



CITY OF  
**Oak Grove**

2110 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

**SINGLE FAMILY RESIDENTIAL SITE PLAN REQUIREMENTS**

The City has adopted the  
2012 International Codes

Inspections call (816) 690-3773 Ext. 1007

Return application to:

[buildingofficial@cityofoakgrove.com](mailto:buildingofficial@cityofoakgrove.com)

A site plan is REQUIRED for New Construction, Additions or Accessory Structures which result in a significant change to a primary functional area.

**Address or Legal Description of Site:** \_\_\_\_\_

**Name of Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email address:** \_\_\_\_\_

One (1) hard copy and one (1) digital copy of the site plan, containing the following information, must be submitted. When a particular item is included, check where indicated. If an item does not apply, indicate by writing N/A.

- \_\_\_\_\_ 1. Boundaries and dimensions of property, all property corners with elevations. (property corners shall be clearly marked on the ground).
- \_\_\_\_\_ 2. Show names of streets.
- \_\_\_\_\_ 3. Show alleys.
- \_\_\_\_\_ 4. Locations of existing and proposed structures (including decks) with elevations at house and garage corners.
- \_\_\_\_\_ 5. Distance from all structure(s), to property line(s).
- \_\_\_\_\_ 6. Show existing and proposed inlets, sidewalks, manholes, water valves, hydrant assemblies, street light and other pertinent items.
- \_\_\_\_\_ 7. Show existing and proposed curb cuts and driveway locations.
- \_\_\_\_\_ 8. Square footage of property and footprint of proposed structure.
- \_\_\_\_\_ 9. Clearly indicate Site Plan scale and North arrow.
- \_\_\_\_\_ 10. Provide legal description and address of property.
- \_\_\_\_\_ 11. Show dimensions and type of easements.
- \_\_\_\_\_ 12. Show sewer stub location.
- \_\_\_\_\_ 13. Show drainage direction.
- \_\_\_\_\_ 14. Show all building setback lines.
- \_\_\_\_\_ 15. State of Missouri Professional Land Surveyor stamp.
- \_\_\_\_\_ 16. Show 100 year flood elevations as appropriate.

I hereby confirm that this information submitted on this document and site is true and accurate.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*"Come Grow With Us!"*