



CITY OF
Oak Grove

2110 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

SIGN PERMIT APPLICATION

Inspections call
(816) 690-3773 Ext. 1007

return application to:

buildingofficial@cityof oakgrove.com

FEE CALCULATED

Permit #	Received Date
Approved Date	Fee

Sign Location		Sign Copy		
Business Information				
Business Name _____				
Business Address _____				
Business Phone _____		Business Email _____		
Sign Company Information				
Sign Company Name _____				
Sign Company Address _____				
Sign Company Phone _____		Sign Company Email _____		
Sign Company License # _____				
Sign Type				
Permanent	Temporary	Replacing sign Face		
Illumination				
Illuminated*	Electronic Message Center*	Non-Illuminated		
*If branch circuit is not currently available for illuminated sign, a licensed electrical contractor must obtain a electrical permit prior to installation. All signs involving internal lights or other electrical devices or circuits must display a label certifying it as being approved by the underwriter's laboratories.				
Sign Information				
Temporary Sign	Height	Width	Total Height	Setback Nearest Property Line
Wall Sign	Height	Width	Area of Facade	
Freestanding Monument Sign	Height (copy area)	Width (copy area)	Total Height	Width of Sign Base
	Setback Front Property Line		Setback Side Property Line	
Projecting Sign	Height (copy area)	Width (copy area)	Depth	Clearance
Under Canopy Sign	Height	Width	Clearance	
Incidental Sign	Height	Width	Total Sign Height	Setback Nearest Property Line
Real Estate Sign	Height	Width	Setback Front Prop. Line	Setback Side Property Line
Applicant's Signature			Date:	
Signature: _____			_____	

OWNERSHIP AFFIDAVIT

STATE OF MISSOURI)

COUNTY OF JACKSON)

Comes now _____ (owner)

who being duly sworn upon his/her oath, does state that he/she is the owner of the property legally described in the application for a permanent sign permit and acknowledges the sub-mission of the application for permanent sign permit of said property under the City of Oak Grove Unified Development Code.

Dated this _____ day of _____, 20__

Signature of Owner

Printed Name

Subscribed and sworn to before me this _____ day of _____, 20__

Notary Public

My Commission Expires