

## Administrative Information

In support of the Jackson County, MO state of emergency declaration and to support the prevention efforts of the COVID-19 Coronavirus the City of Oak Grove is asking that you please avoid visits to City Hall/Police Department/Municipal Court. By order of Mayor Jeremy Martin, all City facilities will be **CLOSED** to the general public effective March 19, 2020. City Hall staff will continue to conduct City business through all departments in the office during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. It is our hope that we will limit our staff's potential exposure and to be able to sustain normal operations with only minor modifications, to continue to serve our citizens and customers during this time. City Hall can be reached either by phone at **816-690-3773** or our website [www.cityofoakgrove.com](http://www.cityofoakgrove.com) to determine the appropriate email or phone number to contact each department directly. We are attempting to conduct business in a manner that is as seamless as possible during this unprecedented time. We will be posting information as it becomes available on our City Facebook page and website. We will have signage on the front door of City Hall, 2110 S Broadway relaying this information also.

## Police Department Information

The Oak Grove Police Department is staffing the same as normal operations. We will work to limit their person to person contact on non-emergency issues that may arise in an effort to keep our officers healthy. We may require police reports to be filed over the phone on incidents that are not an imminent threat to public safety. Signage will be clearly posted on the front door of the Police Department indicating in the event of an emergency citizens should always call 9-1-1. To reach Police Department staff regarding a **non-emergent issue call 816-690-3773 extension 1100**. For all "after office hours" non-emergencies citizens should call **Jackson County Dispatch at 816-795-1960** and an Oak Grove Officer will respond or call them back. An assessment will be conducted on the nature of the request or need our goal is to minimize the potential health risks associated with our officer's exposures to COVID-19 to keep the department fully staffed. Public safety is our number one priority.

## Water Department Information

We recognize the importance in preventing COVID-19 involves regular and frequent hand washing and proper cleaning of surfaces. In response to this need, the City of Oak Grove will not be conducting disconnects this month for any past due balances. Please strive to keep your payments current and communicate with us if circumstances arise where you may become delinquent on your account. In an effort to encourage customers the option to pay over the telephone or online, we are temporarily waiving the debit and credit card 2.8% fee on all payments until March 31, 2020. If you prefer, you can mail or use the secure payment drop box in front of City Hall as well.

In order to set up new water/sewer service please call **816-690-3773 extension 1002** or email [ajones@cityofoakgrove.com](mailto:ajones@cityofoakgrove.com).

## Licenses and Permit Information

Applications for Business Licenses and Permits will still follow standard issuance processes and will be received through mail, email or **fax to 816-690-8478**. Payment can be made over the phone or by mailing a check. For questions, call City Hall **816-690-3773 extension 1001** regarding business licenses [kdrury@cityofoakgrove.com](mailto:kdrury@cityofoakgrove.com) for permits [ifarrell@cityofoakgrove.com](mailto:ifarrell@cityofoakgrove.com).

## Animal Control Information

Animal Licenses still require proof of rabies vaccinations and can be sent via fax to **816-690-8478** or email [mkeedwell@cityofoakgrove.com](mailto:mkeedwell@cityofoakgrove.com). For questions, please call **816-690-3773 extension 1006**. Oak Grove Animal Control is on emergency response only until further notice from National Animal Care and Control Association.

## Municipal Court Information

The Municipal Court lobby will also be closed to the public at this time until further notice. However, the court staff will be working regular business hours Monday through Friday, 8:00 am to 5:00 pm and can be accessible by phone or email. Payments can be made online at the city's website [www.cityofoakgrove.com](http://www.cityofoakgrove.com) or by calling the court at **816-690-3773 extension 1501**. Payments can also be put in the city drop box located in front of city hall; please mark your payments Attn: Court.

The March 25<sup>th</sup> Municipal Court has been postponed. All cases will be continued to future court dates. Notifications will be sent out to all cases with new court dates. Municipal Court 816-690-3773 extension 1501 or [rcary@cityofoakgrove.com](mailto:rcary@cityofoakgrove.com) or [eschubert@cityofoakgrove.com](mailto:eschubert@cityofoakgrove.com)

## Additional Information

- All Oak Grove Parks and Recreation programming/classes have been suspended
- The Oak Grove Fieldhouse is closed but can be reached by phone **816-690-3773 extension 1207**
- Davis Center is closed but can be reached by phone **816-690-3773 extension 1205**
- City facility tours, classes, and programs are suspended
- The Oak Grove Police Citizen Academy has been postponed