	58,673	60,050	60,750
Interfund Transfer	400,000	400,000	400,000	400,000	447,000
TOTAL EXPENDITURES	3,355,058	3,349,118	3,403,626	3,438,000	3,435,850
REVENUES over (under) Expenditures	-156,986	91,789	121,171	4,400	121,550
Fund Balance at beginning of year	493,036	336,050	427,839	427,839	549,010
FUND BALANCE - ENDING	336,050	427,839	549,010	432,239	670,560

GENERAL FUND REVENUES

	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
PROPERTY TAXES					
Real Estate	304,842	460,330	440,000	440,000	440,000
Personal Property	82,258	88,732	87,500	90,000	90,000
M & M Replacement	19,944	24,435	21,000	25,000	25,000
Railroad Utility	16,236	20,090	22,000	20,000	20,000
Financial Institution	106	0	75	100	100
Delinquent Taxes and Penalties	37,763	25,921	25,000	30,000	30,000
TOTAL PROPERTY TAXES	461,148	619,508	595,575	605,100	605,100
SALES TAX					
1/2 Cent Sales Tax	506,519	541,251	564,000	510,000	550,000
1/2 Cent Sales Tax - Redirected	476,737	506,380	534,000	480,000	525,000
Vehicle Sales Tax & Fees	84,866	92,744	95,000	87,500	87,500
Park Sales Tax	238,369	253,085	267,000	240,000	262,500
TOTAL SALES TAX	1,306,491	1,393,460	1,460,000	1,317,500	1,425,000
GASOLINE TAX					
	197,545	201,194	200,000	200,000	200,000
TOTAL GASOLINE TAX	197,545	201,194	200,000	200,000	200,000
INTERGOVERNMENTAL					
D.A.R.E. Grant	40,628	40,600	40,600	40,000	40,000
Miscellaneous Grants	0	0	0	5,000	5,000
Law Enforcement Grant	0	0	9,954	9,000	9,000
SEMA EMPG Grant	29,721	16,725	16,500	16,800	16,800
Sni-Valley EMO Reimbursement	10,791	14,388	17,985	14,400	14,400
Bond Proceeds - C.O.P.	0	0		0	
Bond Premium	0	0		0	
TOTAL INTERGOVERNMENTAL	81,140	71,713	85,039	85,200	85,200
FRANCHISE TAX					
Cable Franchise	39,014	39,840	39,000	40,000	40,000
Telephone Franchise	149,998	158,062	146,000	155,000	155,000
Electric Franchise	342,723	351,953	350,000	350,000	350,000
Natural Gas Franchise	92,881	97,370	97,075	97,500	97,500
TOTAL FRANCHISE TAX	624,616	647,224	632,075	642,500	642,500
LICENSES, FEES, & PERMITS					
Occupation License	16,686	16,137	15,500	16,000	16,000
Motor Vehicle License	22,272	24,103	24,000	23,000	23,000
Cigarette Taxes	48,236	43,492	42,000	45,000	45,000
Building Permits	13,129	16,638	10,000	15,000	15,000
Erosion Control Fee	1,000	1,000	2,400	1,500	1,500
PW Engineering Fees	0	3,720	1,000	5,000	5,000
TOTAL LICENSE, FEES, & PERMITS	101,323	105,090	94,900	105,500	105,500
CHARGES FOR SERVICES					
Pool Admissions	27,715	26,142	31,133	30,000	30,000
Pool Concessions	7,464	7,502	7,562	8,000	8,000
Park Income	19,068	21,068	28,000	25,000	25,000
Park Concessions	51,066	56,475	64,000	55,000	60,000
Festivals	2,500	0	0	2,500	2,500
Tower Lease	14,392	12,051	12,000	12,000	21,000
Swim Team Income	2,601	1,805	1,790	2,000	2,000
Civic Center Deposits	-1,400	300	500	500	500
Civic Center Income	9,770	8,880	12,000	10,000	10,000
Civic Center Equipment	2,020	2,260	3,000	3,000	3,000
Theme Park Tickets	1,086	1,889	1,000	1,500	1,000
TOTAL CHARGES FOR SERVICES	136,283	138,372	160,985	149,500	163,000

GENERAL FUND REVENUES					
	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
COURT COSTS & FINES					
Court Fines	145,363	169,320	155,000	170,000	160,000
Court Costs	12,495	14,797	11,500	15,000	15,000
Officer Training	3,351	3,589	1,964	4,100	4,100
Crime Victim Compensation	451	465	100	500	500
Police Reports	1,502	1,603	1,500	2,000	2,000
Dog Fines	455	1,468	3,000	1,000	2,000
Animal License & Permits	615	570	600	1,000	1,000
DWI/Drug Offense Reimbursement	2,596	4,051	2,000	4,000	4,000
Inmate Security Income	2,080	3,170	1,900	2,500	2,500
Domestic Violence		0	250		500
TOTAL COURT COSTS & FINES	168,907	199,034	177,814	200,100	191,600
OTHER REVENUE					
Miscellaneous Income	126	3,769	9,000	2,000	5,000
Vending Machine/Surplus	7,006	1,302	5,000	5,000	5,000
Workers Comp Refund	1,137	5,910	4,117	10,000	10,000
Mayor's Christmas Tree Fund	3,002	1,892	2,500	3,000	3,000
Donations	0	1,739	2,000	2,500	2,000
Safety Program Income	8,026	2,764	2,500	5,000	5,000
Drug Task Force Reimbursement	72,028	12,734	52,000	75,000	70,000
Public Safety Officer Reimbursement	10,151	10,903	11,392	10,000	10,000
Senior Services Grant	16,500	16,500	16,500	16,500	16,500
Senior Services Miscellaneous	2,400	2,400	2,400	2,500	2,500
Online/Credit Card Service Fees		5,208	10,500	5,000	10,000
TOTAL OTHER REVENUE	120,376	65,120	117,909	136,500	139,000
INVESTMENT INCOME	245	193	500	500	500
TOTAL INVESTMENT INCOME	245	193	500	500	500
INTERFUND REVENUE					
TOTAL INTERFUND REVENUE					
TOTAL GENERAL FUND REVENUE	3,198,072	3,440,907	3,524,797	3,442,400	3,557,400

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: BOARD OF ALDERMEN

ACCT CODE: 10101

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	5,786	5,401	4,658	5,650	5,650
Office Supplies	17	11	43	50	50
Operating Supplies	870	1,643	1,145	1,000	1,000
Communications & Postage	889	999	1,105	850	850
Printing & Duplicating	296	569	38	500	500
Publicity & Literature	82	17	459	1,600	1,600
Professional Services	0	0	0	200	200
Transportation & Training	2,140	3,148	867	3,200	3,200
TOTALS	10,080	11,788	8,315	13,050	13,050

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	5,154	4,871	4,189	5,000	5,000
51006	Lagers	237	158	149	250	250
51007	Social Security	394	373	320	400	400
	TOTAL PERSONNEL SERVICES	5,786	5,401	4,658	5,650	5,650
	OFFICE SUPPLIES					
52001	Office Supplies	17	11	43	50	50
	TOTAL OFFICE SUPPLIES	17	11	43	50	50
	OPERATING SUPPLIES					
56015	Miscellaneous	870	1,643	1,145	1,000	1,000
	TOTAL OPERATING SUPPLIES	870	1,643	1,145	1,000	1,000
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	889	999	1,105	850	850
	TOTAL COMM & POSTAGE	889	999	1,105	850	850
	PRINTING & DUPLICATING					
55011	Printing	296	569	38	500	500
	TOTAL PRINTING & DUPLICATING	296	569	38	500	500
	PUBLICITY & LITERATURE					
52008	Books & Subscriptions	0	0	0	1,000	1,000
55005	Advertising	80	0	0	100	100
55037	Public Relations	2	17	459	500	500
	TOTAL PUBLICITY & LITERATURE	82	17	459	1,600	1,600
	PROFESSIONAL SERVICES					
55009	Contract Services	0	0	0	200	200
	TOTAL PROFESSIONAL SERVICES	0	0	0	200	200
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	2,140	3,148	867	3,000	3,000
55006	Mileage Reimbursement	0	0	0	200	200
	TOTAL TRANSP & TRAINING	2,140	3,148	867	3,200	3,200
	TOTAL BOARD OF ALDERMEN	10,080	11,788	8,315	13,050	13,050

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: CITY ADMINISTRATION

ACCT CODE: 10202

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	86,976	82,422	82,358	82,450	84,450
Office Supplies	1,897	1,566	2,847	2,000	2,500
Operating Supplies	1,567	5,615	6,342	4,100	4,100
Communications & Postage	4,457	5,538	3,723	5,000	5,000
Printing & Duplicating	776	211	631	500	500
Publicity & Literature	4,125	4,902	5,090	9,700	57,200
Utility Service	7,535	7,012	5,326	7,500	6,500
Professional Services	115,404	144,124	161,970	122,500	137,000
Repairs & Maintenance	3,190	1,388	1,513	3,200	3,200
Transportation & Training	3,298	4,585	4,048	4,500	4,500
Fixed Charges	35,776	31,620	29,662	32,500	32,500
Capital Outlay	217	133	0	1,000	1,000
TOTALS	265,218	289,116	303,510	274,950	338,450

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
PERSONNEL SERVICES						
51001	Salaries	62,929	59,229	59,201	58,500	60,000
51004	Overtime	0	8	0	250	250
51006	Lagers	5,286	4,474	4,102	4,200	4,100
51007	Social Security	4,806	4,459	4,455	4,500	4,600
51008	Health Insurance	12,992	14,254	14,600	15,000	15,500
51009	Tuition Reimbursement	0	0			
51010	Insurance Refund	962	0		0	
TOTAL PERSONNEL SERVICES		86,976	82,422	82,358	82,450	84,450
OFFICE SUPPLIES						
52001	Office Supplies	1,717	1,403	2,816	1,500	2,000
52004	Minor Apparatus	180	164	31	500	500
TOTAL OFFICE SUPPLIES		1,896	1,567	2,847	2,000	2,500
OPERATING SUPPLIES						
52005	Janitorial Supplies	10	0	0	100	100
52022	Electronic Equipment	453	15	342	2,500	2,500
56015	Miscellaneous Expense	1,104	5,600	6,000	1,500	1,500
TOTAL OPERATING SUPPLIES		1,567	5,615	6,342	4,100	4,100
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	1,775	1,961	2,017	2,000	2,000
52015	Postage	2,130	3,076	1,217	2,500	2,500
55036	Internet Services	448	438	489	500	500
55040	IT Services/Equip	105	62	0	0	0
TOTAL COMM & POSTAGE		4,457	5,538	3,723	5,000	5,000
PRINTING & DUPLICATING						
55011	Printing	776	211	631	500	500
TOTAL PRINTING & DUPLICATING		776	211	631	500	500
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	34	40	0	200	200
55005	Advertising	2,472	2,792	3,105	2,500	2,500
55020	Economic Development	590	1,155	1,601	5,000	52,500
55070	Unemployment	0	54	0	1,000	1,000
56014	Safety Program Expense	1,029	861	384	1,000	1,000
TOTAL PUBLICITY & LITERATURE		4,125	4,902	5,090	9,700	57,200
UTILITY SERVICES						
55001	Telephone	4,517	4,450	2,401	4,500	3,000
55012	Electric	1,954	1,274	1,299	2,000	2,000
55014	Gas	1,064	1,288	1,626	1,000	1,500
TOTAL UTILITY SERVICES		7,535	7,012	5,326	7,500	6,500
PROFESSIONAL SERVICES						
55004	Audit	3,225	2,755	0	3,000	3,000
55009	Contract Services	11,782	13,228	15,982	12,000	14,000
55015	Legal Services	54,964	88,955	92,346	65,000	75,000
55018	Elections	7,473	6,753	15,976	7,500	10,000
55017	Judicial Services	3,000	3,000	3,000	3,000	3,000
55021	Household Waste Program					
55019	Animal Control Services	34,960	29,434	34,666	32,000	32,000
TOTAL PROFESSIONAL SERVICES		115,404	144,124	161,970	122,500	137,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	2519	676	804	1,500	1,500
54004	Electronic Equipment Maint	0	0	0	1,000	1,000
55002	Office Equipment Lease	671	713	709	700	700
TOTAL REPAIR & MAINT SERVICES		3,190	1,388	1,513	3,200	3,200

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	3,247	4,475	4,000	3,500	3,500
55006	Mileage Reimbursement	0	3	0	500	500
52003	Fuel & Oil	51	107	48	500	500
	TOTAL TRANSP & TRAINING	3,298	4,585	4,048	4,500	4,500
	FIXED CHARGES					
55003	Property, Liability, Workers Comp Ins.	31,131	27,893	27,295	30,000	30,000
55023	Parking Lot Lease	2,275	700		0	
56016	Damage/Claims	0	0	0	0	0
56020	Mayors Christmas Tree	2,370	3,027	2,367	2,500	2,500
	TOTAL FIXED CHARGES	35,776	31,620	29,662	32,500	32,500
	CAPITAL OUTLAY					
54002	Furniture/Fixtures	217	0	0	1,000	1,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	133	0	0	0
	TOTAL CAPITAL OUTLAY	217	133	0	1,000	1,000
	TOTAL CITY ADMINISTRATION	265,218	289,116	303,510	274,950	338,450

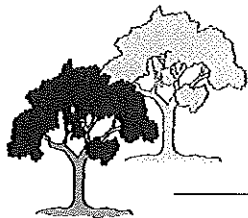
DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: BUILDING & ZONING

ACCT CODE: 10606

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	136,739	77,443	49,777	39,500	55,000
Office Supplies	10	0	134	100	100
Operating Supplies	117	478	1,226	450	750
Communications & Postage	1,906	1,830	1,126	1,300	1,300
Printing & Duplicating	100	0	0	0	0
Publicity & Literature	577	744	658	600	600
Professional Services	4,636	4,761	6,260	7,600	8,000
Repairs & Maintenance	685	469	0	500	500
Transportation & Training	2,529	1,806	499	2,300	2,300
Capital Outlay	0	0	0	0	0
TOTALS	147,299	87,531	59,680	52,350	68,550

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	98,487	56,658	35,742	27,000	41,000
51004	Overtime	0	0	0	0	0
51006	Lagers	8,780	3,869	1,832	1,900	2,800
51007	Social Security	7,534	4,334	2,734	2,100	3,200
51008	Health Insurance	21,938	12,581	9,469	8,500	8,000
	TOTAL PERSONNEL SERVICES	136,739	77,443	49,777	39,500	55,000
	OFFICE SUPPLIES					
52001	Office Supplies	10	0	134	100	100
	TOTAL OFFICE SUPPLIES	10	0	134	100	100
	OPERATING SUPPLIES					
52006	Code Enforcement Supplies	116	341	226	250	250
56015	Miscellaneous Expense	0	137	1,000	200	500
	TOTAL OPERATING SUPPLIES	116	477	1,226	450	750
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	1,505	1,442	933	1,000	1,000
52015	Postage	401	388	193	300	300
55040	IT Services/Equip	0	0	0	0	0
	TOTAL COMM & POSTAGE	1,906	1,830	1,126	1,300	1,300
	PRINTING & DUPLICATING					
55011	Printing	100	0	0	0	0
	TOTAL PRINTING & DUPLICATING	100	0	0	0	0
	PUBLICITY & LITERATURE					
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	576	744	658	600	600
	TOTAL PUBLICITY & LITERATURE	576	744	658	600	600
	PROFESSIONAL SERVICES					
55009	Contract Services	4,636	4,761	5,143	4,600	5,000
55010	Engineering	0	0	1,117	3,000	3,000
	TOTAL PROFESSIONAL SERVICES	4,636	4,761	6,260	7,600	8,000
	REPAIR & MAINTENANCE SERVICES					
54005	Vehicle Maint	685	469	0	500	500
55002	Office Equipment Lease	0				
	TOTAL REPAIR & MAINT SERVICES	685	469	0	500	500
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	110	105	180	300	300
52003	Fuel & Oil	2,419	1,701	319	2,000	2,000
	TOTAL TRANSP & TRAINING	2,529	1,806	499	2,300	2,300
	CAPITAL OUTLAY					
57002	Capital Assets	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL BUILDING & ZONING		147,299	87,531	59,680	52,350	68,550



CITY OF
Oak Grove

1300 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

To: Steven Craig, City Administrator
From: Tim Mathes, Assistant City Administrator
Date: 11/10/15
Re: Animal Control/Codes Official

Since July 2014, the animal control/codes official position has been vacant and the duties have been absorbed by existing employees. Initially, the supervisor (building official) assumed the primary animal control responsibilities with the public works and administration department also providing assistance. The building official resigned this summer and since that time, the public works department has taken over the animal control duties along with assistance from administrative staff at City Hall. The new building official started in September and the majority of his time has been consumed by building activity which is at levels not seen for many years. As you know from discussions with the city clerk and I, this leaves an animal control arrangement that is inefficient and time consuming in its current form. Finding a solution where the main responsibilities of animal control are shifted from the public works staff would make the operation of both services more effective. In addition to the animal control responsibilities, this individual would handle code enforcement. Currently the building official and I are covering code complaints on a reactive basis, which takes considerable time as well. A code official in place will allow additional focus on codes enforcement.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: MUNICIPAL COURT

ACCT CODE: 10404

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	112,565	110,542	111,417	114,400	115,700
Office Supplies	922	1,483	1,999	1,800	1,800
Operating Supplies	50	246	171	600	600
Communications & Postage	1,162	1,812	1,224	1,800	1,800
Printing & Duplicating	69	786	291	1,050	800
Publicity & Literature	0	0	0	100	100
Utility Service	695	701	1,151	700	800
Professional Services	16,279	16,827	17,574	18,800	19,000
Repairs & Maintenance	0	700	182	700	500
Transportation & Training	2,762	1,576	1,999	2,450	2,400
Fixed Charges	179	211	311	500	500
Capital Outlay	95	199	0	500	500
TOTALS	134,778	135,083	136,319	143,400	144,500

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
PERSONNEL SERVICES						
51001	Salaries	85,197	83,642	84,662	86,500	87,500
51004	Overtime	0	0	0	500	500
51006	Lagers	7,749	6,456	5,926	6,200	6,000
51007	Social Security	6,424	6,263	6,307	6,700	6,700
51008	Health Insurance	13,164	14,181	14,522	14,500	15,000
51010	Insurance Refund	32	0			
TOTAL PERSONNEL SERVICES		112,565	110,542	111,417	114,400	115,700
OFFICE SUPPLIES						
52001	Office Supplies	921	811	713	1,000	1,000
52004	Minor Apparatus	0	671	1,286	800	800
TOTAL OFFICE SUPPLIES		921	1,483	1,999	1,800	1,800
OPERATING SUPPLIES						
56015	Miscellaneous Expense	50	246	171	600	600
TOTAL OPERATING SUPPLIES		50	246	171	600	600
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	615	517	618	650	650
52015	Postage	547	630	606	650	650
55040	IT Services/Equip	0	665	0	500	500
TOTAL COMM & POSTAGE		1,162	1,812	1,224	1,800	1,800
PRINTING & DUPLICATING						
55011	Printing	69	786	291	1,050	800
TOTAL PRINTING & DUPLICATING		69	786	291	1,050	800
PUBLICITY & LITERATURE						
55005	Advertising	0	0	0	100	100
TOTAL PUBLICITY & LITERATURE		0	0	0	100	100
UTILITY SERVICES						
55001	Telephone	695	701	1151	700	800
TOTAL UTILITY SERVICES		695	701	1,151	700	800
PROFESSIONAL SERVICES						
55009	Contract Services	3,150	3,545	5,055	3,800	4,000
55017	Judicial Services	13,129	13,282	12,519	15,000	15,000
TOTAL PROFESSIONAL SERVICES		16,279	16,827	17,574	18,800	19,000
REPAIR & MAINTENANCE SERVICES						
54004	Electronic Equipment Maint	0	700	182	500	500
55002	Office Equipment Lease	0	0	0	200	0
TOTAL REPAIR & MAINT SERVICES		0	700	182	700	500
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	2,514	1,357	1,695	2,000	2,000
55006	Mileage Reimbursement	248	219	304	450	400
TOTAL TRANSP & TRAINING		2,762	1,576	1,999	2,450	2,400
FIXED CHARGES						
55003	Workers Comp Ins	179	211	311	250	250
56003	Refunds	0	0	0	250	250
TOTAL FIXED CHARGES		179	211	311	500	500
CAPITAL OUTLAY						
54002	Furniture/Fixtures	95	0	0	500	500
57001	Capital Improvements	0	0	0		0
57002	Capital Assets	0	199	0		0
TOTAL CAPITAL OUTLAY		95	199	0	500	500
TOTAL MUNICIPAL COURT		134,778	135,083	136,319	143,400	144,500

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: PUBLIC SAFETY

ACCT CODE: 10408

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	1,087,946	1,102,424	1,159,649	1,149,000	1,183,500
Office Supplies	2,828	2,850	2,797	4,000	4,000
Operating Supplies	15,545	12,459	9,776	23,500	23,500
Communications & Postage	6,370	8,394	12,262	6,800	7,900
Printing & Duplicating	399	1,356	707	1,000	1,000
Publicity & Literature	558	1,848	659	2,500	2,500
Utility Service	11,362	14,121	22,761	12,900	20,400
Professional Services	96,882	88,713	104,664	95,000	95,050
Repairs & Maintenance	22,958	18,506	13,248	20,500	20,500
Transportation & Training	39,843	36,660	26,362	39,000	34,500
Fixed Charges	29,117	31,429	28,620	31,000	31,000
Grants	3,072	3,610	24,821	13,500	13,500
Capital Outlay	0	0	343	500	500
TOTALS	1,316,880	1,322,370	1,406,669	1,399,200	1,437,850

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
PERSONNEL SERVICES						
51001	Salaries	686,094	704,071	735,082	740,000	754,000
51004	Overtime	52,789	53,373	53,539	40,000	45,000
51006	Lagers	72,846	64,574	67,438	67,000	65,000
51007	Social Security	56,302	56,676	59,026	56,500	58,000
51008	Health Insurance	206,620	222,230	241,993	244,000	260,000
51009	Tuition Reimbursement	1500	1500	2571	1,500	1,500
51010	Insurance Refund	11795				
TOTAL PERSONNEL SERVICES		1,087,946	1,102,424	1,159,649	1,149,000	1,183,500
OFFICE SUPPLIES						
52001	Office Supplies	2,829	2,850	2,797	4,000	4,000
TOTAL OFFICE SUPPLIES		2,829	2,850	2,797	4,000	4,000
OPERATING SUPPLIES						
52002	Uniforms	6,622	3,096	425	6,000	6,000
55026	Cleaning Allowance	3,409	2,778	2,356	4,000	4,000
52004	Minor Apparatus	595	2,362	1,119	4,500	4,500
52005	Janitorial Supplies	62	0	0	500	500
52011	Training Supplies	95	12	87	1,000	1,000
52012	Special Apparel	655	270	499	2,000	2,000
52027	Ammunition	1,942	1,988	3,891	2,000	2,000
56001	DWI/Drug Offense	975	480	0	1,000	1,000
56015	Miscellaneous Expense	1,192	1,472	1,399	2,500	2,500
TOTAL OPERATING SUPPLIES		15,546	12,459	9,776	23,500	23,500
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	4,971	4,348	4,492	5,000	5,000
52015	Postage	416	417	771	700	700
55036	Internet Service	624	947	1,559	600	1,700
55040	IT Services/Equip	359	2,683	5,440	500	500
TOTAL COMM & POSTAGE		6,370	8,394	12,262	6,800	7,900
PRINTING & DUPLICATING						
55011	Printing	399	1,356	707	1,000	1,000
TOTAL PRINTING & DUPLICATING		399	1,356	707	1,000	1,000
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	34	153	0	500	500
55005	Advertising	472	456	0	1,000	1,000
55037	Public Relations	52	1,239	659	1,000	1,000
TOTAL PUBLICITY & LITERATURE		558	1,848	659	2,500	2,500
UTILITY SERVICES						
55001	Telephone	593	1,747	9,101	800	7,200
55012	Electric	8,726	9,722	10,660	8,900	10,000
55014	Gas	2,043	2,651	3,000	3,200	3,200
TOTAL UTILITY SERVICES		11,362	14,121	22,761	12,900	20,400
PROFESSIONAL SERVICES						
55009	Contract Services	31,229	20,304	33,598	32,000	32,000
55008	Prisoner Housing	27,639	30,395	33,052	25,000	25,000
55010	Dispatching Service	38,014	38,014	38,014	38,000	38,050
TOTAL PROFESSIONAL SERVICES		96,882	88,713	104,664	95,000	95,050
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	2355	2,969	2169	4,000	4,000
54004	Electronic Equipment Maint	3,676	4,690	508	4,000	4,000
54005	Vehicle Maint	16,927	10,848	10,571	12,000	12,000
55002	Office Equipment Lease	0	0	0	500	500
TOTAL REPAIR & MAINT SERVICE		22,958	18,506	13,248	20,500	20,500

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	4,981	3,890	4,500	4,000	4,000
55006	Mileage Reimbursement	57	26	0	0	500
52003	Fuel & Oil	34,805	32,744	21,862	35,000	30,000
	TOTAL TRANSP & TRAINING	39,843	36,660	26,362	39,000	34,500
	FIXED CHARGES					
55003	Workers Comp Insurance	21,744	30,783	25,144	31,000	31,000
56016	Damage/Claims	7372	646	3,476	0	0
	TOTAL FIXED CHARGES	29,117	31,429	28,620	31,000	31,000
	GRANTS					
56005	Grant Match	0	0	1,353	1,500	1,500
58001	D.A.R.E. Expenses	3,072	3,610	6,404	3,000	3,000
58005	Law Enforcement Block Equipment	0	0	17,064	9,000	9,000
	TOTAL GRANT EXPENSE	3,072	3,610	24,821	13,500	13,500
	CAPITAL OUTLAY					
54002	Furniture/Fixtures	0	0	343	500	500
57002	Capital Assets	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	343	500	500
	TOTAL PUBLIC SAFETY	1,316,880	1,322,370	1,406,669	1,399,200	1,437,850

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: EMERGENCY MANAGEMENT

ACCT CODE: 10505

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	36,108	34,771	34,389	34,900	34,800
Office Supplies	293	252	0	300	300
Operating Supplies	2,123	1,293	328	1,500	1,500
Communications & Postage	1,323	781	782	1,400	1,400
Printing & Duplicating	149	272	0	250	250
Utility Service	399	453	454	500	500
Professional Services	321	636	0	500	500
Repairs & Maintenance	3,038	3,631	267	5,500	3,500
Transportation & Training	353	285	0	400	400
Capital Outlay	0	0	0	0	0
TOTALS	44,107	42,374	36,220	45,250	43,150

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	33,542	32,300	31,945	32,300	32,300
51007	Social Security	2,566	2,471	2,444	2,600	2,500
	TOTAL PERSONNEL SERVICES	36,108	34,771	34,389	34,900	34,800
	OFFICE SUPPLIES					
52001	Office Supplies	293	252	0	300	300
	TOTAL OFFICE SUPPLIES	293	252	0	300	300
	OPERATING SUPPLIES					
52010	Disaster Supplies	1,897	932	328	1,000	1,000
56015	Miscellaneous Expense	226	362	0	500	500
	TOTAL OPERATING SUPPLIES	2,123	1,293	328	1,500	1,500
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	1,323	781	782	900	900
55041	IT Services/Equip	0	0	0	500	500
	TOTAL COMM & POSTAGE	1,323	781	782	1,400	1,400
	PRINTING & DUPLICATING					
55011	Printing	149	272	0	250	250
	TOTAL PRINTING & DUPLICATING	149	272	0	250	250
	UTILITY SERVICES					
55012	Electric Service	399	453	454	500	500
	TOTAL UTILITY SERVICES	399	453	454	500	500
	PROFESSIONAL SERVICES					
55009	Contract Services	321	636	0	500	500
	TOTAL PROFESSIONAL SERVICES	321	636	0	500	500
	REPAIR & MAINTENANCE SERVICES					
54008	Emergency Equipment Maint	3,038	3,631	267	5,500	3,500
	TOTAL REPAIR & MAINT SERVICES	3,038	3,631	267	5,500	3,500
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	353	285	0	400	400
	TOTAL TRANSP & TRAINING	353	285	0	400	400
	CAPITAL OUTLAY					
57002	Capital Assets	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL EMERGENCY MANAGEMENT		44,107	42,374	36,220	45,250	43,150

DEPARTMENT: PARKS & RECREATION

ACCT CODE: 10306

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	348,787	338,168	333,980	350,500	356,500
Office Supplies	1,442	1,321	1,629	1,500	1,500
Operating Supplies	44,383	56,103	58,051	56,500	56,000
Communications & Postage	5,386	6,216	5,909	7,000	7,000
Printing & Duplicating	124	114	479	250	400
Publicity & Literature	16,655	9,419	14,731	18,000	18,500
Utility Service	36,434	42,065	33,758	38,000	41,250
Professional Services	23,602	28,975	25,435	27,500	28,500
Repairs & Maintenance	60,777	85,810	71,973	77,750	69,750
Transportation & Training	16,771	16,261	12,632	19,000	17,000
Materials	2,178	3,554	2,227	6,000	8,000
Fixed Charges	5,438	7,903	11,045	8,000	8,000
Capital Outlay	0	3,424	11,034	1,000	250
TOTALS	561,977	599,333	582,883	611,000	612,650

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
PERSONNEL SERVICES						
51001	Salaries	259,357	251,996	247,301	263,000	267,000
51004	Overtime	2,901	4,346	5,056	4,000	4,500
51006	Lagers	15,788	13,241	12,162	12,500	12,000
51007	Social Security	19,911	19,450	19,131	20,000	20,500
51008	Health Insurance	50,831	49,136	50,330	51,000	52,500
TOTAL PERSONNEL SERVICES		348,787	338,168	333,980	350,500	356,500
OFFICE SUPPLIES						
52001	Office Supplies	1,443	1,321	1,629	1,500	1,500
TOTAL OFFICE SUPPLIES		1,443	1,321	1,629	1,500	1,500
OPERATING SUPPLIES						
52002	Uniforms	533	0	0	1,500	1,500
52004	Minor Apparatus	1,176	4,250	2,483	2,500	2,500
52005	Janitorial Supplies	476	676	214	1,000	1,000
52009	Concession Supplies	41,500	50,426	55,191	50,000	50,000
52012	Special Apparel/Safety Equip	432	594	69	1,000	500
56015	Miscellaneous Expense	266	157	94	500	500
TOTAL OPERATING SUPPLIES		44,383	56,103	58,051	56,500	56,000
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	2,157	2,532	2,164	2,500	2,500
55036	Internet Service	3,158	3,270	3,708	3,750	3,750
52015	Postage	72	115	37	250	250
55040	IT Services/Equip	0	300	0	500	500
TOTAL COMM & POSTAGE		5,386	6,216	5,909	7,000	7,000
PRINTING & DUPLICATING						
55011	Printing	124	114	479	250	400
TOTAL PRINTING & DUPLICATING		124	114	479	250	400
PUBLICITY & LITERATURE						
52008	Books & Subscriptions	5,188	5,050	4,751	5,250	5,250
55005	Advertising	375	375	1,320	500	1,000
55035	Festivals	9,965	2,105	8,000	10,000	10,000
55037	Public Relations	0	0	0	250	250
55038	Theme Tickets	1,127	1,889	660	2,000	2,000
TOTAL PUBLICITY & LITERATURE		16,655	9,419	14,731	18,000	18,500
UTILITY SERVICES						
55001	Telephone	2,405	2,430	3,677	2,500	3,750
55012	Electric	30,051	31,011	27,539	28,000	30,000
55031	Propane	3,979	8,624	2,542	7,500	7,500
TOTAL UTILITY SERVICES		36,434	42,065	33,758	38,000	41,250
PROFESSIONAL SERVICES						
55009	Contract Services	10,124	12,999	11,485	10,000	11,000
55010	Engineering Services	0	0	0	0	0
55024	Recreation Programs	13,479	15,976	13,950	17,500	17,500
TOTAL PROFESSIONAL SERVICES		23,603	28,975	25,435	27,500	28,500
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	15,837	24,568	19,224	20,000	20,000
53008	Sign Maint/Replacement	0	0	0	750	250
53013	City Lake Maint	3,493	3,393	0	4,500	4,500
53015	Ball Diamond Maint	9,163	27,105	23,293	20,000	15,000
53016	Athletic Field Maint	2,729	5,227	3,789	4,000	4,000
53017	Arena Maint	1,015	1,144	9,330	4,000	4,000
53018	Field Lighting Maint	1,426	0	1,724	2,000	2,000
54003	Equipment Maint	16,639	13,849	11,726	12,000	12,000
54004	Electronic Equipment Maint	0	250	0	1,500	1,500
54005	Vehicle Maint	10,070	4,948	2,682	4,000	4,000
55002	Office Equipment Lease	0				
55025	Equipment Rental	405	5,325	205	5,000	2,500
TOTAL REPAIR & MAINT SERVICES		60,777	85,810	71,973	77,750	69,750

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	3,931	3,141	5,265	4,000	4,000
55006	Mileage Reimbursement	0				
52003	Fuel & Oil	12,840	13,121	7,367	15,000	13,000
	TOTAL TRANSP & TRAINING	16,771	16,261	12,632	19,000	17,000
	MATERIALS					
52007	Chemicals	450	474	0	1,000	3,000
52020	Rock/Gravel	1,729	3,080	2,227	5,000	5,000
	TOTAL MATERIALS	2,179	3,554	2,227	6,000	8,000
	FIXED CHARGES					
55003	Workers Comp Insurance	5,438	7,903	11,045	8,000	8,000
56016	Damage/Claims	0	0	0	0	0
	TOTAL FIXED CHARGES	5,438	7,903	11,045	8,000	8,000
	CAPITAL OUTLAY					
54002	Furniture/Fixtures	0	0	0	1,000	250
57001	Capital Improvements	0	0	9,534	0	0
57002	Capital Assets	0	3,424	1500	0	0
	TOTAL CAPITAL OUTLAY	0	3,424	11,034	1,000	250
	TOTAL PARKS & RECREATION	561,977	599,333	582,883	611,000	612,650

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: POOL

ACCT CODE: 10707

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	69,281	69,767	69,747	73,100	73,100
Office Supplies	1,774	0	1,505	1,000	1,000
Operating Supplies	3,266	1,303	3,406	4,400	3,750
Communications & Postage	0	0	0	50	0
Printing & Duplicating	0	0	0	0	0
Publicity & Literature	548	460	484	1,250	1,250
Professional Services	2,040	2,678	2,013	2,000	2,000
Repairs & Maintenance	12,056	1,887	3,680	11,000	9,500
Transportation & Training	0	0	0	4,050	50
Materials	12,745	13,380	19,173	13,000	13,000
Fixed Charges	1,689	2,290	1,965	2,750	2,750
Capital Outlay	3,300	0	3,189	2,000	2,000
TOTALS	106,699	91,765	105,162	114,600	108,400

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	64,358	64,809	64,791	67,750	67,750
51007	Social Security	4,923	4,958	4,956	5,350	5,350
	TOTAL PERSONNEL SERVICES	69,281	69,767	69,747	73,100	73,100
	OFFICE SUPPLIES					
52001	Office Supplies	1,773	0	1,505	1,000	1,000
	TOTAL OFFICE SUPPLIES	1,773	0	1,505	1,000	1,000
	OPERATING SUPPLIES					
52002	Uniforms	0	0	0	0	0
52004	Minor Apparatus	0	0	0	250	250
52005	Janitorial Supplies	183	172	334	500	500
52009	Concession Supplies	0	48	1,950	500	0
52012	Special Apparel/Safety Equip	3,083	873	977	2,500	2,500
52013	Operating Supplies	0	205	119	400	250
56015	Miscellaneous Expense	0	5	26	250	250
	TOTAL OPERATING SUPPLIES	3,266	1,302	3,406	4,400	3,750
	COMMUNICATIONS & POSTAGE					
52015	Postage	0	0	0	50	0
	TOTAL COMM & POSTAGE	0	0	0	50	0
	PRINTING & DUPLICATING					
55011	Printing	0	0	0	0	0
	TOTAL PRINTING & DUPLICATING	0	0	0	0	0
	PUBLICITY & LITERATURE					
52008	Books & Subscriptions	0	0	0	0	0
55005	Advertising	181	362	362	500	500
55037	Public Relations	0	0	0	250	250
56010	Swim Team Expense	367	98	122	500	500
	TOTAL PUBLICITY & LITERATURE	548	460	484	1,250	1,250
	PROFESSIONAL SERVICES					
55009	Contract Services	1,200	1,850	1,243	1,000	1,000
55030	Training Services	840	828	770	1,000	1,000
	TOTAL PROFESSIONAL SERVICES	2,040	2,678	2,013	2,000	2,000
	REPAIR & MAINTENANCE SERVICES					
53001	Bldg Maint/Repair	2,434	1,012	1,149	3,500	2,000
53002	Pool Maintenance	9,623	875	1,897	6,000	6,000
53008	Sign Maintenance	0	0	0	500	500
54004	Electronic Equipment Maint	0	0	634	1,000	1,000
55002	Office Equipment Lease	0				
	TOTAL REPAIR & MAINT SERVICES	12,056	1,887	3,680	11,000	9,500
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	0	0	0	4,000	0
55006	Mileage Reimbursement	0	0	0	50	50
	TOTAL TRANSP & TRAINING	0	0	0	4,050	50
	MATERIALS					
52007	Chemicals	12,745	13,380	19,173	13,000	13,000
	TOTAL MATERIALS	12,745	13,380	19,173	13,000	13,000
	FIXED CHARGES					
55003	Workers Comp	1,689	2,290	1,965	2,500	2,500
56003	Refunds	0	0	0	250	250
	TOTAL FIXED CHARGES	1,689	2,290	1,965	2,750	2,750

DEPARTMENT: POOL

ACCT CODE: 10707

CODE 10 EXPENDITURE DETAIL		2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
CAPITAL OUTLAY						
54002	Furniture/Fixtures	3,300	0	0	2,000	2,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	3189	0	0
TOTAL CAPITAL OUTLAY		3,300	0	3,189	2,000	2,000
TOTAL POOL		106,699	91,765	105,162	114,600	108,400

DEPARTMENT: CIVIC CENTER

ACCT CODE: 10808

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	76,530	77,799	77,664	79,250	92,350
Office Supplies	18	6	0	0	0
Operating Supplies	6,628	6,191	4,005	7,750	6,000
Communications & Postage	0	0	0	250	250
Printing & Duplicating	124	114	120	100	100
Publicity & Literature	0	0	0	50	50
Utility Service	24,789	25,334	25,358	27,000	28,250
Professional Services	3,246	3,701	3,801	3,500	4,000
Repairs & Maintenance	15,539	20,518	18,070	26,000	25,000
Transportation & Training	194	389	80	500	500
Fixed Charges	1,977	2,664	3,527	3,250	4,000
Debt Service	170,104	171,826	173,570	173,500	0
Capital Outlay	0	0	0	3,000	1,000
TOTALS	299,149	308,542	306,195	324,150	161,500

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	54,206	54,366	54,638	55,500	56,500
51004	Overtime	245	515	140	500	500
51006	Lagers	4,366	4,202	3,835	4,000	3,850
51007	Social Security	4,103	4,111	4,104	4,250	4,500
51008	Health Insurance	13,550	14,605	14,947	15,000	24,000
51010	Insurance Refund	60	0		0	3,000
	TOTAL PERSONNEL SERVICES	76,530	77,799	77,664	79,250	92,350
	OFFICE SUPPLIES					
52001	Office Supplies	18	6	0	0	0
	TOTAL OFFICE SUPPLIES	18	6	0	0	0
	OPERATING SUPPLIES					
52002	Uniforms	0	0	0	500	
52004	Minor Apparatus	1,184	120	913	500	500
52005	Janitorial Supplies	5,086	5,702	2,826	6,000	5,000
52012	Special Apparel/Safety Equip	0	0	0	250	0
56015	Miscellaneous Expense	358	371	266	500	500
	TOTAL OPERATING SUPPLIES	6,628	6,192	4,005	7,750	6,000
	COMMUNICATIONS & POSTAGE					
55040	IT Services/Equip	0	0	0	250	250
	TOTAL COMM & POSTAGE	0	0	0	250	250
	PRINTING & DUPLICATING					
55011	Printing	124	114	120	100	100
	TOTAL PRINTING & DUPLICATING	124	114	120	100	100
	PUBLICITY & LITERATURE					
55005	Advertising	0	0	0	50	50
	TOTAL PUBLICITY & LITERATURE	0	0	0	50	50
	UTILITY SERVICES					
55001	Telephone	0	0	1,024	0	1,250
55012	Electric	24,789	25,334	24,334	27,000	27,000
	TOTAL UTILITY SERVICES	24,789	25,334	25,358	27,000	28,250
	PROFESSIONAL SERVICES					
55009	Contract Services	3,246	3,701	3,801	3,500	4,000
	TOTAL PROFESSIONAL SERVICES	3,246	3,701	3,801	3,500	4,000
	REPAIR & MAINTENANCE SERVICES					
53001	Bldg Maint/Repair	12,037	14,675	17,319	20,000	20,000
54003	Equipment Maint	869	778	0	1,500	1,000
54004	Electronic Equipment Maint	499	1,812	0	1,500	1,500
54005	Vehicle Maint	370	423	494	500	0
54010	Tables & Chairs Replacement/Maint	1,227	2,830	0	2,000	2,000
55025	Equipment Rental	536	0	257	500	500
	TOTAL REPAIR & MAINT SERVICES	15,539	20,518	18,070	26,000	25,000
	TRANSPORTATION & TRAINING					
52003	Fuel & Oil	194	389	80	500	500
	TOTAL TRANSP & TRAINING	194	389	80	500	500

DEPARTMENT: CIVIC CENTER

ACCT CODE: 10808

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	FIXED CHARGES					
55003	Workers Comp Insurance	1,977	2,664	3,527	3,000	3,750
56003	Refunds	0	0	0	250	250
	TOTAL FIXED CHARGES	1,977	2,664	3,527	3,250	4,000
	DEBT SERVICE					
59008	Civic Center C.O.P. Principal	160,000	165,000	170,000	170,000	0
59009	Civic Center C.O.P. Interest	9,900	6,700	3,400	3,400	0
59010	C.O.P. Admin Fees	126	126	170	100	0
59020	Bond Redemption-C.O.P.	0	0	0	0	0
59021	Bond Issuance Cost	78	0	0	0	0
	TOTAL DEBT SERVICE	170,104	171,826	173,570	173,500	0
	GRANTS					
	CAPITAL OUTLAY					
54002	Furniture/Fixtures	0	0	0	3,000	1,000
57001	Capital Improvements	0	0	0	0	0
57002	Capital Assets	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	3,000	1,000
TOTAL CIVIC CENTER		299,149	308,542	306,195	324,150	161,500

DEPARTMENT: SENIOR SERVICES

ACCT CODE: 10909

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	41,855	33,538	34,048	34,950	35,550
Office Supplies	245	747	447	500	500
Operating Supplies	3,760	3,671	2,366	3,000	3,000
Communications & Postage	107	112	34	100	100
Publicity & Literature	0	47	0	200	200
Utility Service	10,185	10,522	10,292	10,500	10,500
Professional Services	4,669	4,157	4,295	5,000	5,000
Repairs & Maintenance	6,605	7,233	6,225	4,500	4,500
Transportation & Training	848	568	372	800	800
Fixed Charges	597	621	594	500	600
TOTALS	68,871	61,216	58,673	60,050	60,750

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	36,529	29,215	29,858	30,500	31,000
51006	Lagers	2,728	2,275	2,090	2,150	2,150
51007	Social Security	2,598	2,048	2,100	2,300	2,400
	TOTAL PERSONNEL SERVICES	41,855	33,538	34,048	34,950	35,550
	OFFICE SUPPLIES					
52001	Office Supplies	244	747	447	500	500
	TOTAL OFFICE SUPPLIES	244	747	447	500	500
	OPERATING SUPPLIES					
52005	Janitorial Supplies	2,773	3,532	2,284	2,500	2,500
56015	Miscellaneous Expense	987	139	82	500	500
	TOTAL OPERATING SUPPLIES	3,760	3,671	2,366	3,000	3,000
	COMMUNICATIONS & POSTAGE					
52015	Postage	107	112	34	100	100
	TOTAL COMM & POSTAGE	107	112	34	100	100
	PUBLICITY & LITERATURE					
55005	Advertising	0	47	0	200	200
	TOTAL PUBLICITY & LITERATURE	0	47	0	200	200
	UTILITY SERVICES					
55001	Telephone	1,064	1,223	576	1,000	1,000
55012	Electric	6,651	6,533	6,267	6,500	6,500
55014	Gas	2,471	2,766	3,449	3,000	3,000
	TOTAL UTILITY SERVICES	10,185	10,522	10,292	10,500	10,500
	PROFESSIONAL SERVICES					
55009	Contract Services	4,669	4,157	4,295	5,000	5,000
	TOTAL PROFESSIONAL SERVICES	4,669	4,157	4,295	5,000	5,000
	REPAIR & MAINTENANCE SERVICES					
53001	Bldg Maint/Repair	5,430	6,271	6,192	4,000	4,000
54005	Vehicle Maint	1,175	962	33	500	500
	TOTAL REPAIR & MAINT SERVICES	6,605	7,233	6,225	4,500	4,500
	TRANSPORTATION & TRAINING					
52003	Fuel & Oil	662	568	372	600	600
55006	Mileage Reimbursement	186	0	0	200	200
	TOTAL TRANSP & TRAINING	848	568	372	800	800
	FIXED CHARGES					
55003	Workers Comp Ins	597	621	594	500	600
	TOTAL FIXED CHARGES	597	621	594	500	600
	TOTAL SENIOR SERVICES	68,871	61,216	58,673	60,050	60,750

WATER

FUND

REVENUE AND EXPENDITURE SUMMARY

WATER FUND	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
Licenses & Permits	9,242	6,867	10,286	12,000	12,000
Charges of Services	1,465,750	1,461,326	1,408,088	1,497,500	1,546,500
Miscellaneous Income	1,680	3,323	6,706	3,000	5,000
Investment Income	3,256	2,039	1,729	5,000	2,000
Bond Proceeds	0	0	0	0	
TOTAL REVENUES	1,479,928	1,473,555	1,426,809	1,517,500	1,565,500
EXPENDITURES					
Personnel Services	420,053	437,982	452,773	449,000	451,000
Operations and Maintenance	779,092	675,303	567,430	807,700	813,800
Capital Outlay	1,342,945	1,594,325	470,891	221,000	304,750
Debt Service	212,427	211,849	211,964	212,200	399,278
TOTAL EXPENDITURES	2,754,517	2,919,459	1,703,058	1,689,900	1,968,828
REVENUES over (under) Expenditures	-1,274,589	-1,445,904	-276,249	-172,400	-403,328
Fund Balance at beginning of year	4,617,147	3,342,558	1,896,654	1,896,654	1,620,405
FUND BALANCE - ENDING	3,342,558	1,896,654	1,620,405	1,724,254	1,217,077

WATER FUND REVENUES					
	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
LICENSES & PERMITS:					
Public Works Fees	0	0	0	1,000	1,000
Local Facility Fee	0	0	0	1,000	1,000
Water Taps	9,242	6,867	10,286	10,000	10,000
TOTAL LICENSES & PERMITS	9,242	6,867	10,286	12,000	12,000
CHARGES FOR SERVICES:					
Water Sales (Metered)	1,369,479	1,363,061	1,320,000	1,400,000	1,449,000
Water Sales (Bulk)	11,299	10,406	9,906	12,000	12,000
Penalties	50,229	52,637	46,871	50,000	50,000
Sales Tax	25,151	25,018	21,534	25,000	25,000
Water District Buy Out	0	466	0	500	500
Primacy Fee	9,593	9,737	9,777	10,000	10,000
TOTAL CHARGES FOR SERVICES	1,465,751	1,461,326	1,408,088	1,497,500	1,546,500
MISCELLANEOUS REVENUE:					
Misc Income	1,680	3,322	6,706	3,000	5,000
TOTAL MISCELLANEOUS REVENUE	1,680	3,322	6,706	3,000	5,000
INVESTMENT INCOME	3,256	2,039	1,729	5,000	2,000
TOTAL INVESTMENT INCOME	3,256	2,039	1,729	5,000	2,000
INTERGOVERNMENTAL REVENUE					
Bond Proceeds				0	
TOTAL INTERGOVERNMENTAL REV	0	0	0	0	0
TOTAL WATER FUND REVENUE	1,479,928	1,473,555	1,426,809	1,517,500	1,565,500

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: WATER

ACCT CODE 20309

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	420,053	437,982	452,773	449,000	451,000
Office Supplies	1,894	1,326	2,833	2,000	2,000
Operating Supplies	7,988	11,208	9,259	10,100	10,200
Communications & Postage	8,279	8,410	8,600	9,000	10,000
Printing & Duplicating	1,752	749	2,000	2,000	2,000
Publicity & Literature	1,455	723	1,413	3,000	3,000
Utility Service	24,371	42,261	21,413	27,000	25,900
Wholesale Water	366,649	379,763	343,582	400,000	430,000
Professional Services	159,684	52,076	58,263	78,300	78,300
Repairs & Maintenance	28,869	13,564	5,605	94,800	97,900
Transportation & Training	13,769	15,678	10,429	19,000	15,000
Materials	102,208	86,892	52,015	94,500	69,500
Fixed Charges	62,174	62,653	52,018	68,000	70,000
Debt Service	212,427	211,849	211,964	212,200	399,278
Grants					
Interfund Transfers					
Capital Outlay	1,342,945	1,594,325	470,891	221,000	304,750
TOTALS	2,754,517	2,919,459	1,703,058	1,689,900	1,968,828

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	PERSONNEL SERVICES					
51001	Salaries	283,688	293,173	302,769	300,000	300,000
51004	Overtime	10,917	7,886	6,332	8,000	8,000
51005	Clothing Allowance	1,100	853	1,461	1,500	1,500
51006	Lagers	24,285	22,010	20,810	21,000	20,500
51007	Social Security	22,310	22,448	23,028	22,500	23,000
51008	Health Insurance	73,676	91,612	98,373	96,000	98,000
51009	Tuition Reimbursement	0	0			
51010	Insurance Refund	4,077				
	TOTAL PERSONNEL SERVICES	420,053	437,982	452,773	449,000	451,000
	OFFICE SUPPLIES					
52001	Office Supplies	1,895	1,325	2,833	2,000	2,000
	TOTAL OFFICE SUPPLIES	1,895	1,325	2,833	2,000	2,000
	OPERATING SUPPLIES					
52002	Uniforms	248	181	0	1,000	1,000
52004	Minor Apparatus	6,396	9,104	6,260	7,500	7,600
52005	Janitorial Supplies	48	20	0	100	100
52012	Special Apparel - Safety Equipment	557	476	38	1,000	1,000
56015	Miscellaneous Expense	740	1,428	2,961	500	500
	TOTAL OPERATING SUPPLIES	7,988	11,208	9,259	10,100	10,200
	COMMUNICATIONS & POSTAGE					
55033	Mobile Communications	2,582	2,546	1,963	3,500	3,500
52015	Postage	5,143	5,425	5,537	5,000	5,500
55036	Internet Service	448	438	1,100	0	500
55040	IT Services/Equip	105	0	0	500	500
	TOTAL COMM & POSTAGE	8,279	8,410	8,600	9,000	10,000
	PRINTING & DUPLICATING					
55011	Printing	1,752	749	2,000	2,000	2,000
	TOTAL PRINTING & DUPLICATING	1,752	749	2,000	2,000	2,000
	PUBLICITY & LITERATURE					
52008	Books & Subscriptions					
55005	Advertising	1,455	723	1,413	1,500	1,500
55070	Unemployment	0	0	0	1,500	1,500
	TOTAL PUBLICITY & LITERATURE	1,455	723	1,413	3,000	3,000
	UTILITY SERVICES					
55001	Telephone	4,517	4,121	2,695	4,000	4,100
55012	Electric	15,109	28,293	14,993	15,000	15,300
55014	Gas Service	775	2,234	2,887	3,000	3,000
55031	Propane	3,971	7,614	838	5,000	3,500
55032	Wholesale Water	366,649	379,763	343,582	400,000	430,000
	TOTAL UTILITY SERVICES	391,020	422,024	364,995	427,000	455,900
	PROFESSIONAL SERVICES					
55004	Audit	3,225	2,755	0	3,300	3,300
55009	Contract Services	28,335	29,056	22,697	30,000	30,000
55010	Engineering Services	122,546	19,786	35,000	35,000	35,000
55015	Legal Services	5,578	480	566	10,000	10,000
	TOTAL PROFESSIONAL SERVICES	159,684	52,076	58,263	78,300	78,300
	REPAIR & MAINTENANCE SERVICES					
53001	Bldg Maint/Repair	17,104	2,181	1,690	20,000	20,000
53006	Tower Maintenance	950	950	950	55,000	55,000
54003	Equipment Maintenance	5,640	4,843	905	5,000	5,100
54004	Electronic Equipment Maint	965	500	0	1,200	1,200
54005	Vehicle Maint	3,070	4,224	1,351	10,000	10,000
54015	Pump & Motor Maintenance	0	21	0	2,000	5,000
55002	Office Equipment Lease	671	712	709	600	600
55025	Equipment Rental	470	132	0	1,000	1,000
	TOTAL REPAIR & MAINT SERVICES	28,869	13,564	5,605	94,800	97,900

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
TRANSPORTATION & TRAINING						
55013	Dues & Conferences	1,590	3,117	3,588	5,000	5,000
55006	Mileage Reimbursement	0	6	0	0	0
52003	Fuel & Oil	12,178	12,555	6,841	14,000	10,000
TOTAL TRANSP & TRAINING		13,769	15,678	10,429	19,000	15,000
MATERIALS						
52007	Chemicals	125	0	0	1,000	1,000
52018	Other Construction Materials	1,654	4,140	495	5,000	5,000
52020	Rock/Gravel	4,314	2,395	1,342	2,000	2,000
52021	Meters & Fittings	76,082	71,762	42,603	75,000	50,000
52022	Electronic Equipment	425	15	1,697	1,500	1,500
52023	Water Mains & Fittings	19,608	8,581	5,878	10,000	10,000
TOTAL MATERIALS		102,208	86,892	52,015	94,500	69,500
FIXED CHARGES						
55003	Property, Liability, Workers Comp Ins.	27,642	27,510	28,560	28,000	29,000
56002	Sales Tax	25,221	25,159	23,458	25,000	26,000
56003	Refunds	0	0	0	500	500
56004	Primacy Fee	9,311	9,345	0	9,500	9,500
56016	Damage/Claims	0	639	0	5,000	5,000
TOTAL FIXED CHARGES		62,174	62,653	52,018	68,000	70,000
DEBT SERVICE						
58001	Lease Purchase Principal	9038	9,557	9902	10,000	10,000
58002	Lease Purchase Interest	3179	2,866	2315	2,700	2,700
59001	COP Principal	0	0	0	0	188,880
59003	COP Interest	198,741	198,523	198,523	199,000	196,398
59004	Administration Fees	904	904	1,224	500	1,300
59020	Bond Issuance Cost	565	0		0	
59021	Bond Discount					
TOTAL DEBT SERVICE		212,427	211,849	211,964	212,200	399,278
GRANTS						
CAPITAL OUTLAY						
54002	Furniture/Fixtures	217	280	0	1,000	1,000
57001	Capital Improvements	1,319,837	1,563,622	455,379	210,000	300,000
57002	Capital Assets	22,891	30,423	15,512	10,000	3,750
TOTAL CAPITAL OUTLAY		1,342,945	1,594,325	470,891	221,000	304,750
TOTAL WATER EXPENSE		2,754,517	2,919,459	1,703,058	1,689,900	1,968,828



City of Oak Grove

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CAPITAL OUTLAY REQUEST - WATER			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
SE Park/10th/8th/Harding Water Line Replacement	1	\$230,000	\$230,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Skid Steer (Lease Payment)	1	\$3,750	\$3,750
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
SCADA System Improvement	1	\$40,000	\$40,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
GIS Mapping Improvement	1	\$30,000	\$30,000
	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$303,750

SEWER

FUND

REVENUE AND EXPENDITURE SUMMARY

SEWER FUND	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
Licenses & Permits	6,725	372	1,371	7,000	7,000
Charges for Services	1,236,866	1,214,215	1,209,043	1,240,000	1,310,200
Miscellaneous	28,409	25,675	75,000	80,000	30,000
Investment Income	133,797	125,015	115,557	140,000	105,000
Bond Proceeds					1,100,000
TOTAL REVENUES	1,405,797	1,365,277	1,400,971	1,467,000	2,552,200
EXPENDITURES					
Personnel Services	466,729	465,210	449,398	447,500	395,500
Operations and Maintenance	287,208	324,386	343,228	351,450	504,700
Capital Outlay	524,514	286,366	124,617	111,000	750,200
Debt Service	557,576	554,154	553,803	554,300	593,660
TOTAL EXPENDITURES	1,836,027	1,630,116	1,471,046	1,464,250	2,244,060
REVENUES over (under) Expenditures	-430,230	-264,839	-70,075	2,750	308,140
Fund Balance at beginning of year	1,330,134	899,904	635,065	635,065	564,990
FUND BALANCE - ENDING	899,904	635,065	564,990	637,815	873,130
RESTRICTED FUNDS (SRF BOND RESERVE)					450,000
AVAILABLE FUND BALANCE					423,130

SEWER FUND REVENUES

	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
LICENSES & PERMITS:					
Public Works Fees	0	372	0	1,000	1,000
Sewer Taps	4,225	0	1,371	1,000	1,000
Sewer Availability Fee	2,500	0	0	4,000	4,000
Local Facility Fee	0	0	0	1,000	1,000
TOTAL LICENSES & PERMITS	6,725	372	1,371	7,000	7,000
CHARGES FOR SERVICES:					
Sewer Fees	1,078,284	1,053,755	1,050,000	1,080,000	1,150,200
I & I	128,756	131,605	132,082	130,000	130,000
Penalties	29,827	28,855	26,961	30,000	30,000
TOTAL CHARGES FOR SERVICES	1,236,866	1,214,215	1,209,043	1,240,000	1,310,200
MISCELLANEOUS REVENUE:					
Misc Income	28,409	25,675	75,000	80,000	30,000
TOTAL MISCELLANEOUS REVENUE	28,409	25,675	75,000	80,000	30,000
INVESTMENT INCOME	133,797	125,015	115,557	140,000	105,000
TOTAL INVESTMENT INCOME	133,797	125,015	115,557	140,000	105,000
INTERGOVERNMENTAL REVENUE					
Bond Proceeds					1,100,000
TOTAL INTERGOVERNMENTAL REV					1,100,000
TOTAL SEWER FUND REVENUE	1,405,797	1,365,277	1,400,971	1,467,000	2,552,200

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: SEWER

ACCT CODE: 25303

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	466,729	465,210	449,398	447,500	395,500
Office Supplies	1,851	1,325	2,000	2,000	2,000
Operating Supplies	8,536	25,882	15,926	20,600	20,600
Communications & Postage	7,849	8,119	6,977	8,500	8,500
Printing & Duplicating	1,692	719	1,229	1,000	1,500
Publicity & Literature	4,434	1,119	261	2,000	2,000
Utility Service	96,886	100,565	87,722	79,000	90,000
Professional Services	30,014	31,398	91,801	70,000	215,000
Repairs & Maintenance	59,461	75,804	51,237	75,000	75,000
Transportation & Training	17,953	18,363	11,205	20,600	16,600
Materials	2,040	5,364	3,129	9,000	9,000
Fixed Charges	56,492	55,728	71,741	63,750	64,500
Debt Service	557,576	554,154	553,803	554,300	593,660
Capital Outlay	524,514	286,366	124,617	111,000	750,200
TOTALS	1,836,027	1,630,116	1,471,046	1,464,250	2,244,060

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
PERSONNEL SERVICES						
51001	Salaries	316,629	321,106	312,889	310,000	280,000
51004	Overtime	5,887	9,272	8,426	10,000	10,000
51005	Clothing Allowance	1,293	1,320	1,045	1,500	1,500
51006	Lagers	26,448	23,328	21,200	22,000	18,000
51007	Social Security	24,573	24,700	24,085	24,000	21,000
51008	Health Insurance	83,084	85,700	81,753	80,000	65,000
51009	Tuition Reimbursement	1,280	-215	0	0	0
51010	Insurance Refund	7,535				
	TOTAL PERSONNEL SERVICES	466,729	465,210	449,398	447,500	395,500
OFFICE SUPPLIES						
52001	Office Supplies	1,851	1,325	2,000	2,000	2,000
	TOTAL OFFICE SUPPLIES	1,851	1,325	2,000	2,000	2,000
OPERATING SUPPLIES				561000		
52002	Uniforms	231	181	103	1,500	1,500
52004	Minor Apparatus	5,180	17,653	8,075	12,500	12,500
52005	Janitorial Supplies	48	20	0	100	100
52012	Special Apparel-Safety	578	-203	38	500	500
52022	Electronic Equipment	425	15	864	2,500	2,500
52016	Lab Equipment & Supplies	1,274	6,635	4,846	3,000	3,000
56015	Miscellaneous Expense	800	1,581	2,000	500	500
	TOTAL OPERATING SUPPLIES	8,536	25,882	15,926	20,600	20,600
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	2,041	1,862	1,440	3,000	3,000
52015	Postage	5,184	5,819	5,537	5,000	5,000
55036	Internet Service	448	438			
55040	IT Services/Equip	176	0	0	500	500
	TOTAL COMM & POSTAGE	7,849	8,119	6,977	8,500	8,500
PRINTING & DUPLICATING						
55011	Printing	1,692	719	1,229	1,000	1,500
	TOTAL PRINTING & DUPLICATING	1,692	719	1,229	1,000	1,500
PUBLICITY & LITERATURE						
55005	Advertising	594	1,119	261	500	500
55070	Unemployment	3,840	0	0	1,500	1,500
	TOTAL PUBLICITY & LITERATURE	4,434	1,119	261	2,000	2,000
UTILITY SERVICES						
55001	Telephone	5,571	5,145	3,901	5,000	5,000
55012	Electric	86,203	83,041	80,696	65,000	80,000
55014	Gas Service	774	2,234	2,887	2,500	2,500
55030	Water	303	393	238	500	500
55031	Propane	4,035	9,752	0	6,000	2,000
	TOTAL UTILITY SERVICES	96,886	100,565	87,722	79,000	90,000
PROFESSIONAL SERVICES						
55004	Audit	3,225	2,755	0	3,000	3,000
55009	Contract Services	21,765	24,709	29,147	25,000	25,000
55010	Engineering Services	1,071	3,544	62,500	40,000	185,000
55015	Legal Services	3,953	390	154	2,000	2,000
	TOTAL PROFESSIONAL SERVICES	30,014	31,398	91,801	70,000	215,000
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	19,257	3,259	2,807	15,000	15,000
54003	Equipment Maintenance	11,556	16,422	17,000	15,000	15,000
54004	Electronic Equipment Maint	1,686	1,436	149	1,000	1,000
54005	Vehicle Maint	7,352	6,496	2,553	7,500	7,500
54015	Pump & Motor Maintenance	17,548	47,116	25,000	30,000	30,000
54016	Sewer Main Maintenance	1,038	0	3,019	5,000	5,000
55002	Office Equipment Lease	671	712	709	1,000	1,000
55025	Equipment Rental	353	361	0	500	500
	TOTAL REPAIR & MAINT SERVICES	59,461	75,804	51,237	75,000	75,000

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	1,219	1,631	1,488	3,500	3,500
55006	Mileage Reimbursement	0	6	0	100	100
52003	Fuel & Oil	16,734	16,726	9,717	17,000	13,000
	TOTAL TRANSP & TRAINING	17,953	18,363	11,205	20,600	16,600
	MATERIALS					
52007	Chemicals	125	0		3,000	3,000
52020	Rock/Gravel	669	1,294	1,842	1,000	1,000
52024	Sewer Mains & Fittings	1,247	4,070	1,287	5,000	5,000
	TOTAL MATERIALS	2,040	5,364	3,129	9,000	9,000
	FIXED CHARGES					
55003	Property, Liability, Workers Comp Ins.	29,232	29,695	29,130	30,000	30,000
56006	DNR Service Fee	3,452	3,675	6,852	3,750	4,500
56016	Damage/Claims	0	0	0	5,000	5,000
59029	SRF Loan Processing Fee	23,808	22,359	35,759	25,000	25,000
	TOTAL FIXED CHARGES	56,492	55,728	71,741	63,750	64,500
	DEBT SERVICE					
58001	Lease Purchase Principal	9,038	9,557	9,902	10,000	10,000
58002	Lease Purchase Interest	3,179	2,455	2,315	2,700	2,700
59020	Bond Issuance Cost	107	0		0	
59021	Bond Discount	0	0		0	
59025	Principal - SRF	290,000	300,000	315,000	315,000	335,000
59026	Interest - SRF	216,113	202,873	186,729	187,000	170,500
59027	SRF Administration Fees	1,691	1,603	1,965	2,000	2,000
59035	Sewer COP Principal					36,120
59036	Sewer COP Interest	37,278	37,496	37,496	37,500	37,090
59037	Sewer COP Admin Fees	171	171	396	100	250
	TOTAL DEBT SERVICE	557,576	554,154	553,803	554,300	593,660
	CAPITAL OUTLAY					
54002	Furniture/Fixtures	217	0	0	1,000	1,000
57001	Capital Improvements	402,000	166,803	32,391	0	639,200
57002	Capital Assets	22,931	20,133	17,226	10,000	10,000
57003	I & I Improvements	99,366	99,430	75,000	100,000	100,000
	TOTAL CAPITAL OUTLAY	524,514	286,366	124,617	111,000	750,200
	TOTAL SEWER	1,836,027	1,630,116	1,471,046	1,464,250	2,244,060



City of Oak Grove

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CAPITAL OUTLAY REQUEST - SEWER			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Plant Influent Variable Frequency Drives	1	\$75,200	\$75,200
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Scum Removal System	1	\$86,400	\$86,400
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Laundry Covers	1	\$115,200	\$115,200
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Non-Potable Pumping System	1	\$47,200	\$47,200
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Grit Removal System	1	\$179,200	\$179,200
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Diffuser Assembly	1	\$57,600	\$57,600
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
UV System	1	\$49,600	\$49,600
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
RAS/WAS Flow Meter	1	\$28,800	\$28,800
*Cost for all listed projects equals 80% of the estimate from 2015 Wastewater Master Plan			
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$639,200

TRANSPORTATION FUND

REVENUE AND EXPENDITURE SUMMARY

TRANSPORTATION FUND (Street Department)	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
Transportation Sales Tax	476,737	506,397	533,700	480,000	525,000
Investment Income	54	111	219	100	250
Public Works Fees	0	2,415	0	1,000	0
Miscellaneous Income	3,130	4,811	6,706	5,000	6,000
Street Sign Income					
TOTAL REVENUES	479,921	513,734	540,625	486,100	531,250
EXPENDITURES					
Personnel Services	122,656	117,489	123,117	162,900	234,300
Operations and Maintenance	212,966	220,377	216,438	247,150	242,450
Capital Outlay	42,838	86,591	65,848	67,000	53,750
TOTAL EXPENDITURES	378,460	424,457	405,403	477,050	530,500
REVENUES over (under) Expenditures	101,461	89,277	135,222	9,050	750
Fund Balance at beginning of year	80,380	181,841	271,118	271,118	406,340
FUND BALANCE - ENDING	181,841	271,118	406,340	280,168	407,090

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT: STREET MAINTENANCE

ACCT CODE: 15303

OBJECT OF EXPENDITURE	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
Personnel Services	122,656	117,489	123,117	162,900	234,300
Office Supplies	12	5	90	1,000	1,000
Operating Supplies	6,150	5,362	4,091	8,500	8,400
Communications & Postage	2,059	1,867	1,439	3,100	3,100
Printing & Duplicating	76	114	120	200	200
Publicity & Literature	521	0	0	250	250
Utility Service	103,900	110,501	108,063	109,000	107,500
Professional Services	7,911	4,507	1,782	10,500	10,500
Repairs & Maintenance	19,652	19,328	11,507	26,100	25,000
Transportation & Training	9,061	9,546	5,623	9,500	9,500
Materials	27,190	29,389	47,688	37,500	37,500
Fixed Charges	36,434	39,758	36,035	41,500	39,500
Grants					
Interfund Transfers					
Capital Outlay	42,838	86,591	65,848	67,000	53,750
TOTALS	378,460	424,457	405,403	477,050	530,500

DEPARTMENT: STREET MAINTENANCE

ACCT CODE: 15303

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
PERSONNEL SERVICES						
51001	Salaries	82,440	85,138	87,621	115,000	154,000
51004	Overtime	3,112	1,132	1,003	5,000	5,000
51005	Clothing Allowance	633	578	990	800	800
51006	Lagers	7,127	5,755	5,969	8,100	10,500
51007	Social Security	6,772	6,535	6,676	9,000	12,000
51008	Health Insurance	17,362	18,351	20,858	25,000	52,000
51009	Tuition Reimbursement					
51010	Insurance Refund	5,211				
TOTAL PERSONNEL SERVICES		122,656	117,489	123,117	162,900	234,300
OFFICE SUPPLIES						
52001	Office Supplies	11	5	90	1,000	1,000
TOTAL OFFICE SUPPLIES		11	5	90	1,000	1,000
OPERATING SUPPLIES						
52002	Uniforms	204	181	0	400	400
52004	Minor Apparatus - Tools	5,715	5,339	4,040	7,500	7,500
52005	Janitorial Supplies	0	20	0	0	0
52012	Special Apparel - Safety Equipment	211	-203	38	500	500
56015	Miscellaneous Expense	19	25	13	100	0
TOTAL OPERATING SUPPLIES		6,150	5,362	4,091	8,500	8,400
COMMUNICATIONS & POSTAGE						
55033	Mobile Communications	2,041	1,862	1,439	2,500	2,500
52015	Postage	18	5	0	100	100
55040	IT Services/Equip	0	0	0	500	500
TOTAL COMM & POSTAGE		2,059	1,867	1,439	3,100	3,100
PRINTING & DUPLICATING						
55011	Printing	76	114	120	200	200
TOTAL PRINTING & DUPLICATING		76	114	120	200	200
PUBLICITY & LITERATURE						
52008	Books & Subscriptions					
55005	Advertising	521	0	0	250	250
55070	Unemployment					
TOTAL PUBLICITY & LITERATURE		521	0	0	250	250
UTILITY SERVICES						
55001	Telephone	0	328	294	1,500	1,500
55012	Electric	99,499	102,110	106,788	100,000	102,500
55031	Propane	4,401	8,063	981	7,500	3,500
TOTAL UTILITY SERVICES		103,900	110,501	108,063	109,000	107,500
PROFESSIONAL SERVICES						
55004	Audit	3,225	2,755	0	3,000	3,000
55009	Contract Services	3,615	1,529	1,782	2,500	2,500
55010	Engineering Services	1,071	223	0	5,000	5,000
TOTAL PROFESSIONAL SERVICES		7,911	4,507	1,782	10,500	10,500
REPAIR & MAINTENANCE SERVICES						
53001	Bldg Maint/Repair	32	1,866	0	3,000	3,000
53009	Right of Way Maintenance	5,656	6,012	4,425	7,500	7,500
53010	Street Sign Maintenance	367	562	564	2,000	2,000
54003	Equipment Maintenance	7,759	7,526	3,311	5,000	5,000
54004	Electronic Equipment Maintenance				100	
54005	Vehicle Maint	3,824	2,927	1,317	7,000	5,000
55002	Office Equipment Lease	144	0	0	0	0
55025	Equipment Rental	1,871	436	1,890	1,500	2,500
TOTAL REPAIR & MAINT SERVICES		19,652	19,328	11,507	26,100	25,000

DEPARTMENT: STREET MAINTENANCE

ACCT CODE: 15303

CODE 10	EXPENDITURE DETAIL	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
	TRANSPORTATION & TRAINING					
55013	Dues & Conferences	410	81	327	1,000	1,000
52003	Fuel & Oil	8,652	9,466	5,296	8,500	8,500
	TOTAL TRANSP & TRAINING	9,061	9,546	5,623	9,500	9,500
	MATERIALS					
52007	Chemicals	117	0	0	1,000	1,000
52014	Paint/Striping	62	0	0	3,000	3,000
52018	Other Construction Materials	1,160	0	0	0	0
52019	Salt/Sand	8,187	20,372	21,548	15,000	15,000
52020	Rock/Gravel	689	934	3,777	1,000	1,000
52026	Asphalt Products	16,974	8,083	22,363	17,500	17,500
	TOTAL MATERIALS	27,190	29,389	47,688	37,500	37,500
	FIXED CHARGES					
55003	Property, Liability, Workers Comp Ins.	36,387	39,235	36,035	40,000	38,000
56016	Damage/Claims	47	523	0	1,500	1,500
	TOTAL FIXED CHARGES	36,434	39,758	36,035	41,500	39,500
	GRANTS					
	CAPITAL OUTLAY					
57001	Capital Improvements	35,138	67,466	50,000	50,000	50,000
57002	Capital Assets	7,700	19,125	15,848	17,000	3,750
	TOTAL CAPITAL OUTLAY	42,838	86,591	65,848	67,000	53,750
	TOTAL STREET MAINTENANCE	378,460	424,457	405,403	477,050	530,500



City of Oak Grove

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CAPITAL OUTLAY REQUEST - TRANSPORTATION			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Asphalt Overlay - NE 3rd Street	1	\$50,000	\$50,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Bobcat Track Skid Steer (Lease Payment)	1	\$3,750	\$3,750
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$53,750

**CAPITAL IMPROVEMENT
FUND**

REVENUE AND EXPENDITURE SUMMARY

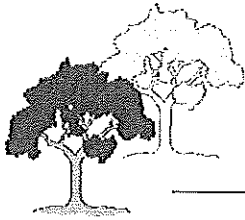
<u>CAPITAL IMPROVEMENT</u>	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
Capital Improvement Sales Tax	238,369	253,086	267,000	240,000	262,500
Investment Income	279	297	450	500	500
Miscellaneous Income	0	30,000	0	500	500
C.U.R.S.	27,800	0		0	
TOTAL REVENUES	266,448	283,383	267,450	241,000	263,500
EXPENDITURES					
Professional Services	0	2,850	25,654	25,000	20,000
Capital Outlay	225,723	207,087	178,291	204,500	228,500
TOTAL EXPENDITURES	225,723	209,937	203,945	229,500	248,500
 Excess (deficiency) over expenditures	 40,725	 73,445	 63,505	 11,500	 15,000
Fund Balance at beginning of year	513,920	554,645	628,090	628,090	691,595
 FUND BALANCE - ENDING	 554,645	 628,090	 691,595	 639,590	 706,595



City of Oak Grove

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CAPITAL OUTLAY REQUEST - CAPITAL IMPROVEMENT			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Parks Wide Area Mower (Lease Payment)	1	\$20,500	\$20,500
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Parks Backhoe	1	\$30,000	\$30,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Webb Park Machine Pitch Lighting	1	\$32,000	\$32,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Patrol Car and Equipment	1	\$36,000	\$36,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Department Electronic Ticketing Project	1	\$60,000	\$60,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Road Overlay	1	\$50,000	\$50,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$228,500



CITY OF
Oak Grove

1300 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

MEMORANDUM

To: Steven Craig, City Administrator, Oak Grove, MO.

From: Bryon Price, Chief of Police, Oak Grove, MO.

Subject: 2016 Capital Improvement Fund Projections

Date: 09/15/2015

Mr. Craig,

Listed below are capital expenditure projections for the Fiscal Year of 2016.

1. In the endeavor to progressively update the aging cars in the Police Department's fleet, I recommend the purchase of one new vehicles from the Capital Improvement Fund for Fiscal Year 2016. The objective for this vehicle would be to purchase police package units with the suitable for police use. The current fleet has one vehicles needing replaced; a 2004 Chevrolet Impala with approximately 130,000 miles. The estimates for the new vehicles are based on what was spent on the two vehicles purchased this year. When funding is approved then the type of vehicles will be determined and the best purchase price will be sought prior to submitting to the Board of Alderman for approval. With the purchase of one new police vehicle it will be necessary to outfit it with the needed with the needed emergency equipment such as lights, sirens, and radios. As was done in 2015, all re-usable equipment currently on the car being phased out will be used on the replacement vehicles if possible before purchasing the remaining pieces. This dollar amount is based on the cost of items ordered this year.
2. With the advancement in technology and software in police work, the use of e-ticketing systems have become not only an efficient way of issuing traffic citations but has improved record management systems. It is anticipated that these systems will improve and reduce time to input current tickets and the repetition of recording the same information multiple times on different forms and separate information tracking systems. This project will also include the placement of mobile data terminals within the patrol vehicles for instant criminal record checks or access to critical incident plans and information.


Chief Bryon Price



City of Oak Grove

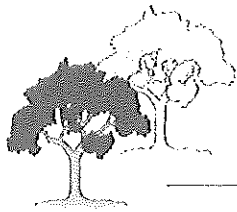
Fiscal Year 2016

CAPITAL OUTLAY REQUEST -POLICE DEPARTMENT

DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
Police Vehicle & Equipment	One(1)	\$36,000	\$36,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
E-Ticketing System	N/A	\$60,000	\$60,000
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST

PERSONNEL REQUEST

DESCRIPTION	NUMBER REQUESTED	UNIT COST	
TOTAL OUTLAY REQUEST			\$96,000



CITY OF
Oak Grove

1300 S. Broadway • Oak Grove, Missouri 64075 • (816) 690-3773 • Fax (816) 690-8478

Memorandum

To: Board of Alderman
From: Scott Matson, Director of Parks & Recreation
Date: 10/30/15
Re: Purchase of ball field lights

Board of Alderman:

I am recommending the Board of Alderman approve the purchase of ball field light equipment from Musco for the amount of \$32,000. The equipment will be used to light the relocated machine pitch field with appropriate illumination and control system. The machine pitch field is used by both boys baseball and girls softball. The use of this field is in very high demand and will require lights to accommodate the play.

Musco has a cooperative purchasing agreement with the TIPS/TAPS program that will allow the equipment to be purchased by us at the stated contract pricing.

Funding for this project will come from the Capital Improvements Fund.

Thank you,

Scott Matson
Director of Parks & Recreation
City of Oak Grove



City of Oak Grove

Fiscal Year 2016 Annual Budget

FUND CAPITAL ASSETS	DEPARTMENT PARKS	ACCOUNT NUMBER 10306-57002											
CAPITAL OUTLAY REQUEST													
DESCRIPTION Machine Pitch Field Lighting	NUMBER REQUESTED 1	UNIT COST	TOTAL COST \$ 32,000.00										
REASON FOR REQUEST Light the Machine Pitch Field with control link system		NUMBER OF SIMILAR UNITS ON HAND	ACQUISITION TYPE <input type="radio"/> REPLACEMENT <input checked="" type="radio"/> ADDITION										
SPECIFY ITEMS TO BE REPLACED <table border="1"><thead><tr><th><u>ITEM</u></th><th><u>MAKE</u></th><th><u>AGE</u></th><th><u>SALVAGE VALUE</u></th><th><u>RECOMMENDED DISPOSITION</u></th></tr></thead><tbody><tr><td colspan="5" style="height: 150px;"></td></tr></tbody></table>				<u>ITEM</u>	<u>MAKE</u>	<u>AGE</u>	<u>SALVAGE VALUE</u>	<u>RECOMMENDED DISPOSITION</u>					
<u>ITEM</u>	<u>MAKE</u>	<u>AGE</u>	<u>SALVAGE VALUE</u>	<u>RECOMMENDED DISPOSITION</u>									
SOURCE USED FOR UNIT COST General Fund													
OTHER REMARKS The equipment will be installed by city staff.													



City of Oak Grove

Fiscal Year 2016 Annual Budget

FUND CAPITAL ASSETS	DEPARTMENT PARKS	ACCOUNT NUMBER 10306-57002		
CAPITAL OUTLAY REQUEST				
DESCRIPTION 4X4 Backhoe	NUMBER REQUESTED 1	UNIT COST	TOTAL COST \$ 30,000.00	
REASON FOR REQUEST Replace aged and broken down backhoe		NUMBER OF SIMILAR UNITS ON HAND 1	ACQUISITION TYPE <input checked="" type="radio"/> REPLACEMENT <input type="radio"/> ADDITION	
SPECIFY ITEMS TO BE REPLACED				
<u>ITEM</u>	<u>MAKE</u>	<u>AGE</u>	<u>SALVAGE VALUE</u>	<u>RECOMMENDED DISPOSITION</u>
JCB Backhoe			\$5,000	Sell
SOURCE USED FOR UNIT COST General Fund				
OTHER REMARKS				

STORM WATER FUND

REVENUE AND EXPENDITURE SUMMARY

STORM WATER FUND	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
Public Works Fees	0	643	0	500	500
Investment Income	300	269	390	1,000	500
Miscellaneous Income	0	0	0	500	500
TOTAL REVENUES	300	913	390	2,000	1,500
EXPENDITURES					
Miscellaneous Expense	0	0	0	0	0
Capital Assets	0	0	0	0	0
Storm Drainage Construction	0	4,300	90,000	126,000	277,620
TOTAL EXPENDITURES	0	4,300	90,000	126,000	277,620
 Excess (deficiency) over expenditures	 300	 -3,387	 -89,610	 -124,000	 -276,120
Fund Balance at beginning of year	569,226	569,526	566,139	566,139	476,529
 FUND BALANCE - ENDING	 569,526	 566,139	 476,529	 442,139	 200,409



City of Oak Grove

Fiscal Year 2016 Annual Budget

DRAINAGE CONSTRUCTION - STORM WATER FUND			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
SE 12th Street	1	\$277,620	\$277,620
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$277,620

**GENERAL OBLIGATION
FUND**

REVENUE AND EXPENDITURE SUMMARY

GENERAL OBLIGATION DEBT	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
Investment Income	113	141	160	500	500
Real Estate	91,056	137,483	132,000	135,000	135,000
Personal Property	24,570	26,518	26,000	26,000	26,000
Merchant and Manufacturers	5,957	7,299	6,272	10,000	7,000
Railroad & Utilities	4,850	6,001	6,454	5,000	5,000
Financial Institution	0	0	0	100	100
Prior & Penalties	11,292	7,743	7,300	15,000	10,000
Interfund Transfer	400,000	400,000	400,000	400,000	447,000
TOTAL REVENUES	537,838	585,185	578,186	591,600	630,600
EXPENDITURES					
G.O. Debt Principal	75,000	275,000	285,000	285,000	335,000
G.O. Debt Interest	319,614	313,576	303,151	304,000	292,000
G.O. Debt Administrative Fee	1,171	1,028	2,623	1,200	2,700
Bond Redemption	0	0	0	0	
TOTAL EXPENDITURES	395,785	589,604	590,774	590,200	629,700
Excess (deficiency) over expenditures	142,053	-4,419	-12,588	1,400	900
Fund Balance at beginning of year	103,449	245,502	241,083	241,083	228,495
FUND BALANCE - ENDING	245,502	241,083	228,495	242,483	229,395

STREET IMPROVEMENT FUND

REVENUE AND EXPENDITURE SUMMARY

STREET IMPROVEMENT FD	2013 ACTUAL	2014 ACTUAL	2015 PROJECTED	2015 BUDGET	2016 BUDGET
REVENUES					
Investment Income	298	156	250	150	150
Miscellaneous Income	8,895	0	0	0	0
TOTAL REVENUES	9,194	156	250	150	150
EXPENDITURES					
Engineering Services	7,331	0	0	0	0
Easement Acquisitions	409	255	0	0	0
Miscellaneous Expense	0	0	0	0	0
Street Construction	294,263	1,800	0	327,800	327,800
Bond Issuance Costs					
TOTAL EXPENDITURES	302,003	2,055	0	327,800	327,800
Excess (deficiency) over expenditures	-292,809	-1,899	250	-327,650	-327,650
Fund Balance at beginning of year	622,280	329,471	327,572	327,572	327,822
FUND BALANCE - ENDING	329,471	327,572	327,822	-78	172



City of Oak Grove

Fiscal Year 2016 Annual Budget

STREET CONSTRUCTION - STREET IMPROVEMENT FUND			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
South Broadway Street	1	\$327,800	\$327,800
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
DESCRIPTION	NUMBER REQUESTED	UNIT COST	TOTAL COST
	0	\$0	\$0
PERSONNEL REQUEST			
DESCRIPTION	NUMBER REQUESTED	UNIT COST	
			\$0
			\$0
TOTAL OUTLAY REQUEST			\$327,800

