



CITY OF  
**Oak Grove**

1300 S. Broadway · Oak Grove, Missouri 64075 · (816) 690-3773 · Fax (816) 690-8478

**HOME OCCUPATION PERMIT APPLICATION**

City of Oak Grove  
1300 S Broadway, Oak Grove, MO.  
(816) 690-3773 Ext. 1007

**FEE \$25**

**Property Address:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Owner email:** \_\_\_\_\_

**The applicant is hereby requesting approval to conduct the following home occupation:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT'S DECLARATION**

**The following declarations are hereby made:**

- My principal residence is at the property address where I am requesting to conduct the home occupation as listed above.
- I have read attachment "A" to this application, understand the requirements for conducting a home occupation in the City of Oak Grove, Missouri and will abide by those requirements.
- The information presented and contained within this application is true and correct to the best of the undersigner(s) knowledge.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## ATTACHMENT "A"

Chapter 405. of the Unified Development Code, Section 405.210 Accessory Uses (D) Home Occupations.

Home occupations shall be allowed as an accessory use in any R-3 or less intensive zoning district, subject to the standards of this Section.

1. *Permit.* No home occupation shall be conducted until an application for a home occupation permit is reviewed and approved by the Zoning Officer. A home occupation permit shall be issued only to a resident of the dwelling unit in which the home occupation is to be conducted. Home occupation permits shall not be transferable and shall not run with the land; they shall expire upon the sale or transfer of the property to a new owner.
2. *Location and size.* Home occupations shall be operated entirely within the principal residential building and shall not occupy more than twenty-five percent (25%) of the total floor area of the principal residential building.
3. *Outdoor storage and exterior appearance.* There shall be no visible exterior evidence of the conduct of a home occupation. Specifically, no outdoor storage of materials or equipment shall be permitted in conjunction with a home occupation.
4. *Employees.* No person shall be engaged in such home occupation other than a person occupying such dwelling unit as their residence, provided that in the case of a limited day care facility, one (1) assistant not residing in the home shall be allowed as a substitute for the day care provider during necessary absences of the day care provider.
5. *Operational standards.* No equipment shall be used that creates a nuisance do to noise or electrical interference. Home occupations shall be subject to Section **405.235** of the Unified Development Code.
6. *Parking.* Parking to serve a home occupation shall be provided off-street, and no such parking shall be permitted within a residential setback other than in a driveway. In no event shall required setbacks be used for off-street parking to serve a home occupation.
7. *On-site product sales.* No product shall be sold directly to customers from the premises.
8. *Prohibited home occupations.* In no event shall any of the following uses or activities be conducted as a home occupation. (This list is for emphasis only and does not constitute an exhaustive list of prohibited activities.)
  - a. Funeral services;
  - b. Retail sales and service that involves direct product sales or service to customers from the premises;
  - c. Hotel/Motel
  - d. Vehicle or equipment sales, rental or repair;
  - e. Medical offices; or
  - f. Meat or animal processing.